

| | |
|------------------------------|-------------------------------------|
| BOARD OF SELECTMEN | SEPTEMBER 20, 2017 6:30 P.M. |
| TOWN OF HAMPTON FALLS | TOWN HALL |

DRAFT

PRESENT: L.M. Smith, Chairman, R.P. McDermott, Vice Chair, J.E. Ziolkowski, Selectman, L.A. Ruest, Town Administrator, H.B. Fazzino, Secretary.

MONTHLY REPORT OF THE BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER: Reported by M. Sikorski. Avesta has open items towards a conditional approval for Building 1. Map 2 Lot 102, 51 Depot Road, code enforcement issue with overuse of septic system, and homeowner to make application to the ZBA for a shed placed without a permit. The property is now for sale. No Health updates.

MONTHLY REPORT OF FIRE CHIEF, AMBULANCE, EMERGENCY MANAGEMENT: Chief J. Lord, Fire Department: Chief Lord provided the Hampton Falls Narrative Report for August 2017. The Highway Safety Committee met and made recommendations at the June 20, 2017 meeting. Members discussed reports of excessive speed and poor visibility, and homeowner’s concern about having an accident when exiting the driveway at 9 Drinkwater Road. Homeowner trimming bushes to improve visibility, or re-engineering the corner were discussed as options. The Board agreed with Item 1 of the Committee’s recommendations, to install a mirror at homeowner’s expense (June 20, 2017). A flashing speed limit sign is not realistic. Chief Lord may be deployed for 30 days to areas recently impacted by hurricanes. He will keep the Town posted.

MONTHLY REPORT OF THE ROAD AGENT: Dick Robinson discussed various projects underway. J.E. Ziolkowski inquired about the number of trucks used for the paving (4) and the cost. Intersection of Sanborn Road, King Street and Frying Pan Lane is a concern with a lack of visibility and the Town mowing on private property.

Fall Household Waste Collection Day Reminder Notice (No Electronics or Wood) Oct 21st. L.M. Smith inquired about 8 X 11 sheets with the amount of the fees, Fall Disposal Costs (electronics and wood only at the Spring collection). Previously purchased Dump stickers are valid if they were issued after 3/14/16. L.A. Ruest reported that 4 roll offs and a dumpster were used last year- 3 roll offs are recommended for this fall. Chief Lord will put out a request for volunteers.

Sanborn Road & King Street: J.E. Ziolkowski reported that he met with Michelle Lozuaway and Joshua Lanahan today. A complaint was filed with the Town and Police Department for unauthorized grass cutting. They seek restitution. Returning the large rock to the corner, further back, was suggested by the property owner. Homeowners are open to the dialogue. Installing stop signs at all three corners was suggested as an immediate solution.

MOTION: To establish a three way stop at the intersection of Sanborn, King and Frying Pan Lane by adding two new stop sign locations (Sanborn & King).

MOTION: L.M. SMITH
SECOND: J.E. ZIOLKOWSKI
UNANIMOUS

| | |
|------------------------------|-------------------------------------|
| BOARD OF SELECTMEN | SEPTEMBER 20, 2017 6:30 P.M. |
| TOWN OF HAMPTON FALLS | TOWN HALL |

Chief Dirsra reports that a public hearing would be necessary to install a new stop sign. L.M. Smith requests research on whether a public hearing is necessary. Brad Jones of Jones & Beach Engineers will repaint the iron pin locations.

J.E. Ziolkowski requests authorization to continue the conversation toward restitution. J.E. Ziolkowski and L.A. Ruest will be the designated Town representatives for the homeowners.

POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT: The Board acknowledged the Police Department report for August.

2017 Trick or Treat – October 30, 5 pm to 7 pm. Information needs to be added to the website and Calendar. Two Police Department officers resigned. 1PT, 1 FT.

- **OLD BUSINESS**

FINANCIAL REPORTS GENERAL FUND BALANCE \$2,118,201.20

The Board acknowledged the monthly financial reports for August.

Accounts Payable/Payroll/Treasurer/Trustees of Trust Funds Warrant(s)

| | | |
|----------------------------|--------------------------------|--------------|
| Payroll | 401 | \$ 19,794.94 |
| Payroll | 592 | \$726,179.29 |
| Accounts Payable | 593 | \$ 5,288.30 |
| Treasurer’s Warrant Report | 2017-23- Master Escrow Account | \$ 3,525.00 |

MOTION: To approve four warrants as presented.

**MOTION: R.P. MCDERMOTT
SECOND L.M. SMITH
UNANIMOUS**

TOWN & SCHOOL REPORTS BOOK (2017): Bids were reviewed at the last meeting. Last year’s cost was \$8.00 each. This year is \$9.69. The matter was tabled until the October 4, 2017 meeting.

AVESTA – INDEMNIFICATION AGREEMENT – BROWN ROAD (UPDATE) Todd Rothstein and Brad Jones were present on behalf of Avesta to discuss damages to Brown Road as a result of the construction of the first building of senior housing at 57 Brown Road. It was determined that there are damages to both Brown Road and a culvert that runs under Brown Road as result of trucking related to this development. T. Rothstein offered that Avesta was willing to contribute \$5,000 towards these costs.

A discussion of the costs obtained took place. It was identified that a paving proposal for \$10,160 has been received from Bell & Flynn relating to road damage and two prices, \$5,955 from Stateline Landscaping and \$12,000 from Bell & Flynn, have been received relating to repairs needed to the culvert.

| | |
|------------------------------|-------------------------------------|
| BOARD OF SELECTMEN | SEPTEMBER 20, 2017 6:30 P.M. |
| TOWN OF HAMPTON FALLS | TOWN HALL |

A lengthy discussion took place with regard to responsibility for the damaged road and culvert. It was determined that representatives of T.F. Moran, Jones & Beach Engineers, Avesta and the Town's Road Agent would meet to review all information and submit a proposal to the Board of Selectmen for consideration at its October 4, 2017 meeting. Cash funds are deposited with the Town for this purpose.

ASSESSMENT REVALUATION AGREEMENTS – REVIEW COMMENTS FROM COUNSEL:

The Board asked the Town Administrator to provide Town Counsel's review comments to Granite Hill Municipal Services to revise Agreement documents for signature.

PROPANE 2017/2018: Bid Awarded to Dead River for a three-year contract at \$1.399 per gallon.

OTHER:

JONES AND BEACH ENGINEERS WETLANDS PERMIT APPLICATION (FLOATING DOCKS): L.M. Smith reported that the cost is \$2,350.

MOTION: To accept the proposal as written, in addition to changing the signature line from L.A. Ruest to the Board of Selectmen Chairman on the last two pages.

MOTION: R.P. MCDERMOTT
SECOND: J.E. ZIOLKOWSKI
UNANIMOUS

- **NEW BUSINESS:**

OTHER: Proposal to replace the water tank at the Town Hall was received. Town Administrator requests authorization to act with the approval of Selectmen at this amount.

PLANNING BOARD APPLICATION 17-09-01 CURRIER LEATHER FURNITURE: The application has been received.

A quote was received from Epping Well and Pump, for a new water pump for \$1,250. The Board authorized the replacement as quoted.

MOTION: To allow the Town Administrator to proceed with getting the replacement tank in place at the Town Hall for \$1250.

MOTION: R.P. MCDERMOTT
SECOND: J.E. ZIOLKOWSKI
UNANIMOUS

Hampton Falls Historical Museum seeks approval for a 3 month period to serve alcoholic beverages at events 10/3-12/31/17.

| | |
|------------------------------|-------------------------------------|
| BOARD OF SELECTMEN | SEPTEMBER 20, 2017 6:30 P.M. |
| TOWN OF HAMPTON FALLS | TOWN HALL |

MOTION: To approve the request from Hampton Falls Historical Museum to serve alcoholic beverages at events from October 3, 2017 through December 31, 2017.

MOTION: R.P. MCDERMOTT
SECOND: J.E. ZIOLKOWSKI
UNANIMOUS

The public comment period was then closed.

REVIEW & APPROVAL OF PREVIOUS MINUTES: 8/30/2017, 9/6/2017 Work Session, 9/6/2017

MOTION: To approve the three meeting minutes as written.

MOTION: L.M. SMITH
SECOND: J.E. ZIOLKOWSKI
UNANIMOUS

MOTION: To adjourn the meeting at 8:02 P.M.

MOTION: L.M. SMITH
SECOND: J.E. ZIOLKOWSKI
UNANIMOUS

Next Board of Selectmen’s Meeting – Wednesday, October 4, 2017, 6:30 p.m., Town Hall

W:\BOARD OF SELECTMEN\BOS2017\09202017 draft minutes.docx