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**PRESENT:** R. P. McDermott, Chairman; M. Kasprzak, C. P. Graham, Selectmen;  
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

R. P. McDermott called the meeting to order at 6:35 p.m.

**BUILDING INSPECTOR, CODE ENFORCEMENT, HEALTH - MONTHLY REPORT:** The Board acknowledged the Building Inspector's report for the month of April.

A matter of dumping of woodchips on Brown Road at the Blaisdell property was discussed as a result of another citizen's inquiry being received. K. C. Kelley reported that this ongoing situation has been before the Department of Environmental Services, Rockingham County Conservation District, Road Agent and Building Inspector and that there are no issues with the dumping of brush chips. He stated that he feels this is an aesthetic issue and not a right of way issue. R. P. McDermott asked that K. C. Kelley send a letter to the Conservation Commission explaining the status of this property. D. Robinson stated that the wood chips should be cleaned up, kept neat and spread when dumped.

**PEST REMEDIATION AT THE MUSEUM – COST ESTIMATE:** Although the Board authorized an additional \$500 for this work, K. C. Kelley explained that the cost of the plastic to be installed is the responsibility of the Town and requested additional authorized funds.

**MOTION:** To authorize additional funds not to exceed \$200 for the purchase of plastic for the underlayment to complete the insect remediation at the Old Library (45 Exeter Road).

**MOTION:** M. KASPRZAK  
**SECOND:** C. P. GRAHAM  
**UNANIMOUS**

**ROAD AGENT - MONTHLY REPORT:** The Board acknowledged the Road Agent's report for April. E. N. Small noted that two items have been applied to accounts other than Highway as appropriate.

Discussion took place with regard to items dumped outside the Brush Dump and the need for clean up on occasion. The Board authorized the Road Agent to clean up this area as needed. D. Robinson suggested posting a sign that reads "No Unauthorized Dumping, Police Take Notice." The Board approved the purchase of a two foot by one foot sign in this regard.

**MOTION:** To authorize the Highway Department to expend up to \$150 to procure a sign indicating "No Unauthorized Dumping, Police Take Notice."

**MOTION:** C. P. GRAHAM  
**SECOND:** M. KASPRZAK  
**UNANIMOUS**

D. Robinson reported that the paving contractor who did work last year will be returning to repair patching work where edges have come up.

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**BRUSH DUMP BOUNDARY EXPANSION PROGRAM – RESPOND TO INQUIRY:** The Board reviewed the minutes of its Brush Dump site meeting of August 14. E. N. Small will amend the minutes to include the need to locate a plan of the Brush Dump. D. Robinson offered to paint the boundary markers. Following discussion, the Board agreed to work on road project needs in 2012 and then consider this project in 2013.

**MOTION:** To defer the proposal from the Highway Department as to extracting loam and expanding the area below the Brush Dump until next year at which time the project should be considered as part of the Solid Waste Budget and be prepared to go out to bid in two parts (the expansion and the sale of loam to one bidder).

**MOTION: C. P. GRAHAM  
SECOND: M. KASPRZAK  
UNANIMOUS**

E. N. Small and the Board reviewed a request for information from C. Merrill, 25 East Road, answering questions. E. N. Small will also send a copy of the minutes of the August 14 meeting with the response.

1. Needs further study.
2. A length of 374' was identified from the site visit of the Board; the length of access is not yet determined (wetlands).
3. There is no expense to the Town. Twenty yards of gravel from existing supply.
4. No.
5. There is no knowledge of who dumped debris. No.

**AGREEMENT FOR RSMS PROJECT:** The Board Chairman signed the agreement with RSMS.

**RSMS STUDY RESULTS:** The Board reviewed a report received from RSMS and asked that a request be made to obtain two other reports in order to identify projects of priority; one in an order of dollar amount of project and another in order of need.

**BINDER PAVING - DECELERATION LANE, NORTH SIDE OF TOWN HALL- EST. COST?-  
ROAD AGENT:** The Board acknowledged receipt of Highway Department Project Worksheet relating to binder pavement. D. Robinson reported that a hot top binder must be in place before the State of NH will pave this area of Route 88.

**MOTION:** To approve \$1,125 for the Binder Pavement project (5/14/12) submitted by the Road Agent to apply binder pavement before the State of NH paves.

**MOTION: M. KASPRZAK  
SECOND: C. P. GRAHAM  
UNANIMOUS**

**TREE AND LIMB REMOVAL IDENTIFICATION – ROAD AGENT:** D. Robinson has been marking trees and road areas where trees or limbs need removal.

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**WINTER ROAD MAINTENANCE – RELEASE OF RETENTION:** E. N. Small requested approval to release the 2011/2012 funds held for winter road maintenance damages to the contractor less \$100 to repair the damage to gate at the Brush Dump. The Board approved.

**POLICE CHIEF - MONTHLY REPORT:** Lt. T. Boynton was present. The Board acknowledged the Police Department report for April. R. P. McDermott asked questions regarding various incidents which were answered by T. Boynton.

**PHONE SERVICE AGREEMENT – FREEDOM RING COMMUNICATIONS LLC:** T. Boynton referred the Board to a May 9, 2012 memo explaining the need for infrastructure improvements. He noted that the Police Association is funding the cost at this time and that the Police Chief may bring the matter to the Selectmen to include in next year's budget. There is a potential that this improvement could assist many communities.

**PORTABLE RADIO AGREEMENT WITH THE STATE OF NH:** T. Boynton referred the Board to a May 10, 2012 document from the NH Department of Safety and explained that there is an opportunity to obtain grant money for three portable radios with accessories. He noted that the radios are an improved model over what the Department has now and that there is no cost to the Town. Following discussion, Board members signed the required forms and provided them to Lt. T. Boynton.

• **OLD BUSINESS**

**FINANCIAL REPORTS - GENERAL FUND BALANCE:** E. N. Small reported that school payments are being withheld until cash flow allows release. Discussion took place with regard to working with the Schools on cash flow and release of payments in order to not have to borrow money. He noted that tax bills are being mailed this week.

**TOWN CLERK – RECEIPTS \$44,045  
TAX COLLECTOR – RECEIPTS \$67,984**

**MISCELLANEOUS RECEIPTS \$2,794**

**SELECTMEN'S ACTION ITEMS FROM PREVIOUS MEETING:** In response to inquiry regarding the status of the tax abatement, E. N. Small reported that he will be organizing the documents relating to this matter and contacting Glenn Walker for assistance.

**LETTER RE: TAX COLLECTOR'S DEED AND SPECIAL COUNSEL – TAX COLLECTOR:** M. S. Hill has suggested utilizing an attorney used by the Tax Collectors Association in this regard. She offered a binder of information relating to this issue for review of the Board and noted that the procedure is laid out by statute. It was also reported that the property owner has been making weekly payments toward the amounts owed and that the building has been demolished. She provided the Board with a copy of the current property tax card and a listing of the amounts of tax liens due totaling \$158,104; the deed is for tax year 2008.

Discussion took place with regard to obtaining information from counsel as to what can and cannot be done, what the deed conveys, whether the property owner plans to address payment for the 2008 tax year and what interest the Town obtains in deeding the property. M. S. Hill will ask these questions of the tax attorney and also contact the property owner.

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**GOALS AS RECOMMENDED BY AUDITING FIRM:** This matter will be added to the June 6 agenda.

**INCREASE TO BANK BALANCE:** The Treasurer is now keeping a \$10,000 cash balance in the accounts payable and payroll accounts.

**CASH FLOW:** E. N. Small provided the Board with an updated cash flow spreadsheet.

**ESTIMATED COST FOR A NEW FURNACE:** Information is forthcoming from Webber Energy.

**MUSEUM BOUNDARY AGREEMENT APPROVED BY LIBRARY TRUSTEES:** E. N. Small reported that this agreement has been signed by both parties and is ready for recording with the boundary line agreement plan.

**COST FOR GRANITE MARKERS- ESTIMATE FROM TOCKY:** E. N. Small explained that the surveyor does not feel granite markers are necessary as iron pins are in place and noted on a plan that is to be recorded. Discussion took place with regard to the wants of some to place granite markers. Concern was expressed with regard to the granite markers being damaged by plow trucks. E. N. Small noted that funds are not available from the 2012 budget and suggested that a price be obtained for consideration in the 2013 budget. E. N. Small will obtain a price for four granite boundary markers; however, it may be decided to place only two granite markers at the front consistent with Town subdivision regulations.

**Acceptance of Old Library:** Now that the survey and boundary line adjustment is complete, E. N. Small will add the matter of acceptance of the Old Library to the Board's next agenda.

**WHITE GOODS DAY – JUNE 2:** E. N. Small reported that he has made all arrangements for the spring white goods collection day with the exception of a price to remove the brush. The Road Agent has been asked to bring the tires from the back area of the Brush Dump forward for removal. E. N. Small has also submitted a request for Northside Carting to empty the recycling collection dumpster.

**MEMORIAL DAY SERVICES - TOWN COMMON W/ PARADE-MAY 28, 8:30 AM**

**Selectmen's Permit – Use of Bandstand:** The Selectmen approved a Permit for the Historical Society to use the Bandstand during the Memorial Day Service on the Common.

**TREES AT APPLECREST ON RT. 88 REMOVED:** Although the trees have been felled, the trunks remain on the side of the road. It is the responsibility of the State of NH as Route 88 is a state road.

**OTHER**

**Tax Collector Concerns:** R. P. McDermott raised questions with regard to the Tax Collector's concern relating to receiving emails and problems she's having with her phone. It was explained that employees have access to IT services when needed and that Two-Way Communications should be contacted by phone or by service ticket. With regard to the phone, service technicians have been contracted on a

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number of occasions to review the phone system software and hardware and find no problems. Suggestion was made to purchase a new phone set to see if this fixes the problem.

**PUBLIC COMMENT**

B. Mutrie, Brown Road, asked if there is any new information relating to contact with the property owner of the property behind the Town Hall/PSB. C. P. Graham reported that he has yet to be able to contact the property owner. Another telephone number was provided to him to try.

• **NEW BUSINESS**

**THANK YOU NOTE FOR NEW, DONATED FILING CABINET** was signed by the Board.

**TAX WARRANT- FIRST BILLING –DUE JULY 2 \$4,028,707:** The Board reviewed and signed the tax warrant for the first billing as prepared by the Tax Collector.

**OTHER**

**Thank You** from Historical Society for donation of Town anniversary mugs from the Town was reviewed.

**Tax Deeding Workshop:** E. N. Small will be attending a tax deeding workshop on Friday, May 18.

**Appointment Forms:** Additional appointment forms prepared by the Town Clerk were presented for signature.

**Compensation Committee:** C. P. Graham reported that this Committee has requested updated information on participation in various health plans, etc. L. A. Ruest will provide information.

**Summer Meeting Schedule of Selectmen:** E. N. Small will add this topic to the next agenda for discussion.

**Town Administrator Employment Evaluation:** R. P. McDermott referred Board members to forms for their use in preparing for E. N. Small's review. R. P. McDermott asked E. N. Small to complete the form as well.

**PUBLIC COMMENT**

B. Mutrie, Brown Road, noted that there are a number of filing cabinets being made available for sale at the Historical Society Barn Sale being held this weekend. She asked if the Town would like them if they do not sell. The answer was yes.

**REVIEW AND APPROVAL OF PREVIOUS MINUTES - PUBLIC / NON-PUBLIC - MAY 2**

**MOTION:** To approve the public and non-public meeting minutes of May 2 as written.

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**MOTION: M. KASPRZAK  
SECOND: C. P. GRAHAM  
UNANIMOUS**

**NEXT SELECTMEN'S MEETING – WEDNESDAY, JUNE 6, 2012, 6:30 P.M., TOWN HALL**

**MOTION: To adjourn the meeting at 8:40 p.m.**

**MOTION: M. KASPRZAK  
SECOND: C. P. GRAHAM  
UNANIMOUS**