

BUDGET WORK SESSION  
DRAFT

PRESENT: R. McDermott, Chairman; M. Kasprzak, Vice Chairwoman; C.P. Graham, Selectman; L. Ruest, Administrative Assistant; K.Croteau, Secretary

The Board interviewed one candidate for the position of Tax Collector. The Board reviewed his background, qualifications, experience and interest in this position. The applicant answered questions of the Board and held discussion with regard to the needs of the Town of Hampton Falls in this employment position.

In closing, a discussion took place as to scheduling a second interview to be held with the candidate, Administrative Assistant and Tax Collector.

L. Ruest presented a letter from the New Hampshire Department of Environmental Services regarding waiver requests from EPA for the Requirement to Obtain Coverage under the Municipal Separate Storm Sewer System General Permit (MS4GP) L.Ruest will draft response to that letter which she will email to the Board members for consideration at the 12/19/12 meeting.

L. Ruest reported that Mark George of Northside Carting has been made aware of Hampton Falls' decision to adopt weekly recycling, effective 1/1/13. He will get back to her regarding verification of details.

**Budget Line 4215**

The Board discussed an email received from Fire Chief Lord with respect to a call he made to Jeanne Samms of the Department of Revenue Administration.

The question raised relates to new costs associated with billing for certain ambulance fees and its effect on the special Ambulance fund held by the Treasurer. It was explained that intent of the original warrant article in 2004 covers the change in administrative costs over time.

Based on this, it was determined that \$5,000+/- can be removed from 4215-Ambulance budget line.

**Employee Pay Plan**

L. Ruest presented changes to the following position lines on the Employee Pay Plan accounting for step plans:

Administrative Assistant  
Deputy Tax Collector  
Treasurer

**Review of Proposed Town Warrant Articles**

The Board reviewed the proposed draft 2013 Town Warrant article by article and decided to remove Article 5 relating to authorization of fee increases.

C.P. Graham expressed concern regarding when certain matters should be forwarded for legal advice from the Town Counsel as opposed to the Local Government Center (LGC). It was

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DECEMBER 18, 2012  
TOWN HALL

decided that the LGC was a good source for routine matters but more in-depth matters such as Impact Fees are better handled by Town Counsel.

**MOTION:** To adjourn the meeting at 11:40 a.m.

**MOTION: M. KASPRZAK**

**SECOND: C.P. GRAHAM**

**UNANIMOUS**