

Work Session -DRAFT

PRESENT: L. M. Smith, Chairman; J.E. Ziolkowski, Vice Chairman; R. P. McDermott, Selectman; S.H. Ayer, Secretary

The Chairman called the work session to order at 8:53 A.M.

**SIDEWALK SNOW REMOVAL AND ICE CONTROL POLICY (SECOND READ) AND
MUNICIPAL SIDEWALK AGREEMENT WITH NH-DOT**

The Selectmen reviewed these documents and made the following decisions:

MOTION: To adopt the Sidewalk Snow Removal and Ice Control Policy as written.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

MOTION: To enter into the Municipal Sidewalk Agreement with NH Department of Transportation for State Project 40424 /Federal Project X-A004(397), as written.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

**RESIDENT REQUEST FOR SIGNAGE – RECONSIDERATION OF HIGHWAY SAFETY
COMMITTEE RECOMMENDATION AND SELECTMEN’S DECISION OF OCTOBER 15,
2014**

The Selectmen reviewed a resident’s 2014 request for signs to indicate the Town line, in order to avoid problems with home deliveries. Subsequent to a recent repeat of the complaint, the matter was discussed with the resident and it was agreed to abide by the decision reached in 2014. The resident will buy signs according to size and wording guidelines provided, and the Road Agent will install them on her land.

**ELTON LANE RESEARCH TO DETERMINE STATUS OF ROAD AND OBTAIN
RECOMMENDATION OF TOWN ENGINEER AND ROAD AGENT**

The Town has been informed by Brad Jones at Jones & Beach that Elton Lane was never finalized and accepted as a Town Road because a punch list of deficient items to be corrected has not been addressed and/or documented. The contractor who developed the road left money on account, perhaps for this work, but the contractor needs to be located.

MOTION: To have the Town Engineer review the status of Elton Lane with the Road Agent to determine whether the road is up to standards for acceptance as a Town road.

MOTION: L. Smith

SECOND: J. Ziolkowski

UNANIMOUS

Upon acceptance, the matter will be brought to the Road Committee, who will recommend what work needs to be done to the road.

The Selectmen authorized the Town Administrator to work with Town Counsel to locate the contractor and determine what should be done with the funds.

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**2016 ROAD PROJECTS: WARRANT FUNDS AND BUDGET FUNDS (SPREADSHEET
DATED 6/15/16)**

The Selectmen discussed 2016 road project details and cost projections. Using the June 15 spreadsheet, the proposal from Bell and Flynn, Inc. for paving work, two estimates for crack sealing, and a full list of Town roads to consider, the Board addressed the following issues:

- Completing as many projects as possible this year within budgeted funds;
- Which roads to include for crack sealing;
- On what roads to add double yellow line striping (these are mainly for heavily traveled roads);
- Where to add white lines (fog lines) at the sides of the road. It was decided that these should go on every road possible, for safety reasons. Drivers can better see the edge of the road, and bikers or pedestrians have a delineated area. It was acknowledged that not all roads in Town are wide enough to have shoulders.
- Placement of delineator stakes at intersection aprons. J. Ziolkowski suggested the use of snow stakes at a height of 4 feet. L. Smith informed the Board that they come in a variety of colors, and suggested they be painted green. The Board will look at the website that sells the stakes.

OTHER BUSINESS

L. Smith acknowledged receipt of a Right to Know request for 5 years of non-public meeting minutes. Working around vacation schedules, a workshop was scheduled for July 20 at 9:30 AM to address this request.

MOTION: To adjourn, at 10:00 AM.

MOTION: L. Smith

SECOND: J. Ziolkowski

UNANIMOUS