

BOARD OF SELECTMEN  
SELECTMEN MEETING  
TUESDAY, SEPTEMBER 11, 2012 - 7:30 P.M.  
SELECTMEN MEETING ROOM

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Meeting came to order at 7:30 p.m. with Selectmen Troy E. Garron, Kim R. Roy and Michael J. Schleiff present.

The following business was discussed:

**MOMENT OF SILANCE**

A moment of silence was observed to honor those who have died in the September 11<sup>th</sup> attacks eleven years ago.

**PLEDGE OF ALLEGIANCE**

The Board as well as those attending tonight's meeting stood to recite the Pledge of Allegiance.

**AGENDA**

Schleiff wanted to add a discussion on putting house number on mailboxes.

With the above addition, the Agenda for Tuesday, September 11<sup>th</sup>, was unanimously approved.

**MINUTES**

Moved by Garron and seconded by Roy, the Board voted as follows to approve the regular session minutes of July 11, 2012:

Troy E. Garron	-	Yes
Kim R. Roy	-	Yes
Michael J. Schleiff	-	Abstained

Moved by Schleiff and seconded by Garron, the Board unanimously voted to approve the following minutes:

Regular Session – August 14, 2012

**AFFIRMED COMMITMENTS AND WARRANTS**

Moved by Schleiff and seconded by Garron, the Board unanimously affirmed approval for the payment of the following commitments and warrants with the exception of Schleiff abstaining from the Police Department payroll in warrant #16:

Vendor Warrant	# 15	\$ 414,530.60
Payroll Warrant	# 16	\$ 178,030.42
Vendor Warrant	# 17	\$ 38,290.73
Withholding Warrant	# 18	\$ 54,324.66
Vendor Warrant	# 19	\$ 74,265.63
Ambulance Commitment	# 8A	\$ 13,168.39

Moved by Schleiff and seconded by Garron, the Board unanimously affirmed approval for the payment of the following Selectmen bills:

Division of Local Services (Seelig/conference 9-10-12).....	\$	25.00
Flight Alarm Corporation (repairs due to lightning strike).....	\$	3,880.50
Peter J. Epstein, Esq. (legal services/July) .....	\$	600.00

**APPROVED COMMITMENTS AND WARRANTS**

Moved by Schleiff and seconded by Garron, the Board unanimously approved payment of the following commitments and warrants with the exception of Schleiff abstaining from the Police Department payroll in warrant #20:

Payroll Warrant	# 20	\$ 305,835.57
Vendor Warrant	# 21	\$ 216,148.33
Mobile Home Park License Fee	# 9	\$ 5,160.00

Moved by Schleiff and seconded by Garron, the Board unanimously approved payment of the following Selectmen bills:

Matthew Bender & Co., Inc. (MA Law updates).....	\$	470.31
Attorney Lawrence P. Mayo (legal services/August) .....	\$	706.25
Peter J. Epstein, Esq. (legal services/August) .....	\$	800.00
National Grid (service for concession stand).....	\$	43.42
The Enterprise (public hearing notice/Tax Classification) .....	\$	74.52
National Grid (service for Town Hall) .....	\$	1,269.72
Massachusetts Municipal Association (Seelig/2013 Annual Meeting & Trade Show 1-25 & 26) ....	\$	150.00
NLC Reg. & Housing Services (Seelig/meeting 11-13-12) .....	\$	95.00
Jordan on the Job (physicals/Fire & Highway departments) .....	\$	1,265.00
Gilman & Associates (legal services/August) .....	\$	46.25

The Board acknowledged payment of the Selectmen Office Payroll for the periods ending:

August 25, 2012	For	\$ 5,943.62
September 8, 2012	For	\$ 5,952.50

The Board acknowledged payment to the Treasurer for the following turnovers:

<u>TURNOVER</u>	<u>AMOUNT</u>
2013-18	\$ 10.00
2013-19	\$ 4,333.33
2013-20	\$ 10.00

**GENERAL MAIL / BUSINESS**

Donation Bins

The Board has carried this issue over from previous meetings. Seelig asked the Board if they wanted to discuss it this evening or set a specific date. Schleiff asked to table it for another four to six week and asked the other members to make note of any bins they may see around town. Garron stated that he has seen about six.

Acceptance of Lamppost Drive

The deed and as-built have been filed and the *new road form* has been submitted to the State.

Brian Drinkwater - License to Carry Permit

An email has been cc'ed to the Selectmen's Office from Brian Drinkwater asking for an explanation as to why he has not received any feedback from five previous requests for an interview with the Sergeant for him to carry a firearm and his wife to carry pepper spray has been. Sergeant Broderick sent him an email on August 27<sup>th</sup> stating to him to stop in during any of his shifts to see him and suggested that he call dispatch to make sure he is in the office. As of that date Mr. Drinkwater has not contacted the Sergeant. No action is needed by the Board.

Liquor License Halifax Country Club

In spite of numerous correspondence and conversations with the Halifax Country Club they still have not provided a valid lease and a current liquor liability insurance certificate. Seelig has recommend that the Board hold a disciplinary hearing on October 9<sup>th</sup> for failure to provide both and at that time the Board would be allowed to suspend or terminate the license.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to hold a disciplinary hearing on October 9<sup>th</sup>.

Sally Baker's Letter Regarding Adult Literacy Program

A letter has been sent to the Selectmen from Sally Baker agreeing with Acting Director Jean Gallant's decision to have Ms. Wissel relocate the Adult Literacy Program and supports Ms. Gallant's application for Library Director. Her letter also mentions that circulation has dropped significantly at the library. Seelig does not have the statistics for FY12 but did not find any decrease for FY2009 to FY2011. No action is needed by the Board but Seelig wanted them aware of this seeing as the letter was sent to them.

United Nations Proclamation

Each year the United Nations Association of Greater Boston asks cities and towns to recognized October 24<sup>th</sup> as UN Day and issue a proclamation. This year's celebration focuses on the topic "Millennium Development Goals". Schleiff was not in favor of endorsing the proclamation as some of the issues they support goes against his morals but wanted to say that he is aware that they do a lot of good.

Moved by Garron and seconded by Roy, the Board voted as follows to honor United Nations Day on October 24, 2012 and issue a proclamation:

Troy E. Garron	yes
Kim R. Roy	yes
Michael J. Schleiff	no

Halifax Farms Realty Fuel Storage Revocation

Due to lack of renewal a Revocation Hearing was held for Halifax Farm Realty. A representative has contacted the office via phone and stated that they did not intend to renew the license; needless to say a hearing is still necessary. Seelig had recommended that the Board revoke the fuel storage permit.

Move by Garron and seconded by Schleiff, the Board unanimously voted to revoke the fuel storage permit issued to Halifax Farms Realty.

Browning-Ferris Industries Fuel Storage Revocation

Again due to lack of renewal a Revocation hearing was schedule for this evening for BFI. In between scheduling the hearing and this evening, a representative has come in and paid the fee and a workers' compensation certificate arrived on September 10<sup>th</sup>. Therefore, while the hearing has a specific time, there is no reason to revoke the permit.

Moved by Garron and seconded by Schleiff, the Board unanimously voted not to revoke the fuel storage permit issued to Browning-Ferris Industries seeing as they have met the requirements.

Mr. Nessralla Fuel Storage – Workers' Compensation Certificate

While reviewing the fuel storage permits Seelig noticed that Mr. Nessralla has indicated on the workers' compensation certificate he filled out that he is a sole proprietor and does not have any employees for the farm stand on Plymouth Street and the farm on Hemlock Lane. Given the number of people working at the farm stand and harvesting operations at the farm, it is difficult to understand that this holds true. Three weeks back Seelig wrote to Mr. Nessralla about this but has not heard back from him. He has suggested that the Board could hold a hearing or a letter could be sent to the Department of Industrial Accidents asking them to investigate this.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to give Mr. Nessralla one more opportunity for him to explain what he conceives as a sole proprietor and have Seelig, on behalf of the Board, explain what a sole proprietor is to him.

Roy has asked that an answer to this be provide at the Board's next meeting. The office will contact him again before the meeting on September 11<sup>th</sup>. If a certificate has not been produced, the Board can then decide on how to proceed, if at all.

Memo from ABCC - Caterer's License

The Alcoholic Beverage Control Commission has established a new category of license for caterers serving on-premises at facilities. The caterer must notify the Police Chief and the Board of Selectmen about the event, provide a copy of their license and certificate of insurance and an emergency contact number. No action is needed from the Board Seelig just wanted them aware of this new category.

**SCHEDULED APPOINTMENTS****Tax Classification Hearing**

At 7:45 p.m., the Board convened a Public Classification Hearing for the purpose of allocating the local property tax levy among the five property classes for Fiscal Year 2013. Present for the hearing were Assessors John Shiavone and Holly Merry and Principal Assessor/Appraiser Suzan Duggan.

(Assessor Tom Millias came in at approximately 8:03 p.m.)

The following was discussed:

1. Single Tax Rate

Duggan noted that a single tax rate is generally applied across the board, unless Commercial, Industrial, and Personal Property (CIP) make up approximately 30% of the Town's total value. A split rate would drive business out of town and would not reduce the homeowner's tax rate enough to make a difference. The Board of Assessors recommended continuing with the single tax rate.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to set a single tax rate across all classes.

2. Open Space Discount

Duggan stated the Town does not have any properties categorized as open space. The Board of Assessors did not recommend a separate "open space" tax classification.

Moved by Schleiff and seconded by Garron, the Board unanimously not to include a discounted tax rate for open space.

3. Residential Exemption

Given that the Town does not have a large seasonal population; the Board of Assessors did not recommend this exemption.

Moved by Schleiff and seconded by Garron, the Board unanimously not to adopt a residential exemption.

4. Small Commercial Exemption

Duggan pointed out that the property owners (and not the business owners) generally benefit from this exemption. The Assessors did not recommend this exemption be granted.

Moved by Schleiff and seconded by Garron, the Board unanimously not to adopt the small commercial exemption.

**GENERAL MAIL / BUSINESS (CONTINUED)****Great Hall**

The Great Hall will be closed from September 17<sup>th</sup> to September 30<sup>th</sup> for renovations.

**SCHEDULED APPOINTMENTS (CONTINUED)****Paul Murray – Appointment to Historical Commission**

The Halifax Historical Commission has recommended to the Board that Mr. Murray be appointed to the Commission. This evening Mr. Murray came in to tell the Board a little bit about himself. Mr. Murray began by saying that he was originally from Boston and moved to Halifax six or seven years ago. At this time he wants to get involved with the town and has met with the Historical Commission and they have endorsed him to come on board. Schleiff stated that he appreciates him for volunteering. Seeing as they were on the topic of *historical* Roy wanted to remind the audience about the Mass Memories Road Show that is coming to Halifax in November.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to appoint Paul Murray to the Halifax Historical Commission, with a term to expire June 30, 2014.

**GENERAL MAIL / BUSINESS (CONTINUED)****Garden Road**

The MBTA has asked if the Town is interested in taking the portion of Garden Road, from Holmes Street to the MBTA gate, off its hands. This section, which the MBTA obtained in 1996 from the Halifax Garden Company, is in good condition, and in 1986 the Town accepted the back end of Garden Road. Seelig stated that he and the Highway Surveyor, Bob Badore, have gone down there and Badore sees no reason not to accept this portion of road they have been doing the plowing and sanding. Schleiff asked Seelig if he could send a note to the other departments asking if they had any questions or concerns and Seelig stated that he has and has not gotten any responses.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to proceed with the MBTA's offer to convey the portion of Garden Road owned by the MBTA to the Town of Halifax.

**Recycling Fee FY2013**

A spreadsheet showing recycling revenues for the last three years was given to the Board for them to review. According to Susan Johnston, after taking a look at the building and talking with Gerry Elliott some repairs to the center need to be done such as roof repairs, side panels need to be replaced on the building and the area behind the recycling center needs to be paved. Schleiff said that he thought that M&SBC would be taking care of the building and not Recycling Center. In reference to that statement Seelig wanted to say that the Water Department pays for their building. On another issue, the recycling truck, Schleiff said that he has talked with the town mechanic, Dave, and he stated that the recycling truck should last another five years with general maintenance being done on it. Seelig will ask Susan to put in some articles for the maintenance of the Recycling Center for the May 2013 Town Meeting. Schleiff was comfortable with the "solid waste fund flow chart report" that was presented and recommended a five dollar deduction in the FY2013 recycling fee and that the Board revisit it in another year.

Moved by Schleiff seconded by Garron, the Board unanimously voted to reduce the recycling fee for FY2013 from forty dollars (\$40) to thirty-five dollars (\$35) and to revisit this topic next year.

Walmart Grant

The Fire Chief wrote to say that he has received an additional \$2,000 grant from Wal-Mart.

Revised Ambulance Abatements

Moved by Schleiff and seconded by Garron, the Board unanimously voted to abate the *revised amounts* listed below from the following Ambulance Accounts due to corrections on interest payments or payments that may have been entered twice:

<u>AMBULANCE ACCOUNT</u>	<u>ORIGINAL AMOUNT</u>	<u>REVISED AMOUNT</u>
December 2011	\$ 10,824.73	\$ 11,152.78
May 2012	\$ 17,132.47	\$ 17,771.74

Moved by Garron and seconded by Schleiff, the Board unanimously voted to abate the *revised amount* listed below from the following Ambulance Account abated due to corrections on interest payments or payments that may have been entered twice:

<u>AMBULANCE ACCOUNT</u>	<u>ORIGINAL AMOUNT</u>	<u>REVISED AMOUNT</u>
April 2012	\$ 15,066.40	\$ 17,931.01

Ambulance Abatements

Moved by Garron and seconded by Schleiff, the Board unanimously voted to abate the following amount from the Ambulance Account:

July 2012	FOR	\$ 10,721.93
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Municipal Law Workshop

There will be a daytime workshop on Friday, October 5<sup>th</sup> at the Lantana in Randolph. The presentation will include new legislation and recent court decisions pertaining to local government. The fee to attend is \$50 and registration must be done in advance.

Thank-You Letter from the Gilpatricks to Officer McDonnell

The Selectmen’s Office were cc’ed on a letter sent from the Gilpatricks (26 Dwight Street) to Officer MacDonald thanking him for his service that he provided to them in August.

Edward Fowler Resignation – Veterans’ Agent

Moved by Garron and seconded by Schleiff, the Board unanimously accepted, with regret, Edward Fowler’s resignation as Veteran’s Agent for the Town of Halifax, effective August 17, 2012 and suggested that a letter be sent to him thanking him for his service and staying on as the Veterans’ Assistant.

### Coordination of Responsibilities

Back in mid-August, there was some confusion as to which department was in charge of trimming the bushes in front of the Council on Aging. According to the COA Director, up until a couple of years ago, there was a volunteer who trimmed the bushes because no department had that official responsibility. At this time that volunteer is unable to continue trimming the bushes therefore she called the Highway Department and was told by the administrative assistant the M&SBC staff was responsible for this task. She then spoke with Gerry Elliott who said that the Highway Department had the responsibility. Eventually, the M&SBC did the work, but it points out the problem with the structure and layout of the Town's departments. By law, the Highway Department handles the roads and not anything else but by tradition, they also mow lawns, etc., (makes sense because they have the equipment due to job sharing between Cemetery and Highway) but are not obligated to do so. The M&SBC is clearly responsible for the buildings, but the Town's by-laws mention nothing about the grounds. Thus there is a gap and everyone has more to do so there is less interest in adding responsibilities to their daily duties. Seelig is not proposing a solution but just wanted to point out the situation to the Board.

### E-Permitting

A letter from Old Colony Planning Council was received asking communities if they were interested in exploring the concept of utilizing e-permitting (obtaining permits on-line) in local government. Seelig has passed this along to the appropriate departments seeing if they are interested as well as the Board themselves can be interested. If interested OCPC would like to be contacted by the end of the month. Seelig wanted to mention that the software to do this would cost in the range of \$5,000-\$6,000 and pointed out that departments do not give out enough permits to compensate the cost of the software.

### Liddell Company Donation of Sidewalk Safety System

Sue Basile has sent a note to the Board indicating that Liddell Brothers has committed to provide two more sidewalk safety systems. On a side note regarding Liddell, they were invited to come in this evening so the Board could thank them for installing the safety system at the Post Office but were unable to attend. Their office will get back to the BOS office to reschedule attending one of the Board's future meetings.

### Surplus Equipment Procedures

Seelig has written up a policy regarding surplus equipment procedures as the Auditors were looking for one. Seelig has given a copy of it to the Board for them to review and come back with any revisions. This will be revisited at a future BOS meeting for discussion and/or approval.

### Use of Town Green – Historical Society

Moved by Garron and seconded by Schleiff, the Board unanimously granted the request from the Historical Society the use of the Town Green on Saturday, September 15<sup>th</sup>, from 8:00 a.m. to 12:00 p.m. for their annual fall plant sale.



Halifax in Lights Looking for Members

Both Maureen Rogers and July Wall have decided that they do not want to be reappointed to the Halifax in Lights Committee. The remaining committee members have been notified of their decisions and will be looking for new members. The Board asked the audience if anyone is interested in joining the committee to come in and fill out a talent bank form or call the Selectmen's Office.

Use of Town Hall Green – Halifax Girls Basketball

The Halifax Girls Basketball League would like to use the Town Green for a yard/craft sale for one of the following dates; Sunday, September 23<sup>rd</sup>, Sunday, September 30<sup>th</sup> or Sunday, October 7<sup>th</sup> (with a rain date for one of those days) from 8 a.m. to 1 p.m. There are no conflicts and if the Board approves, then the League will pick a one of the dates and a rain date. The Board was concerned with parking seeing as the dates that were given are Sundays and Mass at the Congregational Church will be taking place. They suggested maybe they could use the grassy area across the street between the Water Department and the Library or they could contact the church letting them know their intentions and work it out with them.

Moved by Schleiff and seconded by Garron, the Board unanimously voted to allow the Halifax Girl Basketball League the use of the town green for a yard/craft sale for one of the dates of their choosing listed above with the stipulation that they let the Halifax Congregational Church know of their plan and work something out regarding the parking.

Andrew LaGambina - Eagle Scout Project

Andrew LaGambina has sent a letter to the Board of Selectmen asking if they had any input or jurisdiction regarding an Eagle Scout Project he would like to take on. His intention is to rejuvenate the Ruth Perkins Memorial Garden at the Holmes Public Library, which would entail creating an adding planting to the existing garden and constructing a pergola for shaded seating. In addition he plans to revitalize the library garden in front of the large windows that are face Route 106. Andrew has had a meeting with Tom Millias and the Library Board of Trustees and has gotten preliminary approval from them for the project. He also is going to touch base with the School Committee, the Planning Board, the Parks Commission and the Historic District Commission. Seelig has asked the Board if they want to meet with him about the project. The Board stated that if he wants to come in and discuss the project at their next meeting or the one after that would be great. The office will get in contact with him.

**SCHEDULED APPOINTMENTS (CONTINUED)****Patricia McPherson – Appointment to the Halifax Cultural Council**

Ms. McPherson has expressed interest in joining the Halifax Cultural Council for that reason the Board asked her to come in to tell them a little bit about herself. She began by saying that she moved here from Alabama in 2005 to be close to her daughter and granddaughter. Seeing as her granddaughter has graduated and off at college she has some spare time and wanted to get involved with something and thought this was a start. Roy mentioned that she could contact the COA as they

are always looking for volunteers as well as the Halifax in Lights Committee. The Board explained a little bit about that HIL committee but she did not seem interested. She also mentioned that she volunteered for coffee hour at the veterans' hospital in Brockton and really enjoyed that. The Board then mentioned that the Veterans' Agents may have some volunteer work also available. The office will let the Veterans' Agent know of her interest and will forward Ms. McPherson the VA's contact information.

Moved by Garron and seconded by Schleiff, the Board unanimously appointed Patricia McPherson to the Halifax Cultural Council, with a term to expire September 11, 2015.

#### Borrowing from Stabilization

Moved by Garron and seconded by Schleiff, the Board unanimously authorized the Town Treasurer-Collector to borrow \$600,000 from the Stabilization Fund to pay a large Highway debt bill.

Schleiff wanted to comment on a couple of things before moving on. He questioned if the bill needed to be paid right away as he said some vendors can wait thirty day before payment is needed or does it need to be paid right way in order to get paid by the State. Seelig said that was correct, the town cannot get reimbursed from the State until we pay the bill. Secondly Schleiff said when he talked to Badore he was told that it was not \$600,000 (the original amount) but a little over \$500,000 because we did well on the paving cost. He was curious if there was some buffer money included in the \$600,000. Seelig did not know and stated that Kathy did not provide any basis for the \$600,000. Roy added that she may be short for other things.

#### Tim Watts Reappointment to Taunton River Stewardship Council

Tim Watts wrote to say that he would like to be reappointed to the Taunton River Stewardship Council as the representative from Halifax. The Board was asked if they would like to meet with him at a future meeting and they stated that would be a great idea just to update them on what has been going on with the council.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to reappoint Tim Watts to the Taunton River Stewardship Council, with a term to expire October 1, 2014.

#### Reappointment of Election Workers & Board of Registrar

The Town Clerk has recommended the following election workers to be reappointed:

Moved by Schleiff seconded by Garron, the Board unanimously reappointed the following Election Workers, with terms to expire July 27, 2013:

#### ***Democratic***

Joan Burke	8 Rosewood Drive
Andrea D. Delaney	145 Cranberry Drive
Paul Delaney	145 Cranberry Drive
Carol Keene	59 Thompson Street
Lee Mulready	25 Lawrence Road
Judith Wall	27 Cherry Street

***Republican***

Marion Heath	7 Christmas Tree Lane
Barbara Merrick	87 Elm Street
Gayle Peck	82 Circuit Street
Richard Roche	503 South Street
Amy I. Troup	193 Holmes Street

***Unenrolled Election Workers***

Kathryn Roche	503 South Street
Kenneth Vinton	96 Circuit Street

**Reappointment to the Board of Registrar**

Moved by Schleiff seconded by Garron, the Board unanimously reappointed Michael Mason of 11 Pheasant Hill Road to the Board of Registrars, with a term to expire March 31, 2015.

**Northlands Property**

Seelig stated that he has been in contact with Fish and Game and Capital Asset Management. Next step is getting the land appraised and surveyed, which will be done by the State.

**SCHEDULED APPOINTMENTS (CONTINUED)****Upton Street - No Parking Zone**

The Highway Surveyor, Bob Badore, has request that a *no parking sign* be put up on Upton Street 50 to 100 feet north of the intersection from Ocean Ave on both sides of the street. Residents and property owners on this stretch of Upton Street have been notified and the only residents present were Eugene and Shirley Diaz of 24 Ocean Avenue. Mr. Diaz began by saying that he lives on the corner of Ocean Ave and Upton Street and there are some residents who have two cars and not enough room in their driveway therefore needing to park in the street. Badore is requesting 50 to 100 feet but Mr. Diaz would be happy if they only went 35 feet from the corner. Garron was leery on voting on this until all information has been received and questioned those who have been parking in the street do they have driveways.

Schleiff stated that the Highway Surveyor suggested that maybe the police can go down there and knock on some doors asking them to move their cars. Seelig asked Badore a couple of times if progress has been made and said he recently hadn't heard anything negative.

Mr. Diaz stated that if a fire truck needs to come down there is no room and Shirley Dias added that there was an ambulance run a couple weeks back and it took them four tries to get around the corner.

Roy suggested tabling this discussion until Badore could come in and give us his take on this. Schleiff continued to say that an officer did go down there and there was a registered vehicle with no license plate parked near the corner and he talked with the owner of the vehicle and it was moved. Schleiff suggested that periodically when fire and police are out patrolling they could check to make sure these roads are open. He said a couple of weeks back he had a conversation with the police chief, Badore and Seelig and the police chief stated he does not have a problem having an officer go down there and Badore did not seem eager to put up

a sign and said if a cruiser goes down there then maybe putting up a sign is not needed because it might open the flood gates for other residents asking the same. Garron can appreciate that but we are not the ones living there and if it is causing a problem and poses a safety issue in then maybe there should be a sign. Garron theory was that if there was a *no parking zone* or *no parking to the corner* it would give the police more authority.

Schleiff, Manoogian and Badore have all been down there and it is better but he said who knows if it going to start up again and added that it is tough parking down there especially in the winter when the parking ban is in effect and he has experienced that when he plows.

Schleiff suggested keeping this under advisement and that it probably is a matter of enforcement and asked the Diazs to call the station if it starts up again and they can go down there. Diaz said that it might not be just one household but there could be another one further down the street. Roy said if they see no improvement to please let the Board know and they will ask the Badore to come in. The Diazs were satisfied with this solution and thanked the Board.

### **GENERAL MAIL / BUSINESS (CONTINUED)**

#### Town Vehicle Policy

There is no specific date for a future discussion on this policy; Seelig is holding it until the Board wants to discuss it again.

#### Underground Storage Tank Insurance

At the Board's last meeting they asked if Seelig could find out the amount that the town paid for the Underground Storage Tank policy. As asked Seelig did find out and informed the Board that the Town paid \$895 for the October 2011-October 2012 policy.

#### Town Government Study Committee

Seelig met with TGSC last month about the possible personnel position and his understanding is that the Committee had no opinion on the position and has not made a recommendation. At this point they have not met with department heads but Seelig recommended that they should before issuing a recommendation. Roy suggested that Seelig send an email to the TGSC asking that they meet with department heads to get their take on the personnel position.

#### Chief Assessment Center

Seelig asked the Board if they were interested in setting up an assessment center for the hiring of the new police chief seeing as on was set up for the sergeants. Both Garron and Roy thought that it was a fair way and Garron thought the same as Seelig's stating that one was set up for the sergeants so to be consistent they could do one for the hiring of the police chief. Schleiff questioned if we were going to get a good pool of people seeing as they might feel that so in so is a shoe in for the position and asked if we could put an ad in the paper. He also asked how much they thought it would cost and Roy said around \$4,000. Seelig will check to see how much we spent on the fire chief Assessment center. Seelig stated that a decision does not need to be made tonight but would need one by December.

South Street Paving Project

The paving of South Street was completed on Wednesday, August 29<sup>th</sup> and any fall work on other streets is contingent on bills being reimbursed by the State. The process is that (1) the bills have to arrive; (2) be paid and (3) the Town needs to apply to the State for reimbursement. The turnaround for reimbursement is about thirty days in Boston.

Summit Street – Triangle (Town Property)

The residents of 3 Summit Street have continued to park their vehicles, from time to time in the triangle and Seelig has received complaints about it. After another letter that he sent to the resident, one of them came in to speak with him. Seelig explained to him that if he wanted to continue to park his vehicles there then he would need to get approval from the Board of Selectmen. The resident said that he would provide a letter but one has yet to be submitted. Garron and Roy do not feel comfortable about allowing it because they feel that it will open up Pandora's box.

Moved by Schleiff and seconded by Garron, the Board unanimously voted that until permission from the Board is given, the residents of 3 Summit Street are not allowed to park in the “triangle” located in front of their house.

Health Insurance

Future discussion will be revisited in December about making any possible health plan changes for FY2014

Use Town Council - Board of Health – 19 Bow Street

The Board of Health is using Town Counsel to try and find out who the financially interested parties (mortgage holders, owners, etc.) are at the property listed above so that they can ask them to clean up the property as there are numerous issues. Schleiff had asked if there was any one living there and Seelig said yes there was.

Use of Town Counsel – Acting Library Director

The Acting Library Director, Jean Gallant, would like to talk with Town Counsel concerning the adult literacy program and any statements made by or actions taken by Elaine Wissel. Gallant would like to know what legal right they have about remarks being said about the library and employees. Garron was reluctant and said that in the past the Board has asked for details when seeking Town Council and wondered why this had not been laid out and wished that someone from the library came in to speak with the Board. Schleiff questioned where this was going and Roy stated that this is sensitive situation and all parties involved need to be careful. Seelig suggested that the Board give them permission to use Town Council but to come before the Board of Selectmen before any action is taken.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to allow Acting Library Director, Jean Gallant, to use Town Council but no decision for legal action is to take place before coming before the Board of Selectmen.

Housing Authority False Alarms

Fire Chief Carrico called the office this afternoon to say that he has responded to the fourth false alarm this year on Parsons Lane. He plans on threatening to fine them unless they replace the system, which is an old gas-triggered system that is directly tied into the Town's old fire alarm system. The chief is hoping to go to the State telling them that the system is old and needs replacing. Schleiff stated that he and Dick Clark have talked with the fire chief about the system and Clark is aware of the chief's reasoning.

Reconciliation

Tim Bell, CPA from the town's auditing firm, has sent an email regarding concerns he has of the Town's books and bank accounts. This is in the hands of the Treasurer/Collector as to when this will be done and it is Seelig's understanding that the auditing firm offered to assist her (the Town would have to pay for this) and she declined the offer. The Board asked what the problem was and they were told the same as last year but now it is for this year. Garron suggested that the Treasurer/Collector come in and explain to the Board where she is with the reconciliation.

Blackledge/Chapter 40B

Rick Springer has asked to meet with the Board on October 9<sup>th</sup> to discuss a possible "friendly" Chapter 40B for the Blackledge property. At this time he has a regular subdivision proposal before the Planning Board. Garron has no problem in meeting with him but would like to know ahead of time what he is proposing. Seelig will invite/notify department heads, Boards and the Chapter 40B mailing list that he has about this meeting and the meeting will probably take place in the Great Hall as we might have a large group attending.

Bills for Website

Moved by Garron and seconded by Schleiff, the Board unanimously voted to have the Town Administrator, Charlie Seelig, sign bills payable for the town's website.

Live Entertainment – Halifax Congregational Church

Moved by Garron and seconded by Schleiff, the Board unanimously approved Permit #2013-23 issued to Susan Mahan for live entertainment at chicken BBQ on September 15, 2012 from 1:00 a.m. to 3:00 p.m. The request for the use of the electrical outlets at the back of the Town Hall for the band's instruments had also been granted by the Board.

Road Cuts

Moved by Schleiff and seconded by Garron, the Board unanimously approved the following road cut permits to Columbia Gas of Massachusetts to do maintenance repair and corrosion control:

<u>LOCATION</u>	<u>PERMIT #</u>	<u>ROAD CUT SIZE</u>
On Lingan @ 9 <sup>th</sup> Ave.	2013-27	2' x 2'± x 1'±
On Lingan @ Pole #14	2013-25	2' x 2'± x 1'±
5 Eleventh Ave.	2013-26	2' x 2'± x 1'±

Moved by Schleiff and seconded by Garron, the Board unanimously approved the following road cut permit to Columbia Gas of Massachusetts to install new gas service:

<u>LOCATION</u>	<u>PERMIT #</u>	<u>ROAD CUT SIZE</u>
26 Hillside Ave.	2013-22	3' x 20' ±

Moved by Garron and seconded by Schleiff, the Board unanimously approved the following road cut permit to Columbia Gas of Massachusetts to install new gas service:

<u>LOCATION</u>	<u>PERMIT #</u>	<u>ROAD CUT SIZE</u>
138 Holmes St.	2013-28	3' x 20' ±

House Numbers on Homes & Mailboxes

Schleiff is asking residents to please visibly post house numbers on their mailboxes and homes saying that it will help assist police and fire when responding to call as well as for UPS and Fed Ex when delivering packages.

**EXECUTIVE SESSION**

Moved by Garron and seconded by Schleiff, the Board voted as follows to enter into Executive Session at 9:55 p.m. to discuss Police contract:

- Troy E. Garron - Yes
- Kim R. Roy - Yes
- Michael J. Schleiff - Yes

Roy announced that no statement would be made at the end of the Executive Session and the Board would not reconvene in open session.

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Moved by Garron and seconded by Roy, the Board voted as follows to come out of Executive Session at 10:04 p.m.

- Troy E. Garron - Yes
- Kim R. Roy - Yes

There being no further business, moved by Garron and seconded by Roy, the Board unanimously voted to adjourn the meeting at 10:04 p.m.

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 Michael J. Schleiff  
 Clerk

/pjm