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Present: Richard McDermott; Chair, M. Kasprzak; Vice-Chair, Lori Ruest, Administrative Assistant
(C.P. Graham – absent).

Chair Richard McDermott bid good evening and called the meeting to order at 6:30 p.m.

ZBA Volunteer Applications – Two Applicants – postponed until a full Board could be present.

Old Business

Financial Reports

MOTION: To approve Accounts Payable Warrant # 319 \$2,736.50; Payroll Warrant # 195 \$4,752.90; Accounts Payable Warrant #320 \$905,918.93; Payroll Warrant #196 \$17,748.32, Accounts Pay Warrant #321 \$71,925.00; and the Payroll Warrant #197 \$46,796.86.

MOTION: M. Kasprzak. Second: R. McDermott. Unanimous.

General fund Balance: Discussion postponed.

Executive

- The Boston Post Cane has been passed on to Beverly Woodward.
- Impact fees - B. Hickey; SAU Business Administrator, supplied detailed information for the Board's perusal.

Action: The Board suggested inviting B. Hickey to attend a future meeting for further discussions.

- **Priorities for Outstanding Projects**

1. The Board met on Tuesday, September 4, 2012, and voted on road repairs throughout the town with a cost of \$50,700. Ample funds remain available.
2. The town owned building at 45 Exeter Road (formerly referred to as the Old Library) will now be referred to as the Hampton Falls Historical Society Museum. The Board and Historical Society members David French and Beverly Mutrie concurred with this decision during the meeting.
3. 2012 Town Report Bids were opened and read, as follows:
 - Keystone Press, Manchester, NH - \$4,112.00
 - Image Wise, Hampton Falls, NH - \$3,379.00

ACTION: The Board agreed to postpone their decision until the next meeting.

Financial Administration

PSNH Valuation (Parcel UT2) has withdrawn their public appeal.

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Planning - CIP Projects: L. A. Ruest asked Board members to let her know if they have any projects that meet the criteria of a capital project so that she can bring information to the CIP Committee meeting on September 12.

Government Buildings

ACTION: L. Ruest agreed to contact copier vendors requesting additional information and updated pricing.

- The efficiency of the available furnace being suggested for the Historical Society Museum is questionable. The Webber Energy Assessment will help to determine and evaluate whether to continue to use the furnace in other smaller Town buildings or in the front section of the Town Hall.

Insurance

- A property damage claim has been submitted to the town's insurance carrier.

Building/Health

- The Health Inspector replacement paperwork has been received and will be completed and submitted once a new employee is hired. The State RSA's mandate towns to have a Health Officer.
- Additional Mosquito Spraying of the Govenor Weare Park playing fields and Town Common has been completed.

Highways

The DES has performed two inspections of the Blaisdell property on Brown Road since August 8, 2012, in response to complaints of dumping.

Solid Waste

- Household Hazardous Waste Day, September 22, Brentwood, NH.
- Fall White Goods Day is Saturday, October 20.

State

- NH DOT District 6, planting of Elm Trees on Route 88 – The Board is looking to plant Dutch Elm Trees to replace certain large trees that have been removed this year. It was noted that the Elm

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trees sought are disease and road salt resistant. Homeowners will be asked to water the trees located on town or state property in front of their homes.

- **Removal of Dead Trees**

ACTION: R. P. McDermott will contact the State DOT to inquire why Unitil and Asplundh have left large tree trunks along the roads.

- **Bids for Town Hall Landscaping** –Sandy Brubaker has agreed to assist with the landscaping maintenance needed around the Town Hall.
- **Repair of the sound proof panels** - The cost is \$400 to repair and secure the existing panels. L. Ruest will contact the vendor to obtain a start date.

New Business

ACTION: The Board is scheduled to meet on Thursday, September 6, 2012 at 1:00 to review Building Inspector/Health Officer applications.

The Board agreed not to participate in the NH Municipal Association – Legislative Policy Conference on Friday, September 21, 2012.

The voting booth set up is scheduled for Sept 9, 2012 at 10:00 a.m.

Public Comment - LGC appeal, The Town Newsletter is posted on the HF web site and paper copies will no longer be mailed.

Motion: To approve the August 1, August 2, August 8, August 9 and August 10 Meeting Minutes as written

Motion; M. Kasprzak. Second; R. MacDermott. Unanimous.

The next Board of Selectmen meeting is scheduled for September 19, 2012.

Motion: To adjourn the meeting at 7:08 p.m.

Motion: M. Kasprzak, Second: R. McDermott. Unanimous.

Respectfully submitted,

Maureen Hastings

Clerk