

FINAL

PRESENT: M. J. Farinola, Chairman; S. C. Hanson, R. P. McDermott, Selectmen;
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

ROAD AGENT - MONTHLY REPORT: D. Robinson was not available for this meeting. The Board reviewed his activity report for January and discussed the repairs made to an area of shoulder on Coach Lane damaged by a snow plow truck. It was agreed to address this matter in conjunction with the section of the contract that relates to damage assessment with D. Robinson next meeting.

WINTER ROAD MAINTENANCE CONTRACTOR – JIM ZIOLKOWSKI: J. Ziolkowski reported that there has been 43.5 inches of snow since the contract began. The Board reviewed their findings of the recent 8.5 inch storm with J. Ziolkowski and J. Ziolkowski reported on specifics relating to this storm with regard to equipment and materials. He noted that this was the first storm where a wing plow was used and that he has used 400 gallons of magnesium chloride, at his own expense, to pre-treat areas. He stated that those areas resulted in less snow pack and that he plans to put together information for consideration of the Board with regard to this product. E. N. Small and Chief Dirsa addressed the matter of clearing entrances and walkways to include the need to do so earlier.

BUILDING INSPECTOR, CODE ENFORCEMENT, HEALTH - MONTHLY REPORT: K. C. Kelley was not present. A copy of his January report was provided to the Board.

FIRE CHIEF, EMERGENCY MANAGEMENT - MONTHLY REPORT: Chief Lord reviewed his reports for January to include incidents and statistics. He noted that ambulance calls are resulting in a response time of less than six minutes. He reported that reflectors have been added to the chevron on the rear of the fire trucks. Chief Lord also reported that the recent nuclear plant drill went well.

Discussion of tree trimming by Unitil took place. Concern was raised with regard to the town's scenic road ordinance and the requirement to obtain approval from the Planning Board in advance of cutting more than the standard of six feet. S. C. Hanson suggested that the Selectmen meet with the Planning Board. J. M. Lord will contact Unitil to determine the amount of cutting that's needed or whether six feet is acceptable. Once additional information is received, J. M. Lord will report back to the Board.

POLICE CHIEF-MONTHLY REPORT: R. Dirsa referred the Board to his report for January and noted incidents and statistics. January was a busy month resulting in over 1,000 calls.

TOWN IMPROVEMENT COMMITTEE – PROPOSALS FOR THE FRONT OF THE OLD TOWN HALL: Chairman Peter Robart, and Members Jack Fermery and Ted Tocci were present. P. Robart presented the Board with a copy of an engineered conceptual landscape plan for the Town Hall. He provided the Board with information regarding the plans to improve the landscaping with perennial gardens, removal of shrubs, addition of trees and shrubs and granite curbing. Selectmen approved of the conceptual plan. M. J. Farinola asked whether the Town Improvement Committee would be interested in assisting with plans for the Raspberry Farm. P. Robart indicated that the Committee would be willing to work with the Conservation Commission and Selectmen.

- **OLD BUSINESS**

FINANCIAL REPORTS - GENERAL FUND BALANCE \$809,700

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**TOWN CLERK – RECEIPTS \$26,600
MISCELLANEOUS RECEIPTS \$1,400
TAX COLLECTOR – RECEIPTS \$141,000**

E. N. Small distributed a copy of an updated cash flow spreadsheet to the Board and the January balance sheet was provided.

SELECTMEN’S ACTION ITEMS FROM PREVIOUS MEETING: An updated listing of action items and their status was provided to the Board. S. C. Hanson reported that he has purchased the software for the Town office.

PROGRESS REPORT- 2009 TOWN REPORT: The Town Report draft is in the hands of the printer. A proof is expected soon.

SAMPLE BALLOTS: The Town Clerk is preparing the sample ballot for printing.

PROGRESS REPORT- PERSONNEL POLICY: E. N. Small reported that he plans to finalize the Personnel Policy within the next week in time for its effective date of March 1, 2010.

DOWNSPOUTS: E. N. Small reported that work will begin on the Town Hall downspouts as weather permits.

PROGRESS REPORT- DUMPSTERS AT THE BRUSH DUMP: E. N. Small reported that the cardboard recycling dumpsters are working out well with less mess than before.

OTHER

Appointment to Heritage Commission: An application and brief statement of interest has been received from Wendy Harrington, Exeter Road.

MOTION: To appoint Wendy Harrington as Member of the Heritage Commission.

**MOTION: R. P. MCDERMOTT
SECOND: S. C. HANSON
UNANIMOUS**

Elderly Exemption: E. N. Small presented the Board with a qualified Elderly Exemption Application for signature.

MOTION: To approve an elderly exemption for Map 6, Lot 66.

**MOTION: S. C. HANSON
SECOND: R. P. MCDERMOTT
UNANIMOUS**

Telephone Service – Town Hall: E. N. Small provided the Board with a report on telephone services provided by Bayring Communications. Following review, the Board agreed to wait until after the March election to solicit proposals.

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Employee Evaluations: E. N. Small provided the Board with a packet of documents utilized with regard to employee evaluations. It was suggested that Selectmen's goals be set up similarly. The Board agreed to review and provide input with regard to employees' goal setting at the first meeting in April.

Action Items Listing of Unfinished Items: E. N. Small reported that he is working on compiling this listing and explained a problem with conflicting software.

Energy Committee: S. C. Hanson reported that two grant applications have been prepared and submitted by the Energy; one for the elementary school and the other for the Public Safety Building. He explained the details of each and the grading scale that's used for awarding. If grants are awarded to Hampton Falls, the money will be used for a co-generation unit that produces heat and electricity at the Public Safety Building and roofing renovation at the elementary school. Board members requested information relating to the Public Safety Building for review.

PUBLIC COMMENT

With reference to Selectmen's goals, T. Samway, Old Stage Road, asked the Board to consider placement of a historical marker at the Town Common acknowledging the Town's first town meeting. He also asked that another goal to be to recognize F. J. Ferreira's service to the Town with a Liberty Elm tree.

- **NEW BUSINESS**

REVIEW AND APPROVAL OF PREVIOUS MINUTES:

MOTION: To approve the minutes of the February 3, 2010, meeting as written.

MOTION: R. P. MCDERMOTT

SECOND: S. C. HANSON

UNANIMOUS

NEXT SELECTMEN'S MEETING – WEDNESDAY, MARCH 3, 2010, 6:30 P.M., TOWN HALL

MOTION: To go into nonpublic session at 8:27 p.m.
in accordance with RSA 91-A:3
II. (A) Personnel and :5 IV Welfare

MOTION: M. J. FARINOLA
SECOND: R. P. MCDERMOTT
ROLL CALL VOTE – UNANIMOUS

MOTION: To go out of non-public session and adjourn the meeting at 10.40 p.m.

MOTION:

SECOND:

ROLL CALL VOTE - UNANIMOUS