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PRESENT: L. M. Smith, Chairman; J. E. Ziolkowski, Vice Chairman; R. P. McDermott, Selectman; L. A. Ruest, Town Administrator

OLD BUSINESS:

FINANCIAL REPORTS – GENERAL FUND BALANCE \$3,431,069.24

**ACCOUNT PAYABLE / PAYROLL / TREASURER / TRUSTEES OF TRUST FUND
WARRANTS:**

Accounts Payable Warrant #556	\$4,448.00
Accounts Payable Warrant #557	\$50,057.08
Accounts Payable Warrant #558	\$4,624.16
Payroll Warrant #370	\$28,496.64
Trustees of the Trust Fund Warrant #2017-01 through 2017-18	\$8,498.90

MOTION: To approve the warrants listed above as presented by the Bookkeeper and authorize the Chairman to sign the Trustees of Trust Fund Applications for Payment.

MOTION: R. P. MCDERMOTT

SECOND: J. E. ZIOLKOWSKI

UNANIMOUS

OTHER: UPDATED INCREASES/DECREASES WORKSHEET

An updated document of increases and decreases for use at the Town Deliberative Session was reviewed by the Board. Selectmen member assignments were made to identify which Selectmen will speak to which category.

NEW BUSINESS:

JULIE LABRANCHE (ROCKINGHAM PLANNING COMMISSION (RPC)): JOINT MEETING WITH THE HAMPTON FALLS BOARD OF SELECTMEN, CODE ENFORCEMENT OFFICER/BUILDING INSPECTOR, AND RPC COMMISSIONERS TO DISCUSS AND REVIEW SEABROOK'S GROUNDWATER RECLASSIFICATION APPLICATION PROJECT:

Building Inspector Mark Sikorski, Julie Labranche and Glenn Coppelman of the RPC as well as Curtis Leighton from the Town of Seabrook were present. J. Labranche provided background information in relation to this project and explained the benefits of reclassifying groundwater, potential contamination sources (chemicals) and information that is provided to property owners as to awareness and importance in this regard.

J. Labranche stated that a more detailed discussion can take place in the future, however, request this meeting is seeking the Board's interest, as a neighboring Town to Seabrook, in participating in inspections of specific sites (six in Hampton Falls) every three years. This would happen by way of a multi-town agreement. C. Leighton reported on the types of inspections that take place and indicated the

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benefits of expanding the inspections to Hampton Falls and neighboring Towns. It is anticipated that the inspections in Hampton Falls would require up to one and one-half days' time with the Building Inspector. L. Smith requested that the Town of Seabrook take on the responsibility of providing notifying documentation to Hampton Falls property owners by mail to include a cover letter from the Town of Hampton Falls.

Additional discussion included checking the Town's zoning ordinance with regard to groundwater protections, identifying restrictions and adding information to the Town's Master Plan in this regard.

PAUL MELANSON – PROJECTED STORM SURGE, SEA-LEVEL RISE, AND EXTREME PRECIPITATION – FINAL REPORT AND RECOMMENDATIONS: Paul Melanson, Hampton Falls' representative to this Committee, presented the final report to the Board. He stated that the efforts have been science based guidance to address coastal hazards and flood risks. Ratings of low, medium and high have been assigned. He explained two segments of data relating to year 2050 and year 2100 for Hampton Falls (page 13 and 14 of the report), pointed out the recommendations with regard to storms, river flooding, runoff, et cetera. He noted vulnerabilities and the recommendations to act early, respond, revisit, revise and make no regrets decisions. Suggestion is to build and plan for the worst, however, expect the best outcome. P. Melanson noted that Hampton Falls has areas of concern but not at the level of impact of Seabrook and Hampton. In closing, it was noted that it would be in the best interest of the Town for the Planning Board to identify properties in Town affected in this regard in order to address or limit development.

LAND USE CHANGE TAX (LUCT) APPLICATION AND WARRANT - (MAP 4, LOT 48-03) DRINKWATER ROAD: The Board approved and signed the LUCT application and warrant.

MOTION: To approve the Land Use Change Tax Application and sign the LUCT warrant as presented.

**MOTION: R. P. MCDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

APPLICATION FOR SOLAR ENERGY SYSTEMS TAX EXEMPTION (MAP 4, LOT 46-08): The Board approved and signed this application for solar energy exemption.

MOTION: To accept the recommendation of the Assessor and approve the application for solar energy systems as presented.

**MOTION: R. P. MCDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

APPLICATION FOR VETERANS TAX CREDIT (MAP 4, LOT 46-08): It was identified that information is missing from this application. This matter will be added to the February 15 agenda.

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ONE SKY COMMUNITY SERVICES: The Board acknowledged receipt of a request from One Sky Community Services that provides assistance and support to those with developmental disabilities. Following discussion, the Board agreed to consider this agency for potential warrant article funding in 2018. L. A. Ruest will contact Chris Muns to seek additional information.

REQUEST TO UTILIZE TOWN'S EMAIL SUBSCRIBER LIST – MARK LANE (LAS):

Lincoln Akerman School Board Chairman M. Lane was present to request that meeting notice information relating to the LAS Board be allowed to be distributed through the Town's email subscriber list. He acknowledged that the Town has a policy and stated he felt information sharing is important to both the Town and School and that efforts should be made at the school to offer a subscriber email.

The Board offered, and M. Lane accepted, a proposed template that would identify the information relating to the meeting (date, time, location, LAS web site link) for use by the Town in posting to the Town's web site. The content and accuracy of the information provided in this regard will be the sole responsibility of the LAS Board. The reverse side of the form allows for additional information (such as start and remove dates, subject of the email) for submission to the Town.

UNITIL POWER OUTAGE AT TOWN HALL, TUESDAY, FEBRUARY 28, 2017: The Board agreed that employees would start work on February 28 at 10:30 a.m., allowing for time to get computers up and running, and open the Town Hall to the public after the lunch hour at 1 p.m.

TREE CARE PROPOSAL – CREIGHTON TREE: The Board reviewed the annual proposal from Bartlett Tree Experts.

MOTION: To authorize the Chairman to sign the proposal from Bartlett Tree Experts to fertilize the Creighton Tree.

MOTION: R. P. MCDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS

HOUSEHOLD HAZARDOUS WASTE COLLECTION – TOWN OF HAMPTON GRANT

APPLICATION: L. A. Ruest reported that she spoke with Jim Hafey who explained that the grant application was seeking information on neighboring Towns interested in participating. He indicated that he would proceed with the grant application without Hampton Falls at this time, however, in 2018, when a program is established, will reach out to Hampton Falls to see if it is interested in participating. The matters of costs, personnel, etc. remain unanswered and will be considered at that time.

MONTHLY REPORTS - SELECTMEN REPRESENTATIVE REPORTS:

SELECTMAN MCDERMOTT – LIBRARY: R. P. McDermott reported that the Library Trustees conducted an overview of its 2017 budget in conjunction with anticipated expenses.

SELECTMAN SMITH - SCHOOL BOARD, RECREATION COMM., HERITAGE COMM., TOWN IMPROVEMENT COMM.: L. M. Smith reported that the School Board discussed the Cyber Security Session, bus fuel savings and the proposed building renovation project. The Heritage

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Commission is working on a Local Historic District and held discussions regarding returning the mill stone to its original location on Sanborn Road and architectural dig sites. The Town Improvement Committee (TIC) continues its efforts in regard to a second driveway to a parking area at the rear of Gov. Weare Park as well as improving the entryway to the Town Hall. The TIC has requested assistance with ADA requirements from a state agency.

SELECTMAN ZIOLKOWSKI - PLANNING BOARD, CONSERVATION COMMISSION: J. E. Ziolkowski stated he was not present at the last Planning Board meeting. Planning Board Todd Santora reported that the Board addressed an application for Accessory Dwelling Unit, a matter that has been continued to its February meeting. J. E. Ziolkowski reported that the Conservation Commission is preparing a map that will identify town owned lands and current use lands.

THE COALITION COMMUNITIES: The Board acknowledged a memo from the Coalition Communities with regard to CACR 7, as amended. Following discussion, the Board requested the Town Administrator prepare an email on its behalf indicating that it is not in favor of CACR 7 as it could create the return of “donor” communities.

ROCKINGHAM COUNTY COMMISSIONERS 2017 BUDGET PROPOSAL: The Board acknowledged receipt of the 2017 Budget Proposal from Rockingham County.

OTHER

Selectmen’s Permit Application – Use of Town Common: The Board reviewed a request from Anne Lane on behalf of One Hampton Falls for use of the Town Common on Wednesday, February 8, 2017 from 6 p.m. to 7 p.m. for the purpose of a Town Rally. A certificate of insurance has been received for this event.

MOTION: To authorize the Chairman to sign approval on behalf of the Board.

**MOTION: R. P. MCDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

Selectmen’s Permit Application – Use of Public Safety Training Room: The Board reviewed a request from Jay Lord on behalf of the Hampton Falls Fire Department, Inc. for use of the Public Safety Training Room for the purpose of a Superbowl Party on February 5, 2017, from 5 p.m. to 10 p.m. A certificate of insurance has been received for this event.

MOTION: To authorize the Chairman to sign approval on behalf of the Board.

**MOTION: R. P. MCDERMOTT
SECOND: J. E. ZIOLKOWSKI
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Request for Approval of Event with Alcoholic Beverages: The Board acknowledged a request from Jay Lord on behalf of the Hampton Falls Fire Department, Inc. in conjunction with the Selectmen's Permit Application above.

MOTION: To approve the request for this approval as presented.

**MOTION: R. P. MCDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

PUBLIC COMMENT RELATING TO THIS MEETING'S AGENDA ITEMS

On behalf of Anne Lane, Mark Lane invited all to attend the Rally and distributed "1HF" auto stickers to the Board and those present.

Todd Santora stated he agrees that communication through web sites is important as not all residents have access to the school information.

REVIEW AND APPROVAL OF PREVIOUS MINUTES: 1/13/2017 AND 1/18/2017:

Amendment was made to page two, paragraph five as follows:

ANNUAL REVIEW OF AGREEMENT (SECTION 5. CONTRACT TERM): L. Ruest reviewed the list of complaints received to date, mainly involving damage to mailboxes but also covering reports of slippery or impassable roads, lawn damage and other issues.

MOTION: To approve the minutes of the January 13 meeting as written and the January 18, 2017 meeting as amended.

**MOTION: R. P. MCDERMOTT
SECOND: J. E. ZIOLKOWSKI
UNANIMOUS**

NEXT SELECTMEN'S MEETINGS

**SATURDAY, FEBRUARY 4, 2017, DELIBERATIVE SESSION, LINCOLN AKERMAN
SCHOOL GYMNASIUM, 8:45 A.M.**

WEDNESDAY, FEBRUARY 15, 2017, 6:30 P.M., TOWN HALL

Motion to enter Nonpublic Session was made by L. Smith, seconded by R. McDermott.

XX RSA 91-A:3, II(c) *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open*

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meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

Roll Call vote to enter nonpublic session:	Richard P. McDermott, Selectman	Y
	Larry M. Smith, Chairman	Y
	James E. Ziolkowski, Vice Chairman	Y

Entered nonpublic session at 8:10 p.m.

Motion to leave nonpublic session and return to public session was made by L. Smith, seconded by J. Ziolkowski.

Motion: PASSED.

Public session reconvened at 8:20 p.m.

MOTION: To adjourn the meeting at 8:20 p.m.

MOTION: R. P. MCDERMOTT

SECOND: J. E. ZIOLKOWSKI

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