

Draft

PRESENT: L.M. Smith, Chairman; J.E. Ziolkowski, Vice Chairman; R.P. McDermott, Selectman; L.A. Ruest, Town Administrator; S.H. Ayer, Secretary

Call to Order: 6:30 PM

BUILDING INSPECTOR, CODE COMPLIANCE, HEALTH OFFICER – MONTHLY REPORT

The Selectmen reviewed the report of the Building Inspector covering May 17 through June 14.

Building Inspector Mark Sikorski will be sending a letter to the residents neighboring a property with a back yard hockey rink to inform them that as the rink is not for commercial use, it is permitted on a residential property.

HAWKERS AND PEDDLERS PERMIT – TINA LAMORE – ROOF PROS

In considering this Hawkers and Peddlers permit application, L. Smith said that he feels there is a need for a policy to control or disallow solicitation in town. On review, Town Counsel indicated that by State Statute, the Town cannot deny town wide solicitations as a matter of policy, it can only regulate and control any requests.

After some discussion, it was decided to allow the permit with the following conditions:

- That the applicant only solicit between the hours of 9:00 AM to 4:00 PM, Monday through Friday
- That no flyers be hung on mailboxes
- That the applicant or representatives carry credentials
- That the applicant contact the Police Department to inform when she is in Town canvassing, and contact the Town Administrator so that notice can be provided to residents by way of a “news and announcements” website posting

L. Smith said that a policy should be developed so that the permitting process is always consistent.

MOTION: To authorize the Chairman to sign the Hawkers and Peddlers permit for Roof Pros, with the above conditions.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

ROAD AGENT – MONTHLY REPORT

The Board reviewed highway expenditures for April and May.

There was a brief discussion of the composted material at the brush dump. The Road Agent said it is not good quality, but L. Smith said that it may be usable for planting elm trees in 2020.

EAST COAST ELECTRONICS RECYCLING – PRICE INCREASE EFFECTIVE 6/1/16

The Town has received an invoice from East Coast Electronics for recycling pickup from the Brush Dump following Household Waste Collection day. The charge for this invoice is \$985, with a note that future events will be \$1175, effective 6/1/16. L. Ruest said that the price of the pick-up has increased about \$200 each year. She will contact East Coast Electronics Recycling before the next pickup day to discuss this.

SIDEWALK SNOW REMOVAL AND ICE CONTROL POLICY

Draft

The Selectmen reviewed the draft policy; a second reading will be done at an upcoming work session. The State DOT will need the policy to be finalized by the July meeting so that they can advertise their project.

2016 ROAD AND OTHER BUDGETED ROAD PROJECTS (SUMMER WORK)

The Selectmen reviewed the worksheet of summer highway projects and projected costs. There was a discussion of various roads and the most useful expenditure of funds; details will be finalized at a workshop, set for June 22 at 9:30 AM.

BOUNDARY MARKER CORNER OF SANBORN AND KING – SURVEY NEEDED

In response to a request from the Selectmen, Jones & Beach Engineers has submitted a letter of finding regarding the disposition of the boundary marker formerly at the corner of Sanborn and King Roads.

After discussing the three options offered by Jones & Beach, the following decision was made:

MOTION: To authorize Jones & Beach Engineers, Inc. to survey the property to determine the location of the stone bound, at a total cost of \$1,700.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

FIRE CHIEF, AMBULANCE, EMERGENCY MANAGEMENT – MONTHLY REPORT

The Fire Chief described a recent sizable fire caused by a campfire stick left by a bench. J. Chief Jay Lord said that a recent training drill was very helpful in dealing with this fire.

J. Ziolkowski asked J. Lord if there is a way to identify on the Fire Station's fire danger sign board whether or not it is safe to set off fireworks on a given day. The Fire Chief said that this is very hard to delineate as weather is so changeable, and conditions can become dry again very quickly after a rain event. It also depends on where the fireworks are to be set off.

The Police Chief said that care needs to be taken not to cause people to think conditions are safe when they may not be.

STATUS OF AMBULANCE PURCHASE (ARTICLE 16/2016)

J. Lord reported that the letter of approval for the new ambulance was signed on April 15, and that delivery is expected in the first part of November.

CREDIT CARDS AND CREDIT CARD POLICY

The amended credit card policy was reviewed. Cards are to be issued in the names of the Police Chief, Fire Chief, and Town Administrator. With the addition of a guideline stating that any and all incentives shall be deposited to the Town's General Fund, all present approved of the policy.

MOTION: To adopt the Credit Card Policy as written.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

MOTION: To authorize the Town Administrator to apply for credit cards for the Town.

MOTION: R. McDermott

SECOND: J. Ziolkowski

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UNANIMOUS

POLICE CHIEF, ANIMAL CONTROL – MONTHLY REPORT

The monthly report of the Police Department was reviewed.

Chief Robbie Dirsra informed the Board that Lieutenant Ryan Veno has been with the Department for 6 months, and that he recommends him for permanent status.

MOTION: To move Ryan Veno from probationary status, and appoint him Permanent Full Time Police Lieutenant.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

• **OLD BUSINESS**

Financial Reports

General Fund Balance \$1,174,697.00

**ACCOUNT PAYABLE/PAYROLL/TREASURER/TRUSTEES OF TRUST FUNDS
WARRANT(S)**

Monthly reports of the Treasurer and Bookkeeper were acknowledged.

MOTION: To approve the following warrants as presented by the Bookkeeper:

Payroll check warrant	#344	\$16,500.72
Accounts payable warrant	#523	\$1051.00
Accounts payable warrant	#524	\$72,617.34

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

CHANGE OF TOWN HALL BUSINESS HOURS – EFFECTIVE DATE

L. Ruest noted that the change of Town Hall business hours was approved at the June 1 meeting, but that an effective date was not set.

MOTION: To accept the changes as previously approved, and to set an effective date of July 1, 2016.

MOTION: L. Smith

SECOND: J. Ziolkowski

UNANIMOUS

HIGHWAYS

**SIDEWALK SNOW REMOVAL AND ICE CONTROL POLICY
AND MUNICIPAL SIDEWALK AGREEMENT WITH NH-DOT**

The Sidewalk Agreement with the NH DOT will be addressed at the June 22 work session along with the Sidewalk Snow Removal and Ice Control Policy.

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- **NEW BUSINESS**

VOLUNTEER APPLICATION – TRICENTENNIAL COMMITTEE

A volunteer application from Donna Onacki of 65 Drinkwater Road was reviewed by the Selectmen.

MOTION: To accept Donna Onacki as a volunteer with the Tricentennial Committee, effective through the date of the Tricentennial Celebration in 2022.

MOTION: L. Smith

SECOND: J. Ziokowski

UNANIMOUS

HIGHWAY

ROCKINGHAM COUNTY - CORRECTIONAL WORKERS PROGRAM

There was a discussion of utilizing correctional workers for help with roadside trash pickup on several Town roads. In discussion, it was decided that this would be most effective in the spring, in coordination with the Conservation Commission's Earth Day cleanup.

SOLID WASTE

2016 SPRING HOUSEHOLD WASTE COLLECTION DAY COSTS

The Selectmen reviewed costs incurred at the spring Household Goods Collection Day, and fees received from dump sticker sales and for items such as electronics and tires.

L. Ruest said that the collection days are working well within the budget; the fees cover the amount not set aside in the budget. She pointed out that the event is not budget-neutral, but operates within budget limits.

There was a discussion of fee amounts and how to manage wood disposal.

The Road Agent will be changing the locks at the Brush Dump to eliminate unauthorized dumping of brush.

SOLID WASTE ORDINANCE AND APPENDIX A

There was a brief discussion of the Solid Waste Ordinance, and areas that will need to be amended or updated. L. Smith said products containing mercury need to be added to the policy, as well as alkaline batteries, which can apparently cause fires if thrown away in the regular trash.

The Town Clerk has submitted a proof for dump stickers from the Paul A. Rogers Company for the Board's approval. The stickers would be self-clinging and are available in several colors. The Selectmen discussed getting the stickers in several different colors to differentiate between years. The Clerk will be asked to provide information about pricing for color stickers.

SCHOOL

LINCOLN AKERMAN SCHOOL UNADJUSTED APPROPRIATION 2016-2017

The unadjusted District Assessment (amount to be paid by taxes) is \$5,706,350.

WINNACUNNET COOP. DISTRICT UNADJUSTED APPROPRIATION 2016-2017

The unadjusted District Assessment is \$1,590,099.

OTHER

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TOWN NEWSLETTER

The Selectmen approved the July/August Town newsletter for publication.

CANDIDATE FOR STATE SENATE

Ray Tweedie, candidate for NH State Senate's 24th District, introduced himself to the Board.

LIBRARY KIDS, BOOKS AND THE ARTS GRANT

The Chairman read a letter received from Carol Sanborn, the Head of Youth Services at the Library. Ms. Sanborn announced a program to be funded by the grant, featuring Juggler/Comedian Bryson Lang. The program will take place on June 29 at 6:30 PM, and the Selectmen were invited to attend.

INTENT TO CUT PERMIT APPLICATION

The Selectmen reviewed a permit application for wood cutting at 60 Drinkwater Road. The resident intends to cut 7,000 board feet of white pine and produce 180 tons of wood chips. It was agreed to approve and sign the permit.

PUBLIC COMMENT RELATING TO THIS MEETING'S AGENDA ITEMS

Tim Samway addressed the Board regarding the use of Comcast franchise fees. He said he would like the Board to consider persons in Town who are unable to pay their property taxes, and suggested that the franchise fees, as undesignated funds, might be used to reduce taxes.

Beverly Mutrie concurred.

Charlyn Brown asked what the amounts of the School appropriations were.

L. Ruest read the unadjusted amounts from the letters received from the schools:

Winnacunnet Cooperative School District: \$1,590,099

Hampton Falls School District: \$5,706, 350

C. Brown suggested that these numbers could be made available on the Town website.

As there were no further questions or comments, the Chairman closed Public Comment.

REVIEW AND APPROVAL OF PREVIOUS MINUTES:

5/18/2016 WORK SESSION; 6/1/2016; 6/6/2016 WORK SESSION; 6/8/2016 WORK SESSION

MOTION: To approve the minutes of the work session of 5/18/16 as written.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

The following amendments to the minutes of June 1 were requested by the Chairman:

1. On page 1, under PROPERTY TAX PAYMENT AGREEMENT, change the motion to read:
"To enter into a Delinquent Taxpayer Payment Agreement *as presented by the Tax Collector and Town Counsel*, for property at Map 2, Lot 8.
2. On page 1, under CHANGE OF TOWN HALL BUSINESS HOURS, add "*and to allow time for bank deposits before the bank closes for the day*" to the first paragraph.

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3. On page 2, under HAMPTON ROTARY CLUB BUDDY BENCH PROJECT, change “a representative of the Rotary Club” to “*Barbara Lizott of the Rotary Club*”. Also, change the Motion in this section to read, “To allow the Rotary to set up a table promoting the Buddy Bench project at the July 14 Concert on the Common, *which the Rotary Club is sponsoring*, provided they have insurance in place.
4. On page 3, under ATTY. MILLER – CABLE TELEVISION FRANCHISE RENEWAL, change the first sentence of the second paragraph to read “...but Comcast begins the renewal process 2 years prior to expiration.”
5. On page 5, under PUBLIC COMMENT, change the last sentence to read, “The *boundary corner pin marking the back corner of the Dumont property closest to Governor Weare Park* was not found, so a survey may need to be done”.

MOTION: To approve the minutes of June 1 as amended.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

L. Smith asked that the following amendment be made to the minutes of the June 6 work session: On page 1, the first sentence of the second paragraph should read, “Covanta accepts whatever *will* burn.”

MOTION: To approve the minutes of the June 6 work session as amended.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS

MOTION: To approve the minutes of the June 8 work session as written.

MOTION: R. McDermott

SECOND: L. Smith

UNANIMOUS

MOTION: To adjourn, at 7:51 PM.

MOTION: R. McDermott

SECOND: J. Ziolkowski

UNANIMOUS