

**Present:** ; Richard P. McDermott, Chairman;, Larry M. Smith, Vice Chairman; Maryann Kasprzak, Selectwoman; Lori A. Ruest, Town Administrator Susan H. Ayer, Secretary

**FINANCIAL REPORTS**

**General Fund Balance: \$ 301,937**

**Payroll/Accounts Payable/Treasurer Warrants:**

**MOTION:** To approve the following: Payroll Warrants #302 for \$15,951.17, #303 for \$11,266.01 and #304 for \$13,377.25; and Accounts Payable Warrants #468 for \$5,015.16, #469 for \$28,055.36 and #470 for \$4,300.04.

**MOTION:** M. Kasprzak

**SECOND:** L. Smith

**UNANIMOUS**

**Investment Policy**

The Selectmen reviewed the Town's Investment Policy (RSA 41:9). There was a brief discussion of several points and discussion was postponed to allow the town Administrator to verify bonding of officials.

**Town Policies**

The Selectmen gave consideration to reviewing policies. It was decided to forego a review in 2015.

**Thank-You Letter – Eagle Scout Project**

The Selectmen signed a letter of thanks to Eagle Scout Justin Roberts for his fire danger/message board, which is now completed.

**Emergency Management**

**Snow Assistance**

Fire Chief Jay Lord gave details about the Governor's request for an extended period of snow assistance, which was denied by FEMA. There will be a meeting on Friday morning to sign the snow assistance agreement for Blizzard Nemo.

**NIMS**

J. Lord gave a copy of the Resolution for Adoption of the National Incident Management System to the Selectmen for signatures. The Board signed the documents provided by the Fire Chief.

**Government Buildings**

**Garage Addition to the Public Safety Building**

Police Chief Robbie Dirsra distributed a written report on garage bid findings to include recommendations. Three bids had been received for the garage project and were reviewed and discussed in committee on June 2, 2015.

All 3 bids met the specifications for the work. Nick Gray Builders was identified as the low bidder for the building at \$114,662 and the committee agreed to recommend this contractor for the work. The committee plans to meet with Nick Gray to discuss further options that may reduce the cost.

The committee recommended the use of the Road Agent for the site and concrete work.

Two addendums to the project were explored; Addendum 1 is for the purchase and installation of the heating system and Addendum 2 is for completion of storage rooms and electrical work upstairs, as well as for finishing and painting of the sheet rock for the whole addition. The

Hampton Falls Police Association has offered to donate \$3,550 for the heating system. Addendum 2 will not be able to be completed at this time as there is not enough money. There was a lengthy discussion about options such as trusses vs. stick built in the upper level, and the differences in space resulting from each, and also concrete vs. blocks for the retaining wall. In discussion with the Road Agent, it was suggested that it will save money if the cement trucks do the footing for the retaining wall at the same time they do the footing for the building, so that they will not have to come twice. The Chief will meet again with Jack Fermery to discuss some possible changes to the plan. The Board took the matter under advisement and added this to the June 17<sup>th</sup> agenda to award the contract.

## **HIGHWAYS**

### **Winter Road Maintenance**

L. Ruest presented a draft of the revised Winter Road Maintenance Agreement Modifications with comments from Town Counsel for review of the Board. The document will be revised, shared with the Winter Road Maintenance Contractor, and brought back to the Board on June 17<sup>th</sup>.

## **SOLID WASTE**

### **Spring Household Waste Collection**

In preparation for the Household Waste Collection Day to take place on June 13<sup>th</sup>, the Board reviewed a spreadsheet of preparation, contacts and a schedule for the event.

L. Ruest noted that everything is scheduled to arrive and be ready on the 13<sup>th</sup>. Handouts will be available for residents with information about changes to acceptable and prohibited items and fees. Information about these changes, and the new waste disposal policy, will also be shared on the website and through the subscriber listings.

### **Draft Disposal Agreement- Covanta**

The Board reviewed the contract with Covanta Haverhill Associates for Waste Disposal, including comments by Town Counsel.

L. Smith brought up concerns regarding the Pinard Curbside Collection Agreement. He would like some specifics added to the contract to protect the Town in case of a reduced budget.

The finalized Covanta Waste Disposal Contract, together with the Pinard Curbside Collection Contract will be brought forward for signatures once Counsel has finished reviewing the Pinard agreement.

### **Other Old Business**

L. Smith revisited the subject of drones, discussed after an incident of one being used at the Governor Weare Park recently. He said that incidents involving drones seem to be an increasing issue, and would like the Town to keep on top of this.

## **PUBLIC COMMENT**

Tim Samway asked the Board if anything is to be done about water damage to the ceiling and walls of the meeting room.

It was identified by L. Ruest that these are not stains, but cracks in the wall that are showing through the wallpaper. Mr. Samway said that he would like this addressed, and possibly to get

funding for repairs on the Town Warrant. M. Kasprzak said she believes the status of the trussing of the building should be addressed first.

D. Robinson asked if acoustical panels could be placed over the cracks, and L. Ruest said the cost would be prohibitive. L. Smith said the Town Improvement Committee should be asked to review the cost to do this work and the trussing.

Mr. Samway then asked for clarification of the earlier discussion regarding the Solid Waste Contract, and what to do if the budget won't support it. He said he did not believe a contract amount can be reduced by voters after it has been signed.

### **Coastal Risk Hazards Commission**

Paul Melanson reported to the Board that the meeting set for June 12<sup>th</sup>, for which the Town intended to send a representative, has been postponed. The Coastal Risk Hazards Commission will be preparing their draft recommendations at a future meeting. Mr. Melanson said the meeting would most likely be the second Friday in July, but that as soon as he has a firm date and time, he will circulate the information to the Planning Board and Selectmen. The meetings take place at the Pease Tradeport.

### **Selectmen's Summer Schedule 2015**

As in years past, the Board of Selectmen will have a reduced schedule of meetings for the summer months, meeting only on the third Wednesday for July and August. The dates will be July 15<sup>th</sup> and August 19<sup>th</sup>. It was noted that if pressing business warrants another meeting, it can be scheduled.

## **PLANNING**

### **Town Representative to the Rockingham Planning Commission**

At their May 26<sup>th</sup> meeting, the Planning Board nominated R. McDermott to continue in the role of Commissioner to the RPC. As the term ended in 2014, the term will be retroactive to April of 2014 and last for 4 years, until April of 2018.

**MOTION:** To appoint Richard P. McDermott as Commissioner to the Rockingham Planning Commission for the term of 2014 – 2018, with thanks for another 4 years.

**MOTION:** L. Smith

**SECOND:** M. Kasprzak

**UNANIMOUS**

## **SELECTMEN'S REPRESENTATIVE REPORTS**

### **Selectman McDermott: Library**

At their lat meeting, the Library Trustees went over income and the Director's report, as well as their bylaws. The Trustees are working on a vision for the library, for the present and for 5 years from now. They are searching for a new Director, as Judy Haskell will be retiring in December. The new screening room is done, and it was noted that a \$500 donation was received for the work by (Audio Video).

### **Selectman Smith: School Board, Recreation Committee, Energy Committee**

There was no meeting of the School Board this month.

The Recreation Commission reviewed various programs. Yoga classes have ended, and as they were successful may be repeated in the Fall, though they may be moved to the Town Hall due to

space issues. The Summer concert program is being finalized, and the Commission is working to make it self-supporting through sponsorships. Plans for the Golf Open are underway, and summer camp registration has begun. There will be events at the camp that will be open to Town residents free of charge. Mark Lane is making tee shirts for campers.

**Selectwoman Kasprzak: Planning Board, Heritage Commission**

The Planning Board nominated R. McDermott for RPC Commissioner, and discussed the upcoming rehearing by the ZBA of the Avesta Housing variance requests.

The Heritage Commission is working on applications for historic places and buildings, gave a synopsis of submissions and went over them for errors or changes. The submissions will be reviewed by a firm that specializes in such work, to prepare them for approval by the State. Two Heritage members are working as a subcommittee on the Tercentennial Celebration. It is hoped they will attend the July meeting to share information, as with people leaving the area, committees may need to be changed. Discussion will continue on the plans for Elm tree planting.

**School**

The Board acknowledged the unadjusted amount for Winnacunnet High School appropriation to be \$1,597,568 for 2015/2016.

**Other: Gun shots on local property**

R. McDermott gave the Board copies of an email he received from a resident of Nason Road, regarding repeated gunfire on property behind his home.

Following discussion, the Board provided the Police Chief a copy of the email for his use.

**Other: Invoice for website support**

L. Ruest reported that Board approval is needed for an invoice received from Vision Appraisal for \$1,500 for Annual Support, as this amount had not been budgeted in 2015.

After some discussion, it was agreed that the support is part of the contract and that the fee should be paid. It will be added to the 2016 budget. R. McDermott signed approval of this invoice.

**Other: Applecrest Farm liquor permit**

L. Ruest informed the Board that an additional letter is requested from the Town, to report no concerns with liquor being served in a tent on the property, during a wedding. She has drafted a letter very similar to the previous letters, and this will cover the tent site for future events in the same area.

**MINUTES, May 20, 2015**

L. Smith asked for the following sentence to be added to page 3, second paragraph: *“With the increasing popularity of drones, the Board discussed the necessity of developing a BOS policy regarding drones and asked the Town Administrator to research this issue.”*

**MOTION:** To approve the minutes of May 20, 2015 with the above amendment.

**MOTION:** L. Smith

**SECOND:** R. McDermott

**UNANIMOUS**

**PUBLIC COMMENT**

Tim Samway commented that although the allocation to Winnacunnet High School is a hard number to swallow, it is still a bargain compared to the cost per student at Lincoln Ackerman School.

Mr. Samway then questioned whether the use of Applecrest for weddings in tents in the middle of the property is considered part of the conservation easement. He said he does not consider that agriculture.

**MOTION:** To enter non-public session under RSA 91-a:3, II.(a) Personnel, and RSA 91-A:3 II. (e), Pending claims or litigation at 8:50

**MOTION:** R. McDermott

**SECOND:** L. Smith

**UNANIMOUS**

**MOTION:** To seal the minutes of the non-public session.

**MOTION:** L. Smith

**SECOND:** M. Kasprzak

**UNANIMOUS**

**MOTION:** To go out of non-public session at 9:13 PM and resume public session.

**MOTION:** L. Smith

**SECOND:** R. McDermott

**UNANIMOUS**

**MOTION:** To adjourn the meeting at 9:14 PM

**MOTION:** R. McDermott

**SECOND:** M. Kasprzak

**UNANIMOUS**