

*FINAL*

**PRESENT:** M. J. Farinola, Chairman; S. C. Hanson, R. P. McDermott, Selectmen;  
E. N. Small, Town Administrator; L. A. Ruest, Administrative Assistant

**REVIEW OF THE LATEST SNOW STORM / SALT AT THE TOWN GARAGE:** E. N. Small provided the Board with an outline of items to be reviewed resulting from a meeting with Department Heads and J. Ziolkowski of ELM. It was identified that trucks need to be apportioned with the State of New Hampshire, there is a need for wings on plow trucks and that a portion of Old Stage Road has been dug up by plowing. Discussion also took place with regard to record keeping of storm events as well as GPS recordings of locations and speeds of winter road maintenance vehicles.

Discussion took place with regard to recent storm events, observations, the result of services to roads and comments received from the public; both positive and negative. Request was made to address areas of drifting snow across roadways and salting known problem areas and intersections. D. Robinson was asked to obtain a price for snow fencing for placement in two locations on Brown Road. Discussion took place with regard to correcting the problem of water flowing onto Brown Road at the Exeter Road end. D. Robinson stated he contacted the property owner in this regard but has yet to receive a return call. The Board approved D. Robinson making temporary repair within the Town's right of way to address the overflow of water.

J. Ziolkowski reported on his experiences during recent storm events, vehicles used, salt usage and information provided by Weatherworks. He reported that he is working well with Road Agent D. Robinson. Overall, the Board felt that the services provided are satisfactory.

J. Ziolkowski stated he is addressing the issue of apportionment and explained his plan with regard to having trucks with wings available when needed to include a contingency plan of utilizing the vehicle and services of a town resident.

The Board agreed to meet with J. Ziolkowski next at the February 17 (and March 17) meeting.

**ADDENDUM TO THE WINTER ROAD MAINTENANCE AGREEMENT:** E. N. Small drafted an addendum to the agreement to include service areas that were omitted from the original document.

**MOTION:** To approve an addendum to the winter road maintenance agreement with ELM for service areas as written.

**MOTION:** S. C. HANSON  
**SECOND:** R. P. MCDERMOTT  
**UNANIMOUS**

Two copies of the addendum were signed by the Board members and J. Ziolkowski.

**BROWN ROAD (GRAPEVINE RUN) RETAINING WALL:** E. N. Small reported that a report has been received from the Town Engineer indicating that all outstanding issues have been addressed and that it is recommended that payment be made. The Board approved release of payment to the contractor and town engineer.

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S. C. Hanson suggested that a review of other engineering firms take place in February noting that he is not satisfied with the services of the current town engineer. M. J. Farinola and R. P. McDermott agreed to this suggestion.

**POLICE CHIEF DIRSA – WINDOW AT POLICE STATION:** R. Dirsa reported that he obtained three estimates to install a window (\$750, \$1,150 and \$2,100). Follow a review of the estimates and the work proposed, the Board approved an estimate from Thomas Hagan for \$1,150.

**MOTION:** To accept the bid of Thomas Hagan for \$1,150 as recommended by the Police Chief.

**MOTION:** R. P. MCDERMOTT  
**SECOND:** S. C. HANSON  
**UNANIMOUS**

**MOTION:** To go into nonpublic session at 7:29 p.m.  
in accordance with RSA 91-A:3  
II. (A) Personnel

**MOTION:** M. J. FARINOLA  
**SECOND:** R. P. MCDERMOTT  
**ROLL CALL VOTE – UNANIMOUS**

**MOTION:** To go out of non-public session and resume the meeting at 7:40 p.m.

**MOTION:** R. P. MCDERMOTT  
**SECOND:** S. C. HANSON  
**ROLL CALL VOTE - UNANIMOUS**

• **OLD BUSINESS**

**ACTION ITEMS FROM THE LAST MEETING:** Board members had no comments regarding this updated listing. R. P. McDermott reported that he obtained a final quote from Audio Visual of Hampton Falls for a sound system for the meeting hall. He stated that it is a wireless microphone system with plug in speakers for \$4,200 and requested approval of the Board to conduct fund raising to pay for this project.

**MOTION:** To approve R. P. McDermott conducting fund raising to pay for a sound system as presented for the meeting hall at Town Hall.

**MOTION:** R. P. MCDERMOTT  
**SECOND:** S. C. HANSON  
**UNANIMOUS**

**PREPARATION FOR THE BUDGET HEARING:** E. N. Small provided the Board with budget worksheets to include a summary sheet identifying which Selectmen will present which budget line and reviewed the difference in the 2010 budget and default budget versus 2009.

**REVIEW OF WARRANT ARTICLES:** The Board reviewed Article 2 (the 2010 budget and default budget amounts) and voted in favor. E. N. Small reported that K. Ayers has been requested to attend the budget hearing to address the warrant article proposed by the Conservation Commission. One petitioned warrant article has been received and is numbered Article 12. E. N. Small presented revised wording for the Heritage Commission warrant article. S. C. Hanson and R. P. McDermott approved the change and M. J. Farinola was opposed. E. N. Small reported that the cost to spray Governor Weare Park and the

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Town Common for mosquitoes is \$3,000. The Board agreed to leave the warrant article as written with an amount of \$20,000.

**SELECTMEN’S PHOTO FOR TOWN REPORT:** Board members were asked to choose a photo for the Town Report from photos provided by T. Samway.

**PERSONNEL POLICY – SPECIAL MEETING TO REVIEW TOWN COUNSEL’S**

**COMMENTS:** The Board scheduled a meeting for Wednesday, January 27, 6:30 p.m. to review comments from counsel.

**DIRECT DEPOSIT – PAYROLL:** E. N. Small requested decision of the Board with regard to budgeting for costs associated with offering employees the service of direct deposit of paychecks. The Board declined including funds in the 2010 budget and indicated the matter would be discussed once the service is available at no cost to the Town.

**UTILITIES VALUATION– SEABROOK STATION:** Chairman Farinola signed a contract with Glen Walker for services to appraise the Hampton Falls’ portion of Seabrook Station.

**AUDIT WILL BEGIN ON JANUARY 21/22.**

**PHONE SYSTEM FOR TOWN OFFICES:** S. C. Hanson obtained three prices to replace the “brain” of the phone system as well as the voice mail component at the Town Hall. He reviewed the problems being experienced at present and noted that existing phones will be retained. It is planned to use funds from the 2009 budget.

|  |                |
|--|----------------|
| <b>Hampton Technical Services, Inc., Hampton, NH</b> | <b>\$3,100</b> |
| <b>InteleChoice Communications</b>                   | <b>\$1,754</b> |
| <b>Total Asset Solutions, Hooksett, NH</b>           | <b>\$1,918</b> |

**MOTION:** To approve the proposal of Total Asset Solutions.

**MOTION:** R. P. MCDERMOTT  
**SECOND:** S. C. HANSON  
**UNANIMOUS**

**FUEL OIL PUBLIC SAFETY BUILDING AND LIBRARY – LOCK IN RATE FOR ANOTHER SEASON:** The Board requested that S. C. Hanson check with the SAU to see if the offer to lock in for the 2010/2011 heating season is still available.

**MOTION:** To lock in at a rate of \$2.40 with SAU 21.

**MOTION:** R. P. MCDERMOTT  
**SECOND:** S. C. HANSON  
**UNANIMOUS**

**MOSQUITO CONTROL COSTS FOR SPRAYING OF GOVERNOR WEARE PARK AND TOWN COMMON = \$3,000**

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**RASPBERRY FARM – COPIES OF ALL CLOSING DOCUMENTS:** E. N. Small reported that copies of all documents relating to this conservation land project have been received and that a CD is forthcoming.

R. P. McDermott suggested that a photo of the Coffin’s Mill Bridge (formerly Old Stage Bridge) and a photo of the Raspberry Farm be used for the cover of the Town Report. The Board agreed to leave this matter to the discretion of the Town Administrator.

**DAM ON TAYLOR RIVER AT I-95 – CALL TO THE STATE:** E. N. Small reported that he has yet to call in this regard and will do so as soon as possible.

A. Bracco, Hampton Union news reporter, inquired as to the Board’s position on the Taylor River Dam. M. J. Farinola reported that the Board is in favor of retaining the existing dam or maintaining and repairing it in the existing manner. He noted that there are affects to properties, water tables, drainage, and values of properties.

**PUBLIC COMMENT:** T. Samway, Old Stage Road, commented that the ability to hear at Selectmen’s meetings was easier with the room set up in a different orientation than tonight’s meeting. L. Knowles, Marsh Lane, inquired as to the status of Comcast meetings and was provided with a status to include the need for public hearings to obtain comments from the public before negotiating a new contract. B. Mutrie, Brown Road, inquired as to the status of repairs to the Town Hall. She was informed that the repairs to the entrance door and gutters are in the works but that the water softener has yet to be addressed.

• **NEW BUSINESS**

**ENGINEERING FIRMS – PLAN FOR SEEKING REQUESTS FOR PROPOSALS:** S. C. Hanson and Road Agent D. Robinson will identify and contact other firms for proposals.

**MEETING WITH THE TOWN MODERATOR IN ADVANCE OF THE DELIBERATIVE SESSION:** E. N. Small will contact A. Dittami to meet with the Board at its January 20 meeting.

**TAX REFUND:**

**MOTION:** To approve a tax refund of \$499 for 152 Kensington Road (Map 6, Lot 15) resulting from an overpayment due to a change in current use code as recommended by the Tax Collector.

**MOTION:** S. C. HANSON  
**SECOND:** R. P. MCDERMOTT  
**UNANIMOUS**

**VETERAN’S EXEMPTION:**

**MOTION:** To approve a veteran’s exemption for Map 5, Lot 51-4a.

**MOTION:** S. C. HANSON  
**SECOND:** R. P. MCDERMOTT

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**WORKER'S COMPENSATION LAW:** Chairman Farinola signed a posting notice as required by law.

**OTHER**

**Frying Pan Lane:** R. P. McDermott referred to an email he received from Ann Haggart and requested E. N. Small draft a letter for Selectmen signature explaining that the Town of Hampton Falls cannot plow the Class VI portion of Frying Pan Lane and that it has not been designated as an emergency lane. The Board acknowledged that efforts are being made not to block the area with plowed snow.

**Anonymous Complaint:** An anonymous letter has been received indicating that a property in the Residential Zone was offering the services of pet boarding and questioned whether this was permitted. E. N. Small reported that Code Enforcement Officer K. Kelley contacted the resident and learned that the resident was unaware of town regulations and stated they do not plan to pursue this proposed business.

**PUBLIC COMMENT:** No comments were heard at this time.

**REVIEW AND APPROVAL OF PREVIOUS MINUTES (DECEMBER 16 / 28)**

Following discussion of the December 16 minutes, the Board agreed to remove the final statement "**S. C. Hanson suggested possibly using bond funds to establish a capital reserve fund next year.**" from page 6, Police Cruiser, paragraph.

**MOTION:** To approve the minutes of the December 16 meeting as amended.

**MOTION:** S. C. HANSON  
**SECOND:** R. P. MCDERMOTT  
**UNANIMOUS**

**MOTION:** To approve the minutes of the December 28 meeting as written.

**MOTION:** S. C. HANSON  
**SECOND:** R. P. MCDERMOTT  
**UNANIMOUS**

**NEXT SELECTMEN'S MEETING – WEDNESDAY, JANUARY 20, 2009,  
6:30 P.M., TOWN HALL**

**MOTION:** To adjourn the meeting at 8:29 p.m.

**MOTION:** R. P. MCDERMOTT  
**SECOND:** M. J. FARINOLA  
**UNANIMOUS**