

DRAFT

PRESENT: R. McDermott, Chairman; M. Kasprzak, Vice Chairwoman; C.P. Graham, Selectman; L. Ruest, Administrative Assistant; K.Croteau, Secretary

Meeting with Hampton Falls Staff

1. Welcome: R. McDermott opened the meeting at 4:32 p.m. for the meet and greet session between the Board of Selectmen and the Hampton Falls staff. There were 19 staff members in attendance.
2. Compensation Committee Recommendations: C.P. Graham explained that some changes had been made to part time positions, that the medical plan would stay with no changes made and that the Board of Selectmen had taken the recommendations of the committee. R. McDermott stated that the employees can meet as a group with the Board of Selectmen anytime by contacting L. Ruest to set up a meeting.
3. Introduction of New Employees: The staff members were introduced to Jessica Fowler, Bookkeeper, Mark Sikorski, Building Inspector/Health Officer and Kathleen Croteau, Secretary, all part-time positions.
4. Administrative Assistant: L. Ruest has taken over the duties of the Town Administrator following the retirement of E. Small.
5. Tax Collector: Mary Ann Hill will be retiring at the end of the year. The Board and staff thanked her for her years of service.
6. Comments or Questions from Staff:
 - A. Tonry asked if benefits could be made available for part-time employees, there was discussion regarding this and quotes were given.
 - J. Lord asked the Board of Selectmen if there was anything more the staff could be doing for the Board. There were no suggestions given by the Board.
 - L. Riordan asked that L. Ruest be recognized for her outstanding job performance.

The Board of Selectmen made the following motion at the end of the meeting

MOTION: To engage Valley Tree Service to perform the tree work as presented on the November 2012 listing for Drinkwater, Nason and Brown Roads based on its proposal in the amount of \$1,080 dated 12/7/12.

MOTION: C. P. GRAHAM

SECOND: M. KASPRZAK

UNANIMOUS

The meeting was adjourned at 5:37 p.m.