

DRAFT

PRESENT: L. M. Smith, Chairman, R. P. McDermott, Vice Chairman, J. E. Ziolkowski, Selectman, L. A. Ruest, Town Administrator, H. Fazzino, Secretary

The meeting was called to order at 6:30 p.m.

TOWN MODERATOR – DELIBERATIVE SESSION PREPARATION, SATURDAY, FEBRUARY 3, 2018 J. P. Pontbriand, Moderator discussed the coordination of the deliberative session, and snow date of February 5, 2018, with a change in location to the Town Hall. The seating capacity is 60 in the meeting room at the Town Hall. The Selectmen will each introduce line items. Kenos requires a hearing, 15-30 days before the election. James Kibler filed a citizen's petition. Hog Reeves is planned.

ASSESSOR

2017 EQUALIZATION STUDY – TODD HAYWOOD The Board acknowledged the 2017 Equalization Ratio Study submitted by Todd Haywood, CNHA. The Mean is the total aggregate average of sale prices. The adjustment will be part of the July tax bill. The reassessment of all properties will be completed by September 2018.

NEXTERA AGREEMENT (Expires 3/31/2018) The Board acknowledged the conclusion of the NextEra Agreement. The DRA utility values have been low. L. M. Smith directed T. Haywood to reach out to surrounding towns for their plans for assessing Seabrook Station.

BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER – MONTHLY REPORT The Board acknowledged receipt of the Building Inspector's Report for the period of December 19, 2017 – January 16, 2018. M. Sikorski is in discussion with the attorney for 51 Depot Road regarding the shed and carriage house.

WINTER ROAD MAINTENANCE SERVICES 2017-2018

J. Ziolkowski recused himself from the Board during the discussion of Winter Road Maintenance. There was a shift in the color coded chart due to the availability of new equipment. The strategy for today's storm trucks for clearing and salting was outlined.

Form A – Equipment for Snow Removal, Road Treatment, Other Road Services: Form A outlined snow removal vehicles owned by ELM Services Inc.

Form B – Winter Road Maintenance Operational Plan and Map: Form B has been updated this year changing territories from previous years.

Exhibit B. Contractors Organizational / Officer Approval (Commonwealth of MA)

J. E. Ziolkowski provided a document registering his company in Danvers, Massachusetts from the Commonwealth of Massachusetts.

J. E. Ziolkowski returned to his seat on the Board.

ROAD AGENT – MONTHLY REPORT

The Board acknowledged the monthly report of the Road Agent for December 2017.

Hazard Tree – 201 Drinkwater Road- The hazard tree has not been removed by the property owner to date.

Fall Household Waste Collection Results - The Board acknowledged receipt of the 2017 Spring and Fall Cleanup Report.

FIRE CHIEF, AMBULANCE, EMERGENCY MANAGEMENT – MONTHLY REPORT

The Board acknowledged the Hampton Falls Fire Narrative Report for December 2017. The Town is at the low end of calls for the year. Chief Lord reported that calls have risen since Christmas, due to the cold weather. Chief Lord stated that he has some resources to help those with a propane delivery delay.

POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT

The Selectmen acknowledged receipt of the Police Report for December, 2017. R. P. McDermott asked for clarification about incidents in the Report.

MATT BERARDI- M. Berardi requested authorization to film a single scene at Depot Landing involving five to seven people, for up to two hours, and up to five cars. There will be no dialogue, no weapons. The Selectmen approved the request.

OLD BUSINESS

FINANCIAL REPORTS: GENERAL FUND BALANCE The information was not available from the Treasurer.

TREASURER MONTHLY REPORT: The information was not available.

Period Ending Previous Month: The information was not available.

TAX COLLECTOR REPORT – MS61

The Tax Collector Report for the month of December was acknowledged by the Board.

BOOKKEEPER REPORTS – EXPENDITURES & REVENUES

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S)**

Payroll Warrant	#415	\$17,790.48
Accounts Payable Warrant	#607	\$51,365.94
Accounts Payable Warrant	#608	\$648,497.03

MOTION: To approve Warrants #415, #607 and #608 as stated above.

MOTION: R. P. McDERMOTT

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**JANUARY 17, 2018 – 6:30 PM
TOWN HALL**

**SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

2018 Town Warrant. The Board reviewed and approved the Warrant for 2018.

MOTION: To sign the Warrant as presented.

**MOTION: R. P. McDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

2018 MS-636 Budget of the Town of Hampton Falls. The Board acknowledged receipt of the New Hampshire Department of Revenue Administration MS-636.

MOTION: To sign the MS-636.

**MOTION: R. P. McDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

2018 MS-DT Default Budget of the Town of Hampton Falls. The Board acknowledged receipt of the NH DRA Default Budget.

MOTION: To sign the MS-DTB as presented.

**MOTION: R. P. McDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

2018 DELIBERATIVE SESSION FLYER (Saturday, February 3, 2018, 9 am, LAS)

The Board acknowledged receipt of the Deliberative Session Flyer and approved the flyer as presented for distribution to subscribers of News and Announcements.

HOG REEVES AND KEEPERS OF THE POUND- R. P. McDermott will investigate a candidate for this annual award.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: 12/20/2017 and 1/10/2018

MOTION: To approve the meeting minutes of December 20, 2017 as written.

**MOTION: R. P. McDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

MOTION: To approve the meeting minutes of January 10, 2018 as written.

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**JANUARY 17, 2018 – 6:30 PM
TOWN HALL**

**MOTION: R. P. McDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

PUBLIC COMMENT. The public comment period was opened. There were no members of the public in attendance. The public comment period was closed.

Motion to enter Nonpublic Session made by L. M. SMITH seconded by R. P. McDERMOTT at 7:30 p.m.

Specific Statutory Reason cited as foundation for the nonpublic session:

 X RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board**, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll Call vote to enter nonpublic session:	Larry M. Smith, Chairman	Y
	Richard P. McDermott, Vice Chairman	Y
	James E. Ziolkowski, Selectman	Y

Entered nonpublic session at 7:30 p.m.

Motion: To leave nonpublic session and return to public session.

**MOTION: L. M. SMITH
SECOND: R. P. McDERMOTT**

MOTION: PASSED

MOTION: To adjourn the meeting at 8:00 P.M.

**MOTION: R. P. McDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

Next Selectmen’s Meeting – Wednesday, February 7, 2018, 6:30 p.m., Town Hall