

**DRAFT**

**PRESENT:** L. M. Smith, Chairman, R. P. McDermott, Vice Chair, J. E. Ziolkowski, Selectman, L. A. Ruest, Town Administrator, H. B. Fazzino, Secretary.

**BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER – MONTHLY REPORT** M. Sikorski, Building Inspector. The Board acknowledged the Building Inspector's Report for October, 2017. Seven residents at The Meadows (Avesta), four additional to move in on Friday.

**ROAD AGENT – MONTHLY REPORT-** Pavement Area at Salt Shed – D. Robinson reported that the price to prep and repair the salt shed area is \$1,645.00. The matter was tabled. The circuit that was not functioning has been disconnected.

**FIRE CHIEF, AMBULANCE, EMERGENCY MANAGEMENT – MONTHLY REPORT** Chief J. Lord. The Board acknowledged the Fire Narrative Reports of September and October. J. True has accepted a Part Time Chief position in Kensington. The Fleet is under review. Truck Five, an early 1990's Ford 350 has run out of a job. Lori confirmed that because it is Municipal, any receipt would be put in the General Fund. Chief Lord requested permission to sell. Early 1990's Ford 350.

**MOTION:** To authorize the Fire Chief to market and sell Truck 5 (early 1990's Ford 350).

**MOTION: R. P. McDERMOTT  
SECOND: J. E. ZIOLKOWSKI  
UNANIMOUS**

Chief Lord will look into the emergency management transmissions that are being received by those not planned to receive them.

**POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT-** The Board acknowledged the Police Report for October, 2017, from Chief Dirsa. R. P. McDermott questioned a description.

**CURBSIDE TRASH AND RECYCLING COLLECTION BY CONTRACTOR**

The Board discussed a recent incident of a collection truck driving on the wrong side of the road. It was recommended that a call to the Trash Contractor be made to request driving on the right side of the road. Follow conversation with a letter.

**OLD BUSINESS:**

To increase the dollar amount for private details. J. E. Ziolkowski confirmed that there is \$0.40 - \$0.50 per hour coming back to the town.

Chief Dirsa addressed an issue of a private company serving the road safety needs on Route 1. There was an inadequate amount of staffing to accommodate the request.

**GENERAL FUND BALANCE \$1,342,544.05**

The Board reviewed the financial reports for the Month of October.

**ACCOUNTS PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS  
WARRANT(S)**

Payroll Warrant	Warrant 407	\$ 15,700.81
Accounts Payable Warrant	Warrant 601	\$729,803.18

**MOTION:** To approve two warrants as described above.

**MOTION: L. M. SMITH  
SECOND: R. P. McDERMOTT  
UNANIMOUS**

**AMENDMENT TO THE TOWN OF HAMPTON FALLS PERSONNEL POLICY**  
Employees working a regular schedule will be paid on a semi-monthly basis, effective 1/1/18.

**MOTION:** To approve the Town of Hampton Falls Personnel Policy as amended.

**MOTION: J. E. ZIOLKOWSKI  
SECOND: R. P. McDERMOTT**

**DISCUSSION:** Chief Dirsa reported that there is a \$3,852 impact for the Police Department in the 2018 budget resulting from the personnel changes. Chief Dirsa also referenced the impact to the town. The cost to train a new officer is \$30,000.

**UNANIMOUS**

**DRAFT 2018 TOWN WARRANT AND BUDGET**

The Board reviewed the draft articles. The Selectmen recommended changing Article 8 to \$20,000 and Article 15 to recommend 50% to the Conservation Fund.

L. Ruest reports that the Library Budget is over the recommended 2018 budget due to employee benefits. The Library Trustees will be meeting to discuss.

**NEW BUSINESS:**

**COMCAST FRANCHISE FEE THIRD QUARTER 2017-** The Board acknowledged the third quarter franchise fees from Comcast in the amount of \$8,477.60.

**MOTION:** To accept the third quarter franchise fees from Comcast for deposit to the Town Communications Revolving Fund.

**MOTION: R. P. MCDERMOTT  
SECOND: J. E. ZIOLKOWSKI  
UNANIMOUS**

**NOTICE OF INTENT TO CUT APPLICATION – MAP 5, LOT 42, OLD STAGE ROAD.**

**MOTION:** To approve the Application to cut trees at Map 5, Lot 42, and for the Board to sign the Application.

**MOTION: J. E. ZIOLKOWSKI  
SECOND: L. M. SMITH  
UNANIMOUS**

**ROCKINGHAM COUNTY TAX WARRANT IN THE AMOUNT OF \$456,737. (due December 18, 2017).** The Board acknowledged receipt of the Rockingham County Tax Warrant in the amount of \$456,737.00.

**HAZARDOUS WASTE DISPOSAL – POTENTIAL OPTION**

L. Ruest reports that the program is run by the Town of Exeter. The Board considered whether to participate or whether residents of Hampton Falls could pay the out of town fee. More information is needed.

**SELECTMEN'S PERMIT APPLICATION – USE OF BANDSTAND AND TOWN COMMON**

The Board considered the request by the Parks & Recreation Commission to use the Bandstand and Town Common for Christmas Tree Lighting on December 1, 2017 at 6:30 p.m.

**MOTION:** To approve the Permit Application as presented, and authorize the Selectmen Chair to sign the permit.

**MOTION: R. M. McDERMOTT  
SECOND: J. E. ZIOLKOWSKI  
UNANIMOUS**

L. Ruest reported that the Baptist Church is interested in subsidizing a skating rink this winter. He was referred to the Parks and Recreation Commission for further planning. The Board discussed the risk of any damage to the Common from lack of grass dormancy.

**VOLUNTEER APPLICATIONS – PARKS AND RECREATION COMMISSION MEMBERS**

**MOTION:** To appoint Tuesday Orluck and Stacie Ohsberg to the Parks and Recreation Commission and for the Board to sign the appointment forms.

**MOTION: R. P. McDERMOTT  
SECOND: L. M. SMITH  
UNANIMOUS**

**REQUEST TO ADD SECOND PICTURE POST AT THE DEPOT**

UNH Extension requests permission to establish a second Picture Post to the upland edge of the salt marsh.

**MOTION:** To approve the request to establish a second picture post at the Depot.

**MOTION: R. P. McDERMOTT  
SECOND: J. E. ZIOLKOWSKI  
UNANIMOUS**

**OTHER:**

**GREEN SNOWPRO (NH DES CERTIFICATION)**- UNH T2 Center is offering a course focused on reducing the use of road salt during winter road maintenance. The Board received information on Green SnowPro Training Course.

J. E. Ziolkowski left his Selectman's Seat and discussed his treatment process. He agreed to attend the seminar and bring the information back to the Board. L. M. Smith and R. P. McDermott are concerned about salt in the environment. J. E. Ziolkowski confirmed that ELM (Environmental Landscape Management) is the contractor for the Lincoln Akerman School. ELM snow removal trucks and materials used at LAS and not used in Town and are separate from vehicles used in Hampton Falls.

**PUBLIC COMMENT**

Charlyn Brown of 203 Exeter Road recommended that the Board contact DES about their treatment process.

R. P. McDermott confirmed that there are 26 miles of roads in Hampton Falls.

Public Comment was then closed.

**REVIEW AND APPROVAL OF PREVIOUS MINUTES: 10/24/2017**

**MOTION:** Motion for 10/24/17 as written.

**MOTION: R. P. McDERMOTT  
SECOND: J. E. ZIOLKOWSKI  
UNANIMOUS**

**REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES: 11/01/2017**

**MOTION:** To approve the 11/1/17 minutes as written.

**MOTION: J. E. ZIOLKOWSKI  
SECOND: R. P. McDERMOTT  
UNANIMOUS**

**Next Selectmen's Meeting – Wednesday, December 6, 2017, 6:30 p.m., Town Hall**