

DRAFT

PRESENT: J. E. Ziolkowski, Chairman, L. M. Smith, Vice Chairman, E. B. Beattie, Selectman, L. A. Ruest, Town Administrator, H. Fazzino, Secretary.

SECTION 1 – PUBLIC COMMENT

There were no public comments at this time.

TAX COLLECTOR – DEEDING AND REFUNDS

The Selectmen reviewed the refund requests from the Tax Collector.

MOTION: To approve refund # 660 in the amount of \$38.56, and refund # 661 in the amount of \$10.29.

MOTION: L. M. SMITH

SECOND: E. B. BEATTIE

UNANIMOUS

BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER – MONTHLY REPORT

The Board acknowledged receipt of the monthly report.

WINTER ROAD MAINTENANCE SERVICES 2017-2018

Chairman Ziolkowski recused himself from the matter and left the Selectmen's table to speak as the Winter Road Maintenance Contractor.

STATUS OF REPAIRS/DAMAGES (COMPLETION EXTENDED TO 5/16/18)

J. E. Ziolkowski reported on the repairs and damages that have been addressed to date, with 95% completed. He requested an extension to June 6, 2018 to complete the remainder of repairs. J. E. Ziolkowski provided a check to the Secretary, for invoice 2018-1.

J. E. Ziolkowski returned to his seat at the Selectmen's table.

ROAD AGENT – MONTHLY REPORT

The Board acknowledged receipt of the monthly report for April.

The Household White Goods Day is May 19, 2018. Selectmen discussed the placement of containers and plan to accept brush.

SCHEDULE WORK SESSION TO REVIEW PROPOSED 2018 PAVING WORK

A proposal from Bell & Flynn was acknowledged.

MOTION: To approve the proposal dated May 15, 2018, in the amount of \$197,000 as presented and for the Road Agent to contact Bell & Flynn to schedule.

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**MOTION: L. M. SMITH
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

RELEASE OF RETAINED WINTER ROAD MAINTENANCE FUNDS

This topic was continued to the next meeting at the request of the contractor.

FIRE CHIEF, AMBULANCE, EMERGENCY MANAGEMENT – MONTHLY REPORT

The Board acknowledged receipt of the monthly report. Chief Lord discussed his continued work on the Kennedy Culvert at King and Drinkwater Roads and applying for a grant for culvert work. He also reported that Comstar is seeking to write off uncollected payments relating to ambulance services.

MOTION: To authorize Chief Lord to write off \$5,114.71 for uncollected ambulance services.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

HIGHWAY SAFETY COMMITTEE MEETING APRIL 10, 2018

The Selectmen concurred with a recommendation from the Highway Safety Committee to not place a solar powered speed limit sign at 36 Brown Road, however acknowledged recommendation to monitor traffic during peak times.

POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT

The Board acknowledged receipt of the monthly report.

SECTION 2 – PUBLIC COMMENT

Tracy Beattie, Drinkwater Road, discussed recent dumping behind Oak Lawn Cemetery, and on Stard Road. Also, a recent robbery. Chief Dirsa confirmed his knowledge of the incidents.

OLD BUSINESS

FINANCIAL REPORTS General Fund Balance \$696,728.59

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S)**

Payroll Warrant	#428	\$18,516.73
Accounts Payable Warrant	#622	\$599,836.48

MOTION: To approve Warrant 428 and Warrant 622, as written above.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

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**DONATION OF USE OF FRONT END LOADER AGREEMENT (ENVIRONMENTAL
LANDSCAPE MGT.)**

Chairman Ziolkowski recused himself from the Selectman's table.

J. E. Ziolkowski reports that will offer his larger machine for White Goods Day, and work as a volunteer at the request of the Road Agent.

MOTION: To approve the 2018 Donation of a Front-End Loader Agreement as written and to sign the agreement.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

SELECTMEN'S MEETINGS VIDEO RECORDING POLICY

The Selectmen reviewed the Policy on the Video Recording of Selectboard Meetings.

MOTION: To approve the Policy on the Video Recording of Selectboard Meetings as prepared and hold a second reading on June 6, 2018.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

Chairman Ziolkowski will ask Zach Lamare, Lincoln Akerman School, about the school's video recording policy.

ANNUAL REVIEW OF INVESTMENT POLICY RSA 41:9 VII

The Selectmen reviewed the Investment Policy of Hampton Falls.

MOTION: To conditionally reaffirm the Investment Policy, pending an updated Appendix B.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

**"WE THE PEOPLE" REQUEST FOR SUPPORT OF A HEARING ON SEABROOK
STATION EVACUATION PLAN**

The Selectmen deliberated the request from "We The People."

MOTION: To request a hearing from the Nuclear Regulatory Commission (NRC) regarding Seabrook Station's Evacuation Plan.

**MOTION: E. B. BEATTIE
SECOND: J. E. ZIOLKOWSKI**

DRAFT

TWO IN FAVOR, ONE OPPOSED, PASSES

The Board reached a consensus to allow Fire Chief Jay Lord to hold a hearing regarding Hampton Falls' evacuation plan.

COMCAST FRANCHISE FEES JANUARY – MARCH 2018 \$7,969.74

The Selectmen reviewed the quarterly franchise fees.

MOTION: To accept \$7,969.74 in franchise fees from Comcast, and deposit the funds into the Town Communications Fund.

MOTION: J. E. ZIOLKOWSKI

SECOND: E. B. BEATTIE

UNANIMOUS

Other

L. M. Smith reported on the Town Administrator's research regarding ransomware, and several recommendations from 2-Way Communications Service, Inc.

L. M. Smith also reported on his attendance at a recent NH Municipal Association workshop for Municipal Officials and encouraged Selectmen to attend the next session.

CONSENT AGENDA

- 1. NH DEPT. OF REVENUE ADMIN. TOTAL EQUALIZED ASSESSED VALUATION \$495,348,511**
- 2. 2018 MS-232R DRA REVISED/REVIEWED APPROPRIATIONS \$2,822,165 (TOTAL VOTED)**
- 3. AMERICAN LEGION POST 35 MEMORIAL DAY CEREMONY, MONDAY, MAY 28, 9 A.M., TOWN COMMON**
E. B. Beattie discussed his desire to have a name included in the reading of names, and will reach out to the American Legion.

SECTION 3 – PUBLIC COMMENT

There was no public comment at this time.

NEW BUSINESS

RESIDENCE(S) IN INDUSTRIAL OR COMMERCIAL ZONE EXEMPTION RSA 75:11

The Selectmen reviewed the Residence in Industrial or Commercial Zone Exemption.

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MOTION: To approve the exemption for Map 8 Lot 92-1, and Map 8 Lot 47, as presented by the Town Secretary and sign documents for recording at the Rockingham County Registry of Deeds.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

FIRST HALF 2018 TAX WARRANT \$4,439,169

The Selectmen reviewed the first half 2018 tax warrant.

MOTION: To approve the tax warrant totaling \$4,439,169 for the first half of 2018 as presented by the Tax Collector.

**MOTION: E. B. BEATTIE
SECOND: L. M. SMITH
UNANIMOUS**

Other

CULVERT AT KING & DRINKWATER ROADS

L. A. Ruest reported that the Board authorized payments for the temporary repairs to the culvert at King and Drinkwater Roads. The amount needed is not at the level of an emergency expenditure for the Department of Revenue Administration.

MOTION: To authorize payment of \$5,000 to \$7,500 as the bottom line budget to cover the costs of the unanticipated emergency temporary repair(s) to the Kennedy Culvert at the intersection of King and Drinkwater Roads.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

AVESTA INDEMNIFICATION- Status Update

L. Ruest reported that the Avesta Attorney, Sharon Somers, is seeking a new quote on road repairs to Brown Road, to allow Avesta to arrange for the repairs, and return all other funds in the indemnity agreement. The section of Brown Road is 200' x 20'. The November, 2017 price was \$5,000.

PHOTOGRAPHER SEEKING PAYMENT

E. B. Beattie discussed two invoices he received for photography. L. M. Smith reported that he instructed the photographer before he took photos that it was a voluntary endeavor, then confirmed on two separate occasions after the work was done that it was not a paid job.

DRAFT

REVIEW AND APPROVAL OF PREVIOUS MINUTES: May 2, 2018

E. B. Beattie requested the following revisions to the minutes of May 2, 2018, page 1 paragraph 2:

~~Tracy Beattie presented the Hampton Falls Boston Post Cane to Mary Titus, age 95. Mrs. Beattie gave a brief history of the Boston Post Cane in New England. Dan Barrett of Kensington crafted the case for the original cane on display in the Town Hall. J. E. Ziolkowski provided a brief history of Mrs. Titus' residency in New Hampshire.~~

Chairman J. E. Ziolkowski presented the Hampton Falls Boston Post Cane to Mary Titus who will be 95 this month. Prior to this delivery, Tracy Beattie gave a brief history of this New England tradition. Dan Barrett, a Kensington cabinet maker crafted the case for the original Hampton Falls cane which remains on display in the Town Hall. The Hampton Falls Historical Society and the Town shared the cost of the project.

E. B. Beattie requested the following update to the minutes of May 2, 2018, page 1 paragraph 5:

~~Chairman Ziolkowski viewed the culvert with the Road Agent. They discussed immediate measures, and permanent solutions. The current repair is temporary. The final repairs will take two weeks when funding is secured. L. M. Smith would like to consider a plastic sleeve.~~

Chairman Ziolkowski and E. B. Beattie viewed the culvert with Road Agent and L. M. Smith, suggesting the use of a plastic sleeve. Based on studies, E. B. Beattie recommends the use of beaver boxes to address problems.

MOTION: To approve the meeting minutes of May 2, 2018 as amended.

MOTION: E. B. BEATTIE
SECOND: L. M. SMITH
UNANIMOUS

PUBLIC COMMENT

T. Beattie confirmed the series of discussions with the photographer.

T. Beattie expressed concern about the Treasurer position. L. A. Ruest reported that personnel matters are not open to the public.

MOTION: To enter into nonpublic session at 8:40 p.m.

MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS

MOTION: To go out of non-public session and resume in public session at 8:51 p.m.

MOTION: L. M. SMITH

DRAFT

**SECOND: E. B. BEATTIE
UNANIMOUS**

MOTION: To sign a deed waiver for Map 01 Lot 066 for the Tax Collector.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

MOTION: To adjourn the meeting at 9:00 p.m.

**MOTION: L. M. SMITH
SECOND: E. B. BEATTIE
UNANIMOUS**

Next Selectmen's Meeting – Wednesday, June 6, 2018, 6:30 p.m., Town Hall