

**Board of Selectmen  
Town of Hampton Falls  
FINAL Meeting Minutes February 16, 2011**

Present: Michael Farinola, Chair, Richard McDermott and MaryAnn Kasprzak with Eric Small, Administrator.

The meeting was called to order by Chair, M. Farinola at 6:00 pm.

1. The meeting with Ruest and the town's assessor was cancelled due to illness.
2. The Board discussed having a meeting with assessor Diana Calder to explain to her the board's position regarding negotiating the Ruest tax abatement issue at the Board of Land and Tax Appeals before next week. It was decided that M. Farinola and E. Small will meet with Diana Calder.
3. Road Agent Report by Dick Robinson: The yearly snowfall is about 64 inches. The cap was set at 62 inches. The contractor will be plowing in the future at no cost to the town and this would not be a problem for him. The snow plow contractor has moved snow from certain intersections for sight distance reasons. He was asked to move extra snow at the safety complex to enable more parking. Snow bank shelving is necessary on most roads and should be done regularly along with the Library shoveling. Part of King Road has a dip that needs regular attention. The board was in agreement that the contractor has done a satisfactory job and they would be inclined to renew/sign a contract with him next year.
4. Several issues re plowing: Owners of mailboxes close to the road should be notified that their boxes are too close and they should be moved in the spring. Cold patch does not seem to be a good solution to potholes, rather the town should wait until spring to hot patch.
5. At 6:30 pm, Chair M. Farinola, convened the hearing to accept federal funds for cones and barricades. The cones and barricades are already in the town's possession and are needed. There were no dissenting public comments. M. Kasprzak made a motion to accept the funds granted for the cones and barricades. R. McDermott seconded the motion and all voted in the affirmative. The hearing was closed.
6. Building Inspector's Report: Kevin Kelley provided a written report. There are some issues that involve neighbor vs neighbor that he is mediating. There is a case in which an addition that was not permitted was built within the setbacks and may necessitate fines or a cease and desist order. The building inspector will send a registered letter first.
7. All town buildings were inspected by the Fire Chief and the Building Inspector and photos sent to the town officials. The photos document the necessary repairs needed. The emergency light at the Historical Society's building has a new battery and will be installed soon. The door at the town's recycling shed/garage is delaminating and the romex cable needs a GFCI outlet and a waterproof box.
8. Chief Lord explained his monthly emergency calls. The department has been shoveling hydrants. He was notified that there will be a Relay for Life on June 4 and 5 at Gov. Weare Park that to his knowledge has not been permitted as yet. Chief Lord is working on a grant in combination with the Seabrook Nuclear Plant for a new, larger generator if that is necessary. He and Chief Dirsa have been discussing the Safety Complex's energy system with the installers to ensure that the Eco-Power will not conflict with the generator. Hopefully, there will be no cost to the town. The board was in agreement that \$10,000 or less was an acceptable expense for a commercial generator with stronger bearings and its maintenance. M. Farinola has a contact.
9. Chief Dirsa reported that January was an average month. There was a serious accident on Kensington Road that could have been two fatalities. Roof cleaners (pedlars) have been

prevalent. The department has done an inventory of the visibility around snow banks conditions for the snow plow contractor. The police were able to locate the burglars in a garage robbery. The year end statistics have been corrected with a software patch and the town report's data is correct.

10. The safety complex's heater/blower in the police department's office will be repaired or replaced March 9<sup>th</sup> and it will take perhaps two days.
11. Old Business: The fund balance is \$946,420 and there were no outstanding action items.
12. Signatures to amend the town warrant articles were not needed.
13. There will be a meeting next week between the ZBA & Planning Board's chairs and the BOS, L. Ruest and ~~A. Dittami~~ **K. Kelley** to discuss staff issues.
14. Suggestion for next year: hold a BOS meeting right after deliberative session.
15. The Town Report is 95% done, but the last 5% takes the longest due to additional details needed. The Board is reviewing a draft for typos.
16. There is an issue with the motor vehicle registrations in which used car dealers could be allowed to issue registrations. The town clerks' association is opposed to this legislation.
17. The Board voted to purchase a laptop computer for the Administrative Assistant for approximately \$1000 (middle option) from 2-Way Network upon a motion by R. McDermott, second by M. Kasprzak and all voted in favor.
18. R. McDermott will pursue getting letters installed in the town office sign attached to the building. It was noted that there were times when the town office door was locked between 2-3 pm on Fridays. The building should be unlocked when two or more people are in the office. E. Small will review policy with staff.
19. E. Small reported that the Dept. of Labor fine was \$200 instead of \$2000 and the improvements needed should be enacted forthwith.
20. The State DOT will take responsibility for removal of the mostly dead tree on Route 88 across from Beechwood. The issue of tree limb removal on scenic roads should be revisited by the Fire Chief, Unitil and the Planning Board.
21. Other: There is \$281,647 in surplus funds.
22. Charlyn Brown questioned the length of time Unitil takes to cut down dangerous/dead trees. Supposedly they have a yearly schedule which has already been set. The Board will keep pursuing this.
23. Beverly Mutrie asked about the future salting of roads near our aquifers. The regulations will be reviewed and the snow plow contractor will be notified if necessary to reduce salt usage.
24. New Business: A proposed Farmer's Market for the common is acceptable as long as an agreement is reached and it does not interfere with sprinklers. R. McDermott made a motion to have Parks and Recreation review the proposal for a Farmer's Market and give their recommendations. It was seconded by M. Kasprzak with all voting in favor.
25. Use of the bandstand for a July 15 wedding was approved unanimously.
26. Hot Dog Vendor: An application for selling food from a cart on Route One at Paul LePere's was received. A hawker's license will be needed. Parking, site plan and health issues re the serving of food will be reviewed by the building inspector. The Board declined to sign a special event permit at this time since the request was for eight months. The vendor should seek further guidance from the building inspector.
27. Workmen's Compensation Law Notice of Compliance were signed and will be posted.
28. White Goods Day will be June 4<sup>th</sup> and it will be in conjunction with the 7<sup>th</sup> grade Yard Sale. The town will provide a dumpster at the school.
29. An application for membership on the Tercentenary Committee was received from Judy Wilson.

30. M. Farinola reported on the School Board's deliberative session. The budget is down a bit, they will hire an outside auditor for special education and there will be one more full time employee. Conservation and Fire Department meetings were not remarkable.
31. M.Kasprzak reported that the Planning Board preliminarily discussed a change of use for a home on Rt. 1 to an insurance office. A site plan will be needed as the septic capacity is questionable along with other issues such as well radius and parking. They have applied to the ZBA for a variance to build within 100 feet of wetland. The property is grandfathered to some extent.  
The Library Trustees' discussed Sam Hemond using the Reading Garden as his Eagle Scout project and are awaiting further plans. The Cy-Pres petition is still in the works and Children's Librarian, Carol Sanborn, was awarded Children's Librarian of the Year by the State Librarian's Association.
32. The Heritage Commission had discussions about year round activities during the Tercentenary Celebration. Members of the Tercentenary Committee are currently Marietta Garavaglia and David French. R. McDermott made a motion to appoint a very capable Judy Wilson to the Tercentenary Committee. M. Kasprzak seconded the motion and all agreed.
33. A motion was made at 7:45 pm to adjourn by R. McDermott, seconded by M. Kasprzak and all voted in favor.
34. Respectfully submitted,

Beverly Mutrie, Recording Secretary (substitute).