

FINAL

PRESENT: R. P. McDermott, Chairman; M. Kasprzak, Vice Chairwoman; C. P. Graham, Selectmen; E. N. Small, Town Administrator; Abigail Tonry, Acting Secretary

CHIP DAWE- EAGLE SCOUT PROJECT: Chip Dawe explained to the Board that his proposed project, clearing a walking trail between Curtis Road and Blake's Lane has been mysteriously done by someone else. Since about 60% of the area on the west side had been cleared in the time it took Chip to get all his permissions in place, he does not have enough hours of work for the requirements of the badge. He now proposes to have a blood drive in conjunction with the Red Cross. He would like to have it at the Public Safety Building. His team would be in charge of coordination and advertising for the event. The Board suggested he might try to combine it with a pancake breakfast as the Fire Department is always looking for fundraising opportunities.

• **OLD BUSINESS**

FINANCIAL REPORTS - GENERAL FUND BALANCE \$462,000

SELECTMEN'S ACTION ITEMS FROM SEPTEMBER 20 & 21, 2011:

C. Graham stated he is almost finished with the solid waste/recycling spreadsheet and hopes to have it done next week. He will be working on the employee recognition issue next. E. Small and D. Robinson discussed the Coach Lane issue. R. McDermott passed out an e-mail from K. Carpenter regarding his status on the roadside mowing. R. McDermott stated that the road maintenance spreadsheets are confusing and he is asking P. Santoso to combine/simplify them. He stated that the company has chosen not to charge the Town the \$1,000 allocated as the Town was their test case. Actual cost of the white goods shelter was \$269. Regarding metal detecting at the Raspberry Farm, E. Small stated that Local Government Center said that the Town should implement a policy to cover this; Primex stated that the Town would have no liability exposure.

RIGHT TO KNOW LAW WORKSHOP: Date chosen October 20th at 6:30pm.

SELECTMEN'S PERMIT: Review of the two changes to the permit dated 7/11.

MOTION: That the Board approves the Selectmen's Permit as amended with a revision date of 10/11.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

REVENUES FOR SETTING TAX RATE: E. Small stated that he is expecting a telephone call from Jeannie Samms on or about October 17th and would like to meet with the Board on October 26th at 9:30 for a Budget Workshop.

CAPITAL IMPROVEMENT PROGRAM 2012-2017 – CARNEY LAND: R. McDermott stated that he will continue to try to get together with M. Linnehan regarding this issue.

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REVIEW OF EXPENDITURES: E. Small stated the Town has a little less than \$800,000 left to spend in 2011.

TAX ANTICIPATION NOTES: E. Small stated that he has not yet called the other banks regarding bond counsel but will do so.

SURVEY OF THE OLD LIBRARY: E. Small called Jones & Beach regarding surveying this property. T. Samway thought a survey was done in the 1990's. B. Mutrie said that was when Verity created Marthas Court subdivision. She believes the Library is on a triangular lot. C. Graham stated that a good surveyor will do the historical research/title search needed to complete the survey. He would like to see bounds placed at the corners, either granite or metal pins so this does not become an issue again.

BRUSH CUTTING: R. McDermott stated that he is in contact with Ken Carpenter about the roadsides. There is confusion regarding the equipment expected and that which was used. He will follow up on this.

WHITE GOODS DAY: Northside Carting is all set for the day. The canopy has been purchased.

REMOVAL OF BRUSH: Valley Tree is to remove the brush at the dump next week. They will either charge \$120/hr. or \$2,300 for the whole job. R. McDermott will straighten this out with them.

SUSTAINABLE COMMUNITIES LETTER: The Selectmen signed the grant application from U. S. Department of Housing and Urban Development dated September 7, 2011.

SELECTMEN POLICIES: METAL DETECTING AT THE RASPBERRY FARM – DECISION FOR THE CONSERVATION COMMISSION: E Small stated the opinion of LGC was that if the Town does not have a policy yet they should adopt one. It is Primex's opinion that metal detecting at the Raspberry Farm should not be a liability to the Town. It was requested that any items found of historical nature should be turned over to the Town.

HIGHWAY BUDGET: E. Small passed out the 2012 Highway budget projections.

PUBLIC COMMENT: T. Samway asked about the every other week recycling. C. Graham stated he was doing an analysis and will be presenting it to the Board shortly. The current contract runs until March 2013. It was suggested the Town consider larger recycling bins.

- **NEW BUSINESS**

BINETTE WETLAND CROSSING INSPECTION REPORT AND ENGINEERING FEE:

MOTION: To approve the payment of \$315, Jones and Beach Engineers invoice number 22929, dated September 19, 2011 from the Binette Wetland Crossing Engineer review fees account held by the Treasurer.

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MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS

COMMUNITY HOME SOLUTIONS: E. Small stated that the request for funding from Community Home Solutions by letter dated September 15, 2011 would require a warrant article. He will prepare this for the 2012 ballot.

MONTHLY REPORTS: R. McDermott reported the Fire Department is holding a fundraising pancake breakfast this Saturday, October 8. The Christmas trees are on order and expected to arrive the week before Thanksgiving. He missed the Library meeting.

M. Kasprzak stated that the Heritage Commission will hold its next meeting next week. The Planning Board reviewed wording changes to the billboard/sign ordinances. There was a meeting with 1 Lafayette Road regarding the four outstanding issues including waivers needed to satisfy the engineering reviews. M. Kasprzak stated that when she drove by the site today there were no cones and people were parked improperly. She suggested that there will have to be a more permanent solution to this problem as the Planning Board Chairwoman will continue to hear complaints. Dylan Smith made a presentation to the Board regarding the Coastal Flooding project. There will be a formal presentation October 27, all are encouraged to attend.

C. Graham missed the Energy Committee meeting. He was told they are working on the Town Hall lighting and suggest they stay in contact with the Town Improvement Committee. Robin Ratigan from the School Board has requested the impact fees be applied to the surveying/engineering/wetland issues of the Merrill property. The School Committee meeting also discussed the regular curriculum by grades and the future of full-day kindergarten. R. McDermott asked what Olefsen Landscaping was doing by the sugar shack. His concern was impacting the abutting wetlands.

STATE: SENATOR STILES: Discussion regarding the e-mail of September 25, 2011 resulting in the Selectmen supporting the Senator including municipal property in her legislation that would impose a fine for defacing (state/municipal) property. E. Small will contact her on this.

PUBLIC COMMENT: B. Mutrie asked on behalf of the Energy Committee if it would be possible to have direct access to the Town's utility companies. She explained that they were compiling ongoing energy usage and having access to the raw data in a timely fashion would be helpful. R. McDermott will contact T. Delano regarding contact persons and to remind him that the Energy Committee is eight months behind in providing the meeting minutes to the Town Clerk.

B. Mutrie asked about the status of the front room. R. McDermott stated they were waiting on the decision regarding the repair/replacement of the windows. AM/PM Janitorial Service is prepared to do the carpets, wireless internet is in and the copy machine that is in the tax office has died so the one in E. Small's office will be moved to the front room. The room will be used by the Selectmen, the Assessor and the electronic data storage (DocStar).

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T. Samway commented on the new sign at Westview Cemetery. He asked if the other cemeteries would also be getting one. E. Small will call L. Walker to check on signs. The county inmates will not be doing any more cemetery work this year but hopefully will be back next.

R. McDermott is trying to coordinate a ribbon cutting ceremony for Luis Sea Fresh restaurant for Columbus Day. E. Small stated that he has a security draw down check for Mr. Elias.

E. Small stated that he has received an extension of the letter of credit for Hardy Lane that was due to expire on October 4, 2011. It is located in the vault.

E. Small requested the Selectmen's signature on a permit by Loco Cycling, Inc. to hold a charity bicycle ride on October 15, 2011 from 8-10 am.

Joey Brouillard asked the Selectmen to sign his Eagle Scout project proposal. He will be constructing at least six new voting booths and providing the Board with a floor plan for laying out the new booths. R. McDermott signed his proposal.

R. McDermott read a thank you letter from Amy Calderwood thanking the Selectmen for allowing her to hold her wedding on the Town Common.

T. Samway offered Anne Marie Samway's services in critiquing the Fire Department's annual fundraising letter. R. McDermott will suggest to the Chief that he e-mail the draft to her for comment.

REVIEW AND APPROVAL OF PREVIOUS MINUTES (SEPT 20 & 21)

MOTION: To approve the minutes of the September 20 & 21 meetings as written.

MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS

REVIEW AND APPROVAL OF NON-PUBLIC MINUTES (SEPT 8, 20 & 21)

MOTION: To approve the non-public minutes of the September 8, 20 & 21 meetings as written.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

MOTION: To adjourn at 8:15pm.

MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS

NEXT SELECTMEN'S MEETING – WEDNESDAY, OCTOBER 19, 2011, 6:30 P.M., TOWN HALL