

DRAFT

PRESENT: R. P. McDermott, Chairman; M. Kasprzak, C. P. Graham, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

PERSONNEL: The Board met with M. Hoffman who was identified as a possible Interim Building Inspector. M. Hoffman provided the Board with a copy of his resume and outlined his experience in firefighting, building construction, plumbing and electrical. He stated he is retired and looking for part-time work. Following discussion of his construction background, education and other experience, questions of the Board were asked and answered. It was noted that M. Hoffman has some experience in Health and Code Enforcement matters relating to life safety. He added that he has taken part in training and is familiar with Microsoft software. Fire Chief J. M. Lord and Building Inspector K. C. Kelley asked questions and provided information specific to Hampton Falls. In closing, M. Hoffman stated that references could be furnished upon request. The Board thanked him for his time.

Discussion took place with regard to exploring if Fire Inspector J. True would be interested in Code Enforcement and Health Officer. It was noted that J. True can only work a limited number of part-time hours due to retirement requirements. E. N. Small noted that the Town can contract with another town for Health Officer services.

The Board agreed to look at the three components separately and acknowledged that activity is low. E. N. Small added that the Planning Board component remains with the Building Inspector being the first point of contact. Suggestion was made to allow for 20 hours per week for Building Inspection and Health Officer and 8 hours per week for Code Enforcement.

Discussion took place with regard to meeting with another candidate. The Board agreed to meet in non-public session to address ways in which the positions would be re-considered for part-time status to include personnel, hours and wages.

MOTION: To go into non-public session in accordance with RSA 91-A:3, II. (A) Personnel at 9:54 a.m. to discuss personnel.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

MOTION: To go out of non-public session and resume at 6:35 p.m.

E. N. Small and L. A. Ruest were excused from the meeting at this time.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS