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PRESENT: L.M. Smith, Chairman; R.P. McDermott, Vice-Chairman; J.E. Ziolkowski, Selectman; L.A. Ruest, Town Administrator; S. H. Ayer, Secretary.

This meeting was videotaped by Margaret and David Allen, Hillcrest Drive.

FINANCIAL REPORTS – GENERAL FUND BALANCE \$ 862,117.08

**ACCOUNT PAYABLE / PAYROLL / TREASURER / TRUSTEES OF TRUST FUND
WARRANTS**

MOTION: To approve the following warrants as presented by the Bookkeeper and Treasurer:

Accounts Payable Warrant #575	\$46,321.36
Accounts Payable Warrant #576	\$5,770.21
Payroll Warrant #383	\$12,132.10
Payroll Warrant #384	\$16,798.13
Treasurer's Check Warrant #2017-12	\$233.40

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

SEABROOK GROUNDWATER RECLASSIFICATION APPLICATION – JULIE

LABRANCHE: Julie LaBranche of the Rockingham Planning Commission and Curtis Slayton, Seabrook Water Superintendent were present to discuss the Town of Seabrook's application to the NH Department of Environmental Services (DES) to reclassify groundwater resources. The Town of Seabrook is seeking the support and collaboration of Hampton Falls and other towns into which the inventory and inspection program would be expanded.

J. LaBranche presented a map showing where the wells are located; she said there are 12 wells with differing drainage areas, and showed the portion that extends into Hampton Falls. Reclassification of the wellhead protection areas would require Hampton Falls to comply by prohibiting specific high risk land uses, and by implementing a potential contamination source (PCS) inventory, inspection and education program.

J. LaBranche identified three potential contamination sources in town; these include an auto repair business, a septic service site, and a farm.

L. Smith noted that the six land uses not allowed in the well protection area are already prohibited in the town of Hampton Falls.

There was a discussion on how to identify and protect properties in the well protection area. It was agreed that the information should appear on the tax card of the property. J. LaBranche also suggested that a Zoning amendment should be made to create an aquifer protection district.

MOTION: To support the Town of Seabrook's groundwater reclassification application to the DES, and coordinate with Seabrook to conduct a PCS inspection program every three years, with the

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understanding that the Seabrook Water Department will incur all expenses except for any costs associated with Hampton Falls staff participation in the inspection program, and will maintain all records required.

MOTION: L. Smith
SECOND: R. McDermott
UNANIMOUS

SCHEDULE PUBLIC HEARING – RATIFICATION OF VOTING RESULTS MARCH

ELECTION: L. Smith said he would like to schedule a Public Hearing at the next Selectmen’s meeting on May 17 to ratify the March election results.

MOTION: To hold a Public Hearing on May 17 at 6:30 PM to ratify the March election results.

MOTION: R. McDermott
SECOND: L. Smith

J. Ziolkowski asked for discussion on the matter, referring to an email sent to the Town Administrator by a citizens’ committee reviewing the election. The committee has requested a postponement of a ratification vote until they can publish their report of findings, no later than August 22, 2017.

L. Smith said he can’t see how Town business can be stopped while waiting for the committee. He said that he understood the intent of the committee was to review the election to see if mistakes were made, not to revisit the election. He said the purpose of House Bill 329 is to allow towns to ratify their elections and move on.

2 IN FAVOR; 1 OPPOSED; PASSES

COMCAST CABLE TELEVISION FRANCHISE RENEWAL: Attorney Kate Miller has recommended an amendment to add another five years or more to the contract with Comcast, unless there are other cable-related needs the Town wishes to address. The Selectmen briefly discussed possible interest in a local access channel, and agreed that K. Miller should be invited speak to the Board on the topic. It was agreed to have the Town Administrator contact Attorney Miller to see if she can be available for a workshop.

WORK SESSION – TOWN HALL AUDIO/VIDEO EQUIPMENT AND PUBLIC SAFETY

BUILDING SECURITY SYSTEM: L. Smith said the discussion with K. Miller regarding a public access channel could be included in this work session. L. Smith said that George Koch has information to share on an application that might help, and would like him to be included as well. It was agreed to post this work session on May 10 at 9:30 AM.

54 EXETER ROAD, MAP 2, LOT 76: The Chairman said that communication has been ongoing for some time about the possibility of acquiring a portion of this property that abuts the Town Hall and

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Public Safety Building. The Town Administrator was asked to send another email to the property owner, and attempt to reopen the conversation.

RESIDENT REQUEST TO USE TOWN HALL PARKING LOT JULY 15, 2017: (This topic was discussed later in the meeting, out of agenda order.)

Seabury Stanton of Kensington Road was present and the Board discussed his request to use the Town Hall parking lot for extra parking during a party at his home. It was determined that Mr. Stanton had talked to the Fire and Police Departments, and that he also has a certificate of insurance to cover liability. He had been given permission by the Police and Fire Chiefs to use a portion of the Public Safety Building's lot for overflow parking if needed.

MOTION: To allow Mr. Stanton to use the Town Hall parking lot as well as the Public Safety parking lot on July 15, 2017.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

HAMPTON FALLS HISTORICAL SOCIETY MUSEUM LEASE RENEWAL:

MOTION: To renew the Historical Society Museum lease for the term of 5/4/17 – 5/3/18 on the condition that a current certificate of insurance is on file.

MOTION: L. Smith

SECOND: J. Ziolkowski

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There was a discussion of the one-year lease approved by the Selectmen as opposed to a five-year lease that would require a Warrant Article. Cindy Wojcicki, Historical Society President, was present and said that the Society is interested in a five-year lease, but wanted to be sure all changes were in place first. L. Ruest will schedule this to be placed on the 2018 Warrant.

OTHER

A date for Perambulation of Bounds with the Town of Hampton has yet to be set. It was agreed that L. Smith and L. Ruest will participate once a date is identified.

Two proposals for grinding of brush and wood at the Brush Dump have been received, one from Pearson for \$5,500 and another from The Dirt Doctors for a cost of \$4,440. The Dirt Doctors would process all logs and brush as viewed on May 1, 2017 and remove all processed materials as well as an existing pile on site. Five percent of the finished pile would be left for Town use.

There was a discussion of the cost and benefit of clearing space at the brush dump before the spring Household Waste Collection Day, set for May 13. L. Ruest said that \$6,000 is budgeted for this purpose, and usually includes two removals at \$3,000 each. It was suggested that if most of the material is removed this may allow for the work to be done only once.

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MOTION: To accept the proposal from Dirt Doctors for \$4,440 for 2017.

MOTION: J. Ziolkowski

SECOND: R. McDermott

L. Smith suggested requesting that the percentage of finished product left for residents be increased from five per cent to twenty-five per cent.

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NEW BUSINESS:

RESIDENCE(S) IN INDUSTRIAL OR COMMERCIAL ZONE (RSA 75:11): Applications for this exemption are accepted annually; only one resident responded this year.

MOTION: To accept the application for Residences in Industrial or Commercial Zone exemptions, which includes Map 8, Lot 92-1 for 2017, as presented, and record the document as required per RSA 75:11.

MOTION: L. Smith

SECOND: R. McDermott

UNANIMOUS

ACCEPTANCE OF PREPAYMENT OF TAXES BY TAX COLLECTOR (RSA 80:52-A): The Tax Collector has requested authorization to accept pre-payment of taxes.

MOTION: To authorize the Tax Collector to accept prepayment(s) of taxes, per RSA 80:52-A.

MOTION: L. Smith

SECOND: R. McDermott

UNANIMOUS

VETERAN'S TAX CREDIT APPLICATIONS (RSA 72:28-B): Six Veteran's Tax Credit applications have been reviewed and approved by the Assessor, for residents at Map 2, Lot 44-1, Map 5, Lot 5-2, Map 4, Lot 34-2, Map 5, Lot 51-18, and Map 8, Lot 80.

MOTION: To approve the 6 Veteran's Tax Credit applications per RSA 72:28-B, as presented by the Assessor.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

ANNUAL REVIEW AND APPROVAL OF INVESTMENT POLICY (RSA 41:9): L. Smith said that he has three questions about the investment policy that he would like to follow up on before approval of the policy. This review and approval will be put on the May 17 agenda.

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SELECTMEN'S PERMIT APPLICATIONS – USE OF TOWN COMMON & BANDSTAND:

Three permit applications were received for approval of the Board:

1. RECREATION COMM.: ***ARTS ON THE COMMON, JUNE 3 (RAIN DATE JUNE 4)***
2. RECREATION COMM.: ***CASTLEBERRY FAIRS, MAY 13 & 14 AND SEPT. 16 & 17***
3. RECREATION COMM.: ***BANDSTAND CONCERTS, JUNE 15 THROUGH AUGUST 24***

MOTION: To approve all three of the applications as presented by the Recreation Commission for use of the Town Common and Bandstand, and authorize the Chairman to sign them.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

MONTHLY REPORTS - SELECTMEN REPRESENTATIVE REPORTS:

SELECTMAN MCDERMOTT – LIBRARY, PLANNING BOARD: R. McDermott reported that the Planning Board had its reorganizational meeting and assigned individual members to five committees, including Capital Improvement Plan, Master Plan, Road, Ordinance and Regulations, and Route 1 Sewer Committees.

The Library Board reviewed its Investment Policy and also reviewed needs relating to roof repairs resulting from a winter storm.

SELECTMAN SMITH - RECREATION COMM., HERITAGE COMM., TOWN

IMPROVEMENT COMM.: L. Smith reported that the Recreation Commission decided to use the bandstand sub account for summer concerts. Other Recreation sub accounts will all be moved to the Recreation Revolving Account. It has been determined that the Farmer's Market will not take place this year.

The Town Improvement Committee continues to work on the parking lot concept plan for Governor Weare Park. They also continue work on the Town Hall entryway, and a meeting with an ADA representative is scheduled for tomorrow. Both the Town Hall and Historical Society Museum were missing roof slates after the winter weather; High and Dry Roofing has already come to replace them. There has been discussion of a generator for the Town Hall. Benches from the Town Common are in the process of being sandblasted and repaired, and should all be back in place before the Castleberry Fair takes place on May 13 and 14.

L. Smith deferred to Beverly Mutrie for Heritage Commission news. She said that they looked at regulations for the proposed Historic District, and also are doing research to determine whether or not the millstone at the corner of King and Sanborn Streets is Town property.

SELECTMAN ZIOLKOWSKI - SCHOOL BOARD, CONSERVATION COMMISSION: J.

Ziolkowski reported that the Conservation Commission's annual roadside cleanup was a success.

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The School Board did its annual reorganization, and discussed a letter from the Hampton School District exploring collaborative opportunities for grades 6-8. The School Board also accepted a bid to rehabilitate the school's windows, at about half the cost of what it would have cost to replace them. A Request for Bids process for the first modular classroom was approved; a public forum will be held on May 9 to discuss future renovation plans.

OTHER:

The Tax Collector has requested approval from the Board to release property at Map 1, Lot 67-05 from current use, as it was removed from current use in 1986 but never released.

MOTION: To accept the recommendation of the Tax Collector and release property at 1-67-05 from current use.

MOTION: J. Ziolkowski

SECOND: R. McDermott

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2017 TAX WARRANT: The Tax Collector has prepared the Tax Warrant, in the amount of \$4,484,285.

MOTION: To approve and sign the 2017 Tax Warrant in the amount of \$4,484,285, as presented by the Tax Collector.

MOTION: R. McDermott

SECOND: J. Ziolkowski

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HOUSEHOLD WASTE COLLECTION DAY: The Board reviewed a draft write-up of the changes relating to the upcoming spring Household Waste Collection Day. There was a discussion of sending this notice out via the website News and Announcements and other ways of informing the public, including usage of the electronic sign board, about changes to the rules and fees that will affect Household Waste Collection Days.

MOTION: To print and mail the flyer of new Solid Waste information to all residents.

MOTION: R. McDermott

SECOND: J. Ziolkowski

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R. McDermott will coordinate printing and mailing of the flyer.

PUBLIC COMMENT RELATING TO THIS MEETING'S AGENDA ITEMS

Brian O'Hara, River Road said that as a member of a citizens' election committee formed to look into problems with the 2017 Town Election, he would like to clarify that the committee was asking for a delay in ratification of the election because Town Counsel had acknowledged that there were violations of procedure during the election process, and that this justified the request. He said that while he

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understands that Town business needs to be done, he felt that there should be an opportunity for due diligence before the election is ratified.

L. Smith acknowledged B. O'Hara's point, but said that he would bring ratification forward to Public Hearing as planned on May 17. He said that there would be opportunity to discuss the issues at the Public Hearing.

B. Mutrie, Brown Road, said that with regard to the wellhead protection areas, the Building Inspector should be provided with a list of affected properties.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: 4/12/2017 AND 4/19/2017:

MOTION: To approve the minutes of the April 12, 2017 meeting, as written.

MOTION: R. McDermott

SECOND: J. Ziolkowski

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MOTION: To approve the minutes of the April 19, 2017 meeting as written.

MOTION: R. McDermott

SECOND: J. Ziolkowski

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Motion to enter Nonpublic Session made by L. Smith, seconded by R. McDermott.

Specific Statutory Reason cited as foundation for the nonpublic session:

xx RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*

Roll Call vote to enter nonpublic session:	Richard P. McDermott, Vice Chairman	Y
	Larry M. Smith, Chairman	Y
	James E. Ziolkowski, Selectman	Y

Entered nonpublic session at 7:30 p.m.

Motion to leave nonpublic session and return to public session by R. McDermott, seconded by J. Ziolkowski

Motion: **PASSED**

Public session reconvened at 8:25 pm.

MOTION: To approve the minutes of the April 19, 2017 nonpublic session as written.

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Motion made by R. McDermott, seconded by J. Ziolkowski

Motion: PASSED

OTHER:

MOTION: To authorize the Town Administrator to advertise the position of Part-time Bookkeeper.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

The Board signed a letter of appreciation and a proclamation on behalf of the retiring Police Department Secretary.

MOTION: To adjourn at 8:28 PM

MOTION: L. Smith

SECOND: R. McDermott

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