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PRESENT: R. P. McDermott, Chairman; M. Kasprzak, Vice Chairwoman; C. P. Graham, Selectmen; L. Ruest, Administrative Assistant; Abigail Tonry, Acting Secretary

• **OLD BUSINESS**

MONTHLY REPORT: Jon True, Code Compliance Officer, brought 4 items to the Selectmen's attention. Regarding the 36 Linden Road violation, he said the resident has complied with only 4 of 10 violations. The resident said talk to his lawyer. The Board approved J. True contacting the Town's attorney to proceed with the next step in this matter. Regarding 1 Crank Road sign violation, J. True said he could find no previous file but he will start one and ask the resident to remove the sign. Regarding 10 Crank Road commercial vehicles in the residential zone, J. True stated that he will start a file, take pictures and begin an investigation. He felt the previous investigation of this property related to junk yards. C. Graham stated there was an issue regarding buildings in the setback as well.

J. True presented the board with a fireworks permit. It being the first for the town he wanted to be sure the town was aware of it. It is a state issued permit that the town must sign off on. The applicant is planning on setting off 59 cakes, not mortars or aerials, for a wedding at a residence on Linden Road. They have provided a certificate of insurance as required. Although no police or fire detail will be needed since it is consumer fireworks, J. True expects to inspect their electrically lighted display before the event.

MOTION: To authorize the chair to sign to execute the application for fireworks permit.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

There was discussion whether the Code Enforcement Officer should cruise the town looking for violations. The consensus was no, however, the town will respond to reports or complaints.

**FINANCIAL REPORTS - GENERAL FUND BALANCE \$873,652
#199 Accounts Payable \$44,932.16; #323 Payroll \$24,039.63**

MOTION: To accept the Accounts Payable and Payroll Warrants.

MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS

SELECTMEN'S ACTION ITEMS: No comments or questions were heard with regard to the updated action items listing.

VOLUNTEER APPLICATION ZBA: Larry Job, Fieldstone Lane, was present to apply for the position of alternate to the Zoning Board of Adjustment. R. McDermott said the position is essentially similar to judge and jury of the proceedings and that he is looking for an applicant who can follow the zoning book, not his heart. C. Graham stated that there was requisite training. They both thanked L. Job for his persistence in obtaining this position.

DRAFT

MOTION: To appoint Larry Job as an alternate member of the ZBA for 3 years commencing with his swearing in by the Town Clerk.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

The Selectmen signed the appointment of Steve Bryant as Member to the ZBA.

The Selectmen approved the change to the Local Government Operational Chart. This chart is printed in each year's town report.

IMPACT FEES: The selectmen were presented with a letter from SAU to release \$27,950 plus interest of the impact fees collected for school expenses. The SAU had requested that the request be tabled for another month when the school board Chair could attend. It was suggested that a workshop be scheduled for October 15 or 16th at 9:30 a.m. to discuss what the town is authorized to spend the impact fees on. It was suggested to invite Mr. Hickey from the SAU and other school board members who wish to attend. Charlyn Brown, Planning Board Chair, was present to discuss the creation of the ordinance but preferred to make her presentation only one time. She stated she is available Oct. 15 or 16. C. Brown asked if those dates were not possible that the Board not act on the SAU's request before the workshop. The Board agreed. Susan Smilie was present and as a citizen, not speaking for the School Board, stated she would like to attend the workshop. Todd Santora, Avery Ridge Lane, again voiced his concerns that his impact fees have been allocated improperly.

HISTORICAL SOCIETY MUSEUM: David French stated that LCI Contractors has provided an estimate for scraping and painting one side of the building and re-roofing the portico for \$4,680 which is within the budget. He asked the selectmen to accept the quote.

MOTION: To authorize the expenditure of up to \$4,680 for work by LCI to complete the work on the south façade of the Historical Society Museum (45 Exeter Road).

MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS

COMCAST CABLE RENEWAL: The town's attorney has reviewed the contract. Recommendation is to leave the mechanics of the Local Access Channel in place at this time. D. French asked if there was still expectation of getting the Historical Museum hooked up. L. Ruest will check this out. It was decided to hold a public hearing on October 17 at 7 pm regarding this contract.

REPLACEMENT COPIER: Concern was raised as to whether Sharp will be able to provide support for its equipment. Of the other two companies, Conway is our current provider and has provided excellent support. Cameron and Conway each offer the same machine, Conway is slightly less expensive. L. Ruest would like to have 4 paper drawer capacity and will check on whether four drawers are included in the price. There was discussion regarding the per copy costs, L. Ruest will check on that

DRAFT

also. There was discussion regarding outright payment versus payments over time which will depend on the purchase date.

BUILDING INSPECTOR: Mark Sikorski of Hampton has been hired as the new Building Inspector. He will be working 16 hours a week until he is up to speed then will be open Monday, Tuesday and Thursday 9-12 and possibly Thursday afternoon in 2012.

FALL WHITE GOODS DAY: Since there is less stuff brought to fall white goods day it was decided to order 2 compactors and 3 containers as well as the electronics container. Dick Robinson says the site is ready for the event. It was decided to allow the brush dump to be open the Saturday before the event, October 13. There was discussion about moving the future date up to September, consensus was no. There was discussion about the ink on the dump stickers running. This is an issue the Town Clerk is looking into.

NEW BUSINESS:

L. Ruest showed the Board the Town Records Book, Vol. 5, 1864-1886, that has been restored.

The Selectmen signed a Selectmen's Permit for the Charity Bicycle Ride application.

MONTHLY REPORTS: R. McDermott reported the Library discussed the budget, book sale and garden tour at its monthly meeting. M. Kasperzak reported that the Planning Board had two issues, 122 Lafayette Road came in about a site plan and Applecrest came in to show the Board about a new barn they are proposing. The Heritage Commission reported that the Merrill house has been broken into and the copper stolen. There was discussion about moving the Merrill barn to the Raspberry Farm for outreach programs. The Heritage Commission will be having an October 15 follow-up meeting to discuss interest in the Merrill property. C. Graham reported that the Energy Committee has not met and he was unable to attend the last School Board meeting. He reported that that the new facilities bond issue was discussed at that meeting, however. The letter for inclusion in the tax bill as a stuffer was deemed to be political; the Selectmen could not support e-mailing it to town residents.

The Selectmen signed the Notice of November Election for the Town Clerk to post.

REVIEW AND APPROVAL OF PREVIOUS MINUTES (9/12, 9/14 and 9/19)

MOTION: To approve the minutes of the September 12, September 14 and September 19 meetings as written.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

DRAFT JOB DESCRIPTIONS: Taken out of order, last on the agenda, the selectmen decided to mark up the drafts and resubmit them for comment. L. Ruest will revise for approval at a future meeting.

MOTION: To adjourn at 8:45pm.

**BOARD OF SELECTMEN
TOWN OF HAMPTON FALLS**

**OCTOBER 3, 2012
TOWN HALL**

DRAFT

**MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS**