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PRESENT: R. P. McDermott, Chairman; M. Kasprzak, Vice Chairwoman; C. P. Graham, Selectmen; E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

BOARD OF CEMETERY TRUSTEES- VOLUNTEERS AND CY PRES PETITION: L. Walker and S. Bryant were present to discuss with the Board ways to obtain additional revenue for maintenance of cemeteries. L. Walker referred the Board to a number of accounts held by the Trustees of the Trust Funds. Discussion took place with regard to the fact that these accounts are not earning sufficient interest. It was suggested that members of the Cemetery Trustees meet with the Trustees of the Trust Funds to explain what is being sought and determine the best way to proceed and whether rules and laws allow use of funds. Concern was raised as to the number of projects needing to be done and the lack of funds to complete them.

L. Walker also suggested that a Cy Pres petition be considered and asked whether there is an attorney who may be willing to do this work pro bono.

L. Walker informed the Board of an idea to hold three cemetery clean up days. She explained the idea and compared it to the volunteer project for the Old Stage Road Bridge where certain days would be set aside for volunteers to assist with cemetery clean up and maintenance projects. Suggestion was made to include information in the newsletter, newspaper and by email seeking volunteers. E. N. Small will check to see if county workers are available for this effort.

- **OLD BUSINESS**

SELECTMEN'S ACTION ITEMS FROM PREVIOUS MEETING MAY 17/18: An updated listing of action items was reviewed by the Board. R. P. McDermott asked if winter road maintenance damages have been identified and addressed by J. Ziolkowski. E. N. Small stated that there has been no agreement on the damage to Depot Road and D. Robinson stated that prices need to be obtained for hot topping this area. In response to R. P. McDermott, D. Robinson stated that he could take care of corners and edges of roads that need work.

R. P. McDermott inquired as to whether a proposal for another winter road maintenance contract has been received from Environmental Landscape Management (ELM). This matter was discussed as part of a separate agenda item.

C. P. Graham asked if funds are included in the budget for the improvement of town hall and how they were determined to be used. It was explained that the Town Improvement Committee requested a warrant article which passed in March. The purpose of the article is for improvements to the town hall and not necessarily energy improvements.

SET THE SCHEDULE FOR THE 2012 TOWN BUDGET: E. N. Small provided the Board with a draft letter used at the time of requesting budget information. He proposed a budget due date of August 15. Following discussion, it was agreed to use the date of August 8 as the budget deadline in order to allow time for E. N. Small to put information together for consideration of the Board at its August 17 meeting. The wording is also to be revised to request Department Heads submit budgets that relate as accurately as possible rather than requesting a decrease over the previous year's budget. C. P. Graham

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noted that the Board is to give attention to the potential loss of revenue and that details should be available after the first of July. The Board approved the letter as revised.

CUSTOMER SERVICE MISSION STATEMENT: E. N. Small reported that a staff meeting was held and that the Board's message regarding customer service was passed on. He added that he is collecting information relating to good public service in order to draft a mission statement in this regard. Once prepared, it will be brought to the Board for review.

HAMPTON FALLS HERITAGE COMMISSION - TRICENTENARY COMMITTEE: This matter will be added to the next agenda.

RECOMMEND R. MCDERMOTT AS REPRESENTATIVE TO THE RPC:

MOTION: To appoint R. P. McDermott as Commissioner to the Rockingham Planning Commission effective April 2010, for the current year and going forward.

MOTION: C. P. GRAHAM

SECOND: M. KASPRZAK

UNANIMOUS

WINTER ROAD MAINTENANCE AGREEMENT: J. Ziolkowski was present and provided the Board with a proposal to continue a payment plan based on number of inches of snow, keeping the initial payment of \$31,000 and increasing the cap of inches from 62 inches to 80 inches.

J. Ziolkowski explained that in an effort to make this arrangement a win/win for both parties, he has proposed increasing the number of inches for the cap in order to allow him protection in heavier snow winters. This increase amounts to \$37,000. Discussion took place with regard to multi-year averages of snowfall, snow measuring reporting services and contract wording.

C. P. Graham expressed concern with the proposal and suggested a compromise to 71 inches. R. P. McDermott expressed discontent with certain contract requirements that did not get done last winter. Of significant concern was that government buildings did not get serviced timely, especially the Public Safety Building. Further discussion of negotiation matters took place. J. Ziolkowski stated that he would not ignore concerns and that it appears an adjustment needs to be made to operations. M. Kasprzak stated that residents care that roads are clear and that she was okay with adding a cost increase for the 2012 budget. D. Robinson stated that he felt the sliding scale is fair. He questioned, however, if the Town is getting what it wants and whether adjustments can be made to enforce incidental work that the Town didn't get last winter. All agreed that a cap of 72 inches (\$150,000) is something worth negotiating. J. Ziolkowski stated that he did not get a good return last winter and that the work wasn't worth the effort in the end.

C. P. Graham noted that this is the last renewal year and that when new negotiations are made, he would like the agreement to be reviewed by an attorney. M. Kasprzak stated she felt the language is what it is

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and asked that J. Ziolkowski schedule his drivers so that the Public Safety Building is taken care of first. It was also agreed to write into the contract the manner in which reporting of inches of snow will be addressed and how the Town will be provided this information. The Board agreed to meet to review and amend contract wording.

PREPARATION FOR WHITE GOODS DAY: E. N. Small reported that he has made arrangements for an electronics recycling container, Northside Carting will be delivering containers and N. E. Resource Recovery has been contacted with regard to removing propane tanks, tires and Freon. R. P. McDermott asked J. M. Lord if volunteer firemen could be available to assist during White Goods Collection Day. The Board agreed to cover the cost of sandwiches and R. P. McDermott stated he would request donation of coffee for the morning. J. Fournier is to assist with stickers and collection of fees.

OTHER

PERSONNEL POLICY: A work session is scheduled for Tuesday, June 7, 9 a.m. E. N. Small asked the Board to provide information on which sections of the policy it wishes to address.

HIGHWAY PROJECTS: R. P. McDermott referred to a listing of road projects proposed to be done this summer. It was noted that there is not enough funding to do all projects on the list. R. P. McDermott stated he would like to finish painting of road stop bars (to include the word “stop”) at intersections. He offered to provide a list of intersections that need attention.

PUBLIC COMMENT

Referring to the winter road maintenance contract discussion earlier this meeting, R. Ruest, Coach Lane, suggested that the Board consider using two snow reporting services (the Town’s and the Contractor’s) and average the total.

• **NEW BUSINESS**

GENERAL FUND BALANCE: (\$83,000)

GIFT OF AN AMERICAN FLAG: R. P. McDermott stated he received an email from resident Janet Lee Santeusanio informing of her plan to donate a flag to the Town with the condition that it be used. The Board asked that she be invited to the next meeting.

MOTION: That Janet Lee Santeusanio be invited to the next Selectmen’s meeting to present a gift of an American flag.

MOTION: M. KASPRZAK

SECOND: C. P. GRAHAM

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SIGNAGE: A “No Target Shooting” sign and “Do Not Enter” sign will be obtained by D. Robinson as requested.

OTHER

MEADOW LANE PROPERTY OWNER REQUEST: E. N. Small stated he would follow up with the Road Agent to verify that he has contacted Bell & Flynn and met with the property owner.

SELECTMEN’S PERMIT – HORSE SHOWS: The Chairman signed approval of a permit to hold horse shows (July 5 – 10, 6 a.m. to 7 p.m.).

TAX DEED – BETTY MERRILL MARSHLAND: A copy of the tax deed for this property was reviewed by the Board.

BONDS: E. N. Small presented documentation confirming that two bonds (Road and Library) have expired.

SEMINAR – RIGHT TO KNOW LAW: E. N. Small requested the Board’s approval to make arrangements for a seminar on the Right to Know Law. The Board approved. E. N. Small stated he would obtain three potential dates for consideration of the Board.

FIRE DEPARTMENT MONTHLY REPORT: J. M. Lord provided the Board with an early submission of his report as he will be unavailable next meeting. He reviewed incidents and statistics and noted that activity was average for the month.

PUBLIC COMMENT

R. Ruest, Coach Lane, inquired as to a tree that has been removed from Depot Road. He stated he understood that Depot Road is a scenic road and asked if the tree is on town property whether removal was permitted by the Town. R. P. McDermott acknowledged that the tree has been removed and asked if authorization was granted. E. N. Small stated he has no knowledge of authorization from the Town. R. Ruest further asked that if it is found that the tree was removed without proper authorization that the Board of Selectmen requires that another be planted. E. N. Small stated that a plan of the layout of Depot Road is available and that he will call Unutil to see if they requested Asplundt to remove this tree.

REVIEW AND APPROVAL OF PREVIOUS MINUTES -- MAY 18, 25 PUBLIC & NON-PUBLIC

MOTION: To approve the minutes of the May 18 and May 25 meetings as written.

MOTION: C. P. GRAHAM

SECOND: M. KASPRZAK

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NEXT SELECTMEN'S MEETING – WEDNESDAY, JUNE 15, 2011, 6:30 P.M., TOWN HALL

MOTION: To go into nonpublic session at 8:37 p.m. in accordance with RSA 91-a, II, Personnel.

**MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS**

MOTION: To go out of nonpublic session and resume at 8:51 p.m.

**MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS**

PERSONNEL HIRE – FIRE DEPARTMENT: The Board discussed and agreed to accept the recommendation of the Fire Chief to hire a part-time employee (one day per week at a rate of \$14 per hour).

MOTION: To hire John True, Hampton, NH, on a six-month probationary basis for one day per week to assist with projects.

**MOTION: M. KASPRZAK
SECOND: C. P. GRAHAM
UNANIMOUS**

MOTION: To adjourn the meeting at 8:54 p.m.

**MOTION: C. P. GRAHAM
SECOND: M. KASPRZAK
UNANIMOUS**