

**BOARD OF SELECTMEN
MEETING MINUTES
May 22, 2017**

PRESENT: SEAN P. MURPHY, CHAIRMAN; PRISCILLA R. LINDQUIST, SELECTMAN; CHAD R. BENNETT, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT TO BOARD OF SELECTMEN

Visitors: N. Gallo, J. Worthen, E. Reschberger, A. Cipriano, R. Krol, C. Cipriano, K. Emerson

Public Announcements

- Compost bins are available at the Town Offices. The cost for each bin is \$50 each.
- Waste Oil, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

Visitors Comment

There were none

Department Heads

Library- R. Krol, Library Director, stated that there was an upcoming presentation on the life and times of John James Audubon. She also mentioned that the Library owns a complete set of his books and they are currently stored at the NH Archives. These books will be brought to the library for people to be able to see during the presentation. Selectman Lindquist asked why they were at the NH Archives. Mrs. Krol responded that back in 1993 the Library Trustees went to court to change the will that left the books to the Library. The change allowed them to store the books in the NH Archives, where they are still available for viewing. She stated that the books are frail and that there were concerns that pages were being ripped out of books left in libraries.

Mrs. Krol also presented a proposal to install a Free Library in the area of the Town Office. The Free Library is a small wooden structure that people put books into and take books out of at no cost. One of the Library patrons built a structure to house the books and the Library Trustees thought that the Town Office would be a good spot to place the first one. They discussed the beach, but it is only open during the summer. The structure will be supplied with a post and stake and they will also provide a flyer explaining the Free Library so that it doesn't take up employees' time. They would like it to be in a visible location. The Selectmen liked the idea and agreed that near the entrance would work. Mr. Worthen asked that it not be placed at the top of the driveway because it would be in the way of snow plowing. The agreement was near the doors.

Selectman Lindquist motioned to allow the Library to install a Little Free Library outside the Town Offices. The motion was seconded by Selectman Bennett. The motion passed unanimously. (3-0)

New Business

RFP- 2017 Paving

Mr. Worthen asked that the Selectman award the paving proposal to Brox Industries. He presented a breakdown by roads he anticipated paving in 2017 and their total costs (paving, culvert work, etc.) He stated that based on his calculations, Brox is the low bidder.

The motion was made by Chairman Murphy to accept the recommendation of the Road Agent to award the paving proposal to Brox Industries. Selectman Lindquist seconded the motion.

Selectman Bennett reported that Brox Industries is the company that was used for Emerson Avenue last year, and thought that maybe the town should look at having another company do the paving, even if they weren't the low bidder. He stated that there were many complaints about the work on

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Emerson Avenue last year and even though the proposal states that no subcontracting of the job is allowed, ultimately Brox Industries was the company responsible for the paving and should have rectified the issues. He would like to recommend the next low bidder, R & D Paving which is about 5% higher. He pointed out that on the overall cost of the job the 5% increase is not significant. He also stated that R & D Paving recently did work in Atkinson and they were happy with the job. Selectman Bennett pointed out that it cost the town thousands of additional dollars last year to check the work of Brox Industries. Chairman Murphy asked Mr. Worthen what was budgeted for paving in 2017. Mr. Worthen stated that it was \$400,000. Mr. Worthen reported that he had also checked on the work in Atkinson by R & D Paving and stated that they did a good job and that they have the equipment needed to do the job. If the Selectmen were not happy with Brox Industries, then it is worth giving R & D Paving the job. K. Emerson spoke as a resident on Emerson Avenue and could confirm the issues with the paving on Emerson Avenue. He suggested that the Selectmen think outside the box and maybe try a different vendor. Selectman Lindquist stated that she had never received as many complaints as she did last year on road work and she also lives off Emerson Avenue.

The vote on the motion to accept the Road Agents recommendation failed 0-3.

Selectman Bennett motioned to award the 2017 paving proposal to R & D Paving of Franklin, NH. The motion was seconded by Selectman Lindquist. The motion passed unanimously (3-0).

Mr. Worthen reported to the Selectmen that the paperwork for the lease on the loader should be coming in shortly.

Mr. Worthen asked if the Selectmen would consider staying with Busby Construction for the grinding. He stated that they were rolling over the 2016 prices. Selectman Bennett asked if R & D Paving did grinding. Mr. Worthen said that he thought they had the small machines to do the work but hadn't asked them. He then suggested that next year they put the grinding and paving into one proposal and maybe there would be a better deal. He stated that it wouldn't be fair to get numbers now. Selectman Bennett stated that he knew that Continental did grinding. Mr. Worthen responded that they did not bid on the paving so he didn't think they would want to come in and do a small 10k job.

Chairman Murphy said that it was okay with using Busby Construction this year. He stated that the work should be checked by the Engineers whereas there were issues with the grinding last year on Emerson Avenue. Selectman Bennett stated that he wants the engineers to sign off on the grinding before they pull out and get paid. Mr. Worthen asked if he wanted the tonnage or for JTC to do samples. Selectman Bennett said that the engineer should do the milestones and JTC to come out after grinding and compacting to test. Mr. Worthen stated that he was concerned with overlapping the two and it was agreed that Selectman Bennett and Mr. Worthen would work out a schedule together.

Old Business

Liaison Reports

The only update was that all three Selectmen attended the Community Parade held at the Central School. They all said that it went well and it was good to see what they do.

AA Report:

Unitil Preparedness

Jon Worthen and Mrs. Theriault attended a preparedness meeting that was sponsored by a local electric company. It was stated that the Town can apply for a grant for a table top exercise for our Emergency Operations Plan to identify vulnerabilities in the plan. Cyber Security is very high on the utilities list of concerns. Every time there is a breach anywhere in the country, lessons are learned that will help to thwart any future cyberattacks. Mrs. Theriault received a list of regional municipal critical infrastructures that will be added to Hampstead's EOP.

RFQ for MS4

Mrs. Theriault reported that she is currently working on a Request for Qualifications for engineering services for Stormwater management reporting requirements.

American's with Disabilities Act Coordinator

The NH Governor's Commission on Disability is asking who the ADA Coordinator is in Town. "Federal Law states that a public entity that employees 50 or more persons shall designate at least one employee to be an ADA Coordinator to manage efforts to comply with the ADA. Mrs. Theriault stated that she contacted the office to determine if the number of employees is overall, or full time employees. This person is the contact for employees that wish to file a complaint or if there is a compliance issue. She informed the Selectmen that they would need to determine the employee that they want to be the ADA Coordinator.

Meeting Minutes

There were none ready for approval at this time.

Activity Log

The activity log was reviewed.

Re- Appointments/Appointments

Call for candidates:

- o Ordway Park, full members and alternates – monthly meeting
- o Recreation Commission, alternate member – monthly meetings
- o Trustees of the Trust Funds, alternate members – meetings as needed
- o Zoning Board of Adjustment, alternate member – monthly meeting

There was a request to reappoint Dale Blaine as a member of the Board of Adjustment for a three year term.

Selectman Lindquist motioned to appoint Dale Blaine to the Board of Adjustment with a term to expire in 2020. The motion was Selectman Bennett. The motion passed unanimously 3-0.

Correspondence

Rockingham Planning Commission is holding their annual meeting and there was an invitation for dinner. The meeting is scheduled for June 14th in Portsmouth Country Club. The tickets are \$35 each.

Visitors Comments

Chairman Murphy noted that there was recent Facebook post from the police department regarding a black bear sighting in Hampstead.

Selectman Lindquist motioned to enter into non-public session under RSA 91-a 3, II (a) employee matters at 7:32 pm. The motion was seconded by Selectman Bennett. The motion passed unanimously.

Selectman Lindquist motioned to come out non-public session under RSA 91-a 3, II (a) employee matters at 8:04 pm. The motion was seconded by Selectman Bennett. The motion passed unanimously.

Selectman Lindquist motioned to enter into non-public session under RSA 91-a 3, II (c) reputations at 8:04 pm. The motion was seconded by Selectman Bennett. The motion passed unanimously.

Selectman Lindquist motioned to come out of non-public session under RSA 91-a 3, II (c) reputations at 8:13 pm. The motion was seconded by Selectman Bennett. The motion passed unanimously.

Selectman Lindquist motioned to seal the minutes of both non-public sessions. Chairman Murphy seconded the motion. The motion passed unanimously (3-0).

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Selectman Lindquist motioned to adjourn at 8:13 pm. Chairman Murphy seconded the motion. The motion passed unanimously (3-0).

A True Record:

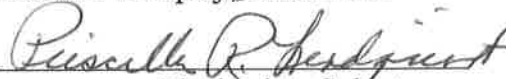


Tina Harrington, Reporting Secretary


Approved By:



Sean P. Murphy, Chairman



Priscilla R. Lindquist, Selectman



Chad R. Bennett, Selectman