

BOARD OF SELECTMEN
SELECTMEN MEETING
TUESDAY, AUGUST 14, 2012 - 7:30 P.M.
SELECTMEN MEETING ROOM

Meeting came to order at 7:30 p.m. with Selectmen Troy E. Garron, Kim R. Roy and Michael J. Schleiff present.

The following business was discussed:

AGENDA

Garron wanted to add the COA cookout at the end of the evening.

With the above addition, the Agenda for Tuesday, August 14th, was unanimously approved.

PLEDGE OF ALLEGIANCE

The Board as well as those attending tonight's meeting stood to recite the Pledge of Allegiance.

MINUTES

Moved by Schleiff and seconded by Garron, the Board unanimously approved the following Selectmen Minutes:

Regular Session	April 12, 2012
Regular Session	June 26, 2012
Regular Session	July 10, 2012
Regular Session	July 24, 2012
Regular Session	August 7, 2012
Executive Session	July 24, 2012

Moved by Garron and seconded by Roy, the Board voted as follows to approve the Executive Session minutes of July 10, 2012:

Troy E. Garron	-	Yes
Kim R. Roy	-	Yes
Michael J. Schleiff	-	Abstained

AFFIRMED COMMITMENTS AND WARRANTS

Moved by Schleiff and seconded by Garron, the Board unanimously affirmed approval for the payment of the following commitments and warrants with the exception of Schleiff abstaining from the Police Department payroll in warrant #8:

Payroll Warrant	# 8	\$ 181,484.92
Vendor Warrant	# 9	\$ 219,452.06
Withholding Warrant	# 10	\$ 64,644.94

APPROVED COMMITMENTS AND WARRANTS

Moved by Schleiff and seconded by Garron the Board unanimously approved payment of the following commitments and warrants with the exception of Schleiff abstaining from the Police Department payroll in warrant #12:

Payroll Warrant	# 12	\$ 177,781.89
Vendor Warrant	# 13	\$ 37,927.77
Withholding Warrant	# 14	\$ 63,616.66
Mobile Home Park Fee	# 8	\$ 5,160.00

Moved by Schleiff and seconded by Garron, the Board unanimously approved for the payment of the following Selectmen bills:

Attorney Lawrence P. Mayo (legal services/July)	\$ 1,006.25
Gilman & Associates (legal services/July)	\$ 555.00
National Grid (service for concession stand).....	\$ 70.06
National Grid (service Town Hall)	\$ 1,213.14
W.B. Mason Co., Inc. (office supplies)	\$ 121.26
Halifax Postmaster (stamps)	\$ 200.00
Pam McSherry (to establish petty cash))	\$ 50.00
Jordan on the Job (physical/police/Fitzgerald).....	\$ 370.00
Cushman Insurance (bond-Moran).....	\$ 100.00

The Board acknowledged payment of the Selectmen Office Payroll for the periods ending:

July 28, 2012	FOR	\$ 5,926.58
August 11, 2012	FOR	\$ 5,943.62

The Board acknowledged payment to the Treasurer for the following turnovers:

<u>TURNOVER</u>	<u>AMOUNT</u>
2013-09	\$ 10.00
2013-10	\$ 4,333.33
2013-11	\$ 1,187.00
2013-12	\$ 10.00
2013-13	\$ 2,689.00
2013-14	\$ 10.00
2013-15	\$ 5.00
2013-16	\$ 24.25
2013-17	\$ 5.00

GENERAL MAIL / BUSINESS

Garden Road

The MBTA has asked the Town if they would be interested in accepting the portion of Garden Road that connects Holmes Street to the MBTA gate, as a municipal street. The road is in decent shape per Seelig and he pointed out the only downside is that the town will have to maintain it and will ask Bob who does it now. Seelig spoke with MBTA and told them it will be a couple of weeks before they hear back from him.

Recycling Fee FY2013

The Board received a memo from Principal Assessor, Suzan Duggan, regarding recycling fees for FY2013. As stated in the memo there will be 3065 fees collected and at forty dollars per household the maximum revenue will be \$122,600. Seelig had given the Board a solid waste fund cash flow report and as shown on the chart the town gets money from the sale of recyclables, which has gone up from the previous fiscal year probably because of the increase in rates and materials. With that being said Seelig had suggested leaving the fee as is. Roy thought that it was fair and Garron agreed with Seelig seeing no need in increasing fee as we are getting revenue from the sales of the recyclables but does not think it should be decreased because the market value of the recyclables could change. Schleiff asked how much was put aside in the fund balance and Seelig said that he would need to get that amount. Seelig stated that he could look it up and they could continue the discussion a little bit later in the evening. Seelig reminded the Board that they will need to factor in any future capital expenditures at the center. Schleiff thought that there was a substantial amount of money to take care of expenditures and Seelig mentioned that there could be the need for a new truck which will be about six figures. Seelig went to look up the figures while the Board met with their 7:45 appointment. Schleiff voiced a concern about items that maybe taken at the center and Seelig stated that he would have to work with Susan as to where the revenues came from.

SCHEDULED APPOINTMENTS

Elaine Wissel

Ms. Wissel came in this evening asking for the Board's support in continuing the Adult Literacy Program here in town with the hope that there will be a small area for her to do this. The program, which works in conjunction with Citizen to Citizen, Inc., is at no cost to the town.

She began by saying that the previous Library Director, Debra DeJonker-Berry had approved the program and Ms. Wissel and Ms. DeJonker shared her office. Her contract is up on September 30th and was told of her termination from Ms. Gallant one week after Ms. DeJonker left to retire. As of this time Barbara Brenton has graciously squeezed her in at the COA building even though they are extremely crowded. She realizes that if the COA project goes forward Ms. Brenton is going to need a desk. She explained that this program needs to be located at a library because no one is looking for a literacy program at a COA building.

Roy asked if she has talked with the Library Trustees seeing as they oversee the library and Ms. Wissel stated that the previous Library Director brought her role to the trustees. Ms. Gallant was told through the Board of Library Commissioners that seeing as she was not the one who signed the contract and DeJonker did Gallant does not have to honor it. Ms. Wissel said that she does not know if this was their intention and there seems to be a level of nastiness at the library and does not want to apart of that. Garron asked if she recalled ever doing something and she was told by Ms. DeJonker *not to go there* but would like to be told if there was something so she is aware of it.

Schleiff is appalled that they can ask her to pack her stuff and send her out and that the BOS does not have any control of the building seeing as it is maintained by the one of the town's departments. Roy wanted to state again that Ms. Wissel needs to talk to the Library Trustees and Garron agreed. Seelig suggested to Ms. Wissel that she make an appointment with them so that they can put some time aside to talk with her.

Ms. Wissel is aware that there is no room for her in the Town Hall but just wants the support of the BOS to continue the program and stressed that it is important that she holds a job to keep her MassHealth insurance because of medical condition she has.

Bob Badore – Vehicle Use Policy

Highway Surveyor, Bob Badore will not be coming in this evening due to the fact that he is doing road work.

GENERAL MAIL / BUSINESS (CONTINUED)

Cable License

Cable has not replied to the town's draft for the new license and the expiration of the license is September 1st with the negotiating deadline of August 17th. Attorney Epstein recommends that the Board denies the license. Roy asked if the Cable Advisory Committee asked the Board to deny the contract and Seelig said yes they did. Garron has no problem denying it.

Moved by Schleiff and seconded by Garron, the Board unanimously voted the following motion:

The Board of Selectmen, in its role a statutory Issuing Authority for the Town of Halifax, is hereby issuing a preliminary assessment of denial of Comcast of Connecticut/Georgia/Massachusetts/NewHampshire/NewYork/NorthCarolina/Virginia/Vermont, LLC's cable television renewal proposal to the Town of Halifax, dated December 19, 2011. The Board of Selectmen will also issue a written statement of reasons, in accordance with 207 CMR 3.06(3), detailing the reasons for its preliminary assessment of denial.

Solid Waste Fund

Seelig returned with the figures that the Board inquired about earlier. As of June 30, 2011 the balance was \$313,429 for solid waste collection. Schleiff thinks it is because we have someone new down there and Roy said we do not know for sure and she does not see then need to change the figure until they see some consistency on the number. Schleiff suggested asking Recycling Center if they thought these numbers were going to be consistent and if we have \$313,429 plus the \$25,858.65 he thinks that is a pretty sizable amount to take care of unexpected vehicles or the heating system and added that it looks like we are making money. Roy thought that some of the money in that figure was for future vehicles, which and Seelig confirmed that it is. Roy would like to calculate what we have in the account and what we want to have in there for reserve then calculate the fee based on that instead of coming up with a arbitrary number. Schleiff mentioned that if the numbers for FY12 were correct that were on the flow chart then they would be

approaching half million dollars and he does not see anything down there that would need to be replaced where they would be using all that money for. Roy again stated that she wants to calculate the right fee therefore would like to analyze it to come up with the right amount and would like to look at what capital items the town needs to save for. Seelig said the real variable is the amount we are getting from the recyclables and the other is the fee itself. The easy calculation is getting the fee which is taking the fee and multiplying it by the number of households. Next would be getting the figure from the Recycling Center on the sales of the recyclables. Seelig will ask the center for that figure and get it back to the Board at their next meeting. Schleiff stated that solid waste fund is growing and feels that it will continue to grow and continued to say that the Board decreased the fee before so if we drop the fee and find it needs to be increased again then they can do so and said that \$338,000 is more than enough to take care of any expenditures at the center.

Insurance Policy for Underground Storage Tanks

The Town has been notified by Zurich American that they will not be renewing the policy as they no longer provide this coverage. Borhek Insurance will find a new company to provide this insurance. Seelig is going to find out what we pay for this policy.

111F – Patrick Donnelly

Moved by Garron and seconded by Roy, the Board voted to place Special Police Officer Patrick Donnelly on 111F status for one day, August 5, 2012. Schleiff abstained from this vote.

Halifax v. Cynthia Grabke

The town has received a check in the amount of \$3,000 in connection with the settlement of overpayment of wages to Cynthia Grabke.

Northlands Property

The Governor has signed H. 4340 authorizing the transfer of the land to the Town of Halifax. The question was asked who is liable for it and at this time it is the States liability but once conveyed to the town it is ours. Seelig has recommended that thank you letter be sent the legislative delegation and to find out whom the point people at Fish & Game and Capital Asset Management will be so that we can ask them what the time frame will be in getting this wrapped up.

Moved by Garron and seconded by Schleiff, the Board voted to send a thank you letter to legislative delegation and find out from Fish & Game and Capital Asset Management what timetable has been proposed.

Open Meeting Law Training

There are four regional workshops being conducted for training. The closest one is in Taunton on October 17th from 6 pm to 8 pm. Seelig has notified all departments.

Ambulance Bid

Bid from Greenwood Fire Apparatus was the only one received for the purchase of a new ambulance. The bid came in at \$209,848. Schleiff was not thrilled that only one bid came in. He had asked if they were trading in the old ambulance and if so what was the amount they were getting for it was. Yes the old ambulance is being traded in and they are getting \$5,000. Schleiff said he heard that they were getting \$10,000 and that there was just put \$5,000 into it so we are just getting that amount back.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to accept the bid received from Greenwood Apparatus for the new ambulance and sign the contract.

Sergeants Vehicle Bids

The following three bids were receive for the Sergeant's Vehicle:

- Imperial Chevrolet – \$33,057.00
- Colonial Chevrolet – \$36,732.00
- Liberty Chevrolet – \$36,650.90

Both Imperial and Colonial cannot meet the delivery date of September 15th. Liberty Colonial's price includes everything and can meet the delivery date.

Moved by Schleiff and seconded by Garron, the Board unanimously voted to accept Liberty Colonial's bid for Sergeants Vehicle.

Water Tower Engineering Contract

The contract came in at \$107,500, which Dick Clark thinks that they are within his budget and what was approved at Town Meeting.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to accept and sign the contract for the cleaning, painting & rehabilitation of the Plymouth Street Water Tower.

Founding Document for Halifax

Sue Basile has brought in framed copy of the of the foundation document for the Town of Halifax and is asking that it be hung in the Selectmen's Meeting Room for the next few months she then will display it at the Halifax Museum.

Paul Murray – Historical Commission

Sue Basile has recommended that Mr. Murray become a member of the Historical Commission. Mr. Murray will be asked to come to the Board's next meeting for an interview.

Lease – Halifax Country Club

John Peck has contacted Seelig and stated that the lease for the Halifax Country Club will be dropped off this week.

Summit Street Signs

“Thickly Settled” signs have been placed on either end of Summit Street. Signs still need to be placed on Walnut Street.

Fuel Storage Permits – Halifax Country Club & Halifax Farm Realty

Halifax Country Club has renewed its license. As for Halifax Farm Realty, they have indicated by phone that they do not want to renew the permit. A revocation hearing has been set up for August 28th.

COA Project

The Municipal and School Building Committee will continue to look at various options this fall for this project.

Meeting with Finance Committee

The Finance Committee has invited the Board to meet with them on November 12th to discuss the Town’s fiscal condition and budget planning for FY2014.

Island at Rt. 106 & 58

John Peck has called the office asking for permission to do some plantings in the island at the above location. Schleiff mentioned that they should make sure that it is okay with Highway and Seelig said that he will ask Mr. Peck to work with Bob Badore. Schleiff also ask if they were inquiring about putting a small sign stating country club and Seelig said that Mr. Peck said nothing about that.

Community Development Block Grant with Carver

Carver has asked if Halifax would be interested in doing another joint application for residential housing rehab.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to do a joint application Community Development Block Grant with the Town of Carver.

Road Cut – 525 Monponsett Street

Moved by Garron and seconded by Schleiff, the Board unanimously approved Permit #2013-18 issued to Columbia Gas of Massachusetts for a 2’ x 30’ road cut to install new service at 525 Monponsett Street.

Live Entertainment – Salon Serenity Day Spa

Moved by Garron and seconded by Schleiff, the Board unanimously approved Permit #2013-19 to Kelly McAndrews for live entertainment at Salon Serenity Day Spa on Saturday, September 15th, from 1:00 p.m. to 4:00 p.m.

New Crosswalk Installed by Liddell Brothers

The new crosswalk has been installed with the flashing beacon at the Post Office by Liddell Brothers. The Board suggested sending a letter to them thanking them for the installation and ask them to come in a meet with the them on September 11th so that they can personally thank them.

COA Cookout

Garron wanted to say what a wonderful time he had at the COA cookout on August 8th. He stated that Barbara Brenton did a great job putting it on and the Maintenance Department putting it together. He added that he went down to the fields over the weekend and watched some great baseball.

Canceling Next Meeting

Moved by Garron and second by Schleiff, the Board unanimously voted to cancel the next meeting scheduled for August 28th.

There being no further business, moved by Garron and seconded by Schleiff, the Board unanimously voted to adjourn the meeting at 8:50 p.m.

Michael J. Schleiff
Clerk

/pjm