

**BOARD OF SELECTMEN  
TOWN OF HAMPTON FALLS**

**JULY 18, 2018 – 6:30 PM  
TOWN HALL**

*We kindly request you refrain from cell phone use during this meeting.*

Meeting Minutes are maintained on file within the Town Clerk's office, Town Hall, 1 Drinkwater Road, Hampton Falls, NH.  
Meeting Notices are posted on bulletin boards within the Town Hall, Library, and Hampton Falls Post Office.

| <b>AGENDA</b>                       |   |                           |
|-------------------------------------|---|---------------------------|
| <b>SECTION 1 – PUBLIC COMMENT</b>   |   |                           |
|                                     | <b>Building Inspector, Code Compliance, Health Officer – Monthly Report</b>               |                           |
|                                     |   |                           |
|                                     | <b>Road Agent – Monthly Report</b>  |                           |
|                                     | Resignation Letter – Hampton Falls Road Agent   |                           |
|                                     | Requests for Information – Appointed Road Agent   |                           |
|                                     |   |                           |
|                                     | <b>Fire Chief, Ambulance, Emergency Management – Monthly Report</b>                       |                           |
|                                     | NH DES Urges Water Use Restrictions (Drought)   |                           |
|                                     | Public Safety Building Phone System Upgrade   |                           |
|                                     |   |                           |
|                                     | <b>Police Chief, Animal Control – Monthly Report</b>                                      |                           |
|                                     |   |                           |
| <b>SECTION 2 – PUBLIC COMMENT</b>   |   |                           |
| <b>• OLD BUSINESS</b>               |   |                           |
| <b>Financial Reports</b>            | <b>General Fund Balance \$ _____</b>  |                           |
|                                     | Treasurer Monthly Report  |                           |
| <b>Period Ending Previous Month</b> | Tax Collector Report – MS61   |                           |
|                                     | Bookkeeper Reports – Expenditures & Revenues  |                           |
|                                     |   |                           |
| <b>Executive</b>                    | Accounts Payable/Payroll/Treasurer/Trustees of Trust Funds Warrant(s)                     | <b><i>Approval</i></b>    |
|                                     |   |                           |
| <b>Other</b>                        |   |                           |
|                                     |   |                           |
|                                     | <b><i>Consent Agenda</i></b>  | <b><i>Information</i></b> |
|                                     | 1. Rockingham County NH 2017 Annual Report  |                           |
|                                     | 2. Lincoln Akerman School Building Project – Courtesy Meeting with Planning Board 7/24/18 |                           |
| <b>SECTION 3 – PUBLIC COMMENT</b>   |   |                           |
| <b>• NEW BUSINESS</b>               |   |                           |
|                                     |   |                           |
| <b>Executive</b>                    | Avesta Meadows Two LP (27 Brown Road)   |                           |
|                                     |   |                           |
|                                     | Capital Improvements Plan Projects 2019 – 2024 (Selectmen Requests)                       | <b><i>Decision</i></b>    |
|                                     |   |                           |
|                                     | Property Tax Refund #664 \$3,889 & #665 \$90 (Overpyt. of Property Tax)                   | <b><i>Approval</i></b>    |
|                                     |   |                           |
|                                     | Rockingham County Monarch Data Distribution and Services Agreement                        | <b><i>Signature</i></b>   |

*James E. Ziolkowski, Chairman – Larry M. Smith, Vice Chairman –Edward B. Beattie, Selectman*

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|  |   |                           |
|--|---|---------------------------|
|  |   |                           |
|  | PA-28 Inventory of Taxable Property Form for 2019   | <i>Decision</i>           |
|  |   |                           |
|  | Land Use Change Tax Release (Map 1, Lot 84)   | <i>Approval</i>           |
|  |   |                           |
|  | Great Bay Services Request for Annual Funding   | <i>Decision</i>           |
|  |   |                           |
|  | NHMA 2019-2020 Legislative Policy Process   | <i>Decision</i>           |
|  |   |                           |
|  | NH Liquor Commission – Applecrest Farm Orchards, LLC  | <i>Decision</i>           |
|  |   |                           |
| <b>Planning</b>  | Unitil – Tree Removal on Mill Lane (Selectman Representative Beattie)                                     |                           |
|  |   |                           |
| <b>Parks/ Recreation</b>   | Part-time Secretary/Treasurer Job Description   | <i>Approval</i>           |
|  |   |                           |
| <b>Other</b>   |   |                           |
|  |   |                           |
| <b>REVIEW AND APPROVAL OF PREVIOUS MINUTES: 6/20/2018</b>                          |   |                           |
| <b>PUBLIC COMMENT</b>  |   |                           |
| <i>Next Selectmen's Meeting – Wednesday, August 15, 2018, 6:30 p.m., Town Hall</i> |   |                           |
| <b>• Non-Public Session RSA 91-A:3 (Roll Call Vote Required)</b>                   |   |                           |
| 1.   | II. (a) Personnel   | <i>Vote to</i>            |
| 2.   | II. (b) Hiring of a public employee   | <i>Seal the minutes</i>   |
| 3.   | II. (c) Matters affect adversely a person's reputation –extends to abatements-inability to pay            | <i>Of non-public</i>      |
| 4.   | II. (d) Acquisition, sale or lease of real or personal property   | <i>2/3 vote required.</i> |
| 5.   | II. (e) Consideration or negotiation of pending claims or litigation                                      |                           |
| 6.   | II. (i) Matters relating to emergency function, release of information – cause damage to property or life |                           |
| 7.   | RSA 91-A: 5 IV. Records that would constitute an invasion of privacy, including welfare.                  |                           |
| <b>Vote to seal the minutes of non-public session – 2/3 vote required.</b>         |   |                           |