

**DRAFT**

**PRESENT:** L. M. Smith, Chairman; J. E. Ziolkowski, Vice Chairman; R. P. McDermott, Selectman; L. A. Ruest, Town Administrator

Library Trustees: A. Magnarelli, B. Forgione, B. Mutrie, L. Coe, L. Pouliot, Trustees;  
B. Tosiano, Library Director (J. Ashak, Not Present)

Melissa Lloyd and Janet Lukas (by phone) of Prism Energy Services were present.

Janet Lukas provided information relating to an overview of Prism Energy Services establishment, executive team, key strengths and specializations and capabilities. She also provided information with regard to Prism's working relationship with Unitil as well as sample projects that have been conducted by them.

Janet Lukas thanked those present for arranging this meeting to consider the results of the audit information prepared for certain government buildings in Hampton Falls.

Reference was made to reports for each building, specifically, the spreadsheet showing the areas recommended for energy savings upgrades. In some instances, this is a matter of replacing bulbs and/or fixtures. A review of spreadsheets took place at this time. Information was provided and questions were answered. It was noted that the Town could prioritize the recommended items, choosing to do some but not all.

It was noted that time is of the essence as work is required to be completed by December 31, 2016. Additional discussion took place with regard to cost share percentages, rates of return on investment, warranties and payment options.

It was determined that this is a worthwhile program and that additional discussion will take place to consider options and make a decision. M. Lloyd will return to Town on Tuesday to assist with additional questions.

Library Trustees left the meeting at 4 p.m. The Board of Selectmen determined that it would be best to identify and address those areas of municipal buildings used most.

The meeting adjourned at 4:30 p.m.