

BOARD OF SELECTMEN
SELECTMEN MEETING
TUESDAY, OCTOBER 8, 2013 - 7:30 P.M.
SELECTMEN MEETING ROOM

Meeting came to order at 7:30 p.m. with Selectmen Troy E. Garron, Kim R. Roy and Michael J. Schleiff present.

The following business was discussed:

PLEDGE OF ALLEGIANCE

The Board as well as those attending tonight's meeting stood to recite the Pledge of Allegiance.

AGENDA

Schleiff wanted to add a discussion regarding the signing of the warrants.

With the above additions, the agenda for Tuesday, October 8th, was unanimously approved.

MINUTES

Moved by Roy and seconded by Schleiff, the Board unanimously approved the following Selectmen Minutes:

Regular Session – July 23, 2013

DISCUSSION WARRANTS

Schleiff wanted to say that it is hard to sign off on a warrant if no back up is provide for a bill and asked what the standard was for providing back up and if there was not one should there be. Seelig said that there isn't one and that the Town Accountant knows what the payable s for. Roy said that there is back up behind the bill but if you have any question to pull it out and have the Town Accountant look into it to get a better explanation. She added that the Town Accountant does not sign off on the bill if there is no back up for what was purchased.

Schleiff suggested sending a letter department heads asking for back up and Roy said she is confident that the department heads supply the back up needed and does not think more should be added to a department heads.

Seelig said the Board could pull the bill out and ask the Town Accountant for more back up before signing the bill and added that if the Town Accountant needs more back up she will ask the department head for more.

AFFIRMED WARRANT

Moved by Roy and seconded by Schleiff, the Board unanimously affirmed approval for the payment of the following warrants:

Vendor Warrant	# 25	\$ 91,540.65
Withholding warrant	# 26	\$ 123,432.77
Vendor warrant	# 27	\$ 91,629.51

AFFIRMED APPROVED BILL

Moved by Roy and seconded by Schleiff, the Board unanimously affirmed approval for the payment of the following Selectmen bill:

Ellis Auto Body & Service (claim #TNT0115273 2012 Chevy Tahoe/Police/date of loss 8/14/13)	\$ 1,283.80
Ellis Auto Body & Service (claim #TNT0115273 2012 Chevy Tahoe/Police/date of loss 8/31/13)	\$ 1,059.77

APPROVED WARRANT

Moved by Roy and seconded by Schleiff, the Board unanimously approved payment of the following warrants with the exception of Schleiff abstaining from the Police Department payroll in warrant #28 and Garron seconded:

Payroll Warrant	# 28	\$ 329,210.53
Vendor Warrant	# 29	\$ 250,109.47
Withholding Warrant	# 30	\$ 122,075.25
Ambulance Commitment	# 9A	\$ 14,716.78
Mobile Home Park Fee	# 10	\$ 5,160.00

APPROVED BILLS

Moved by Roy and seconded by Schleiff, the Board unanimously approved payment of the following Selectmen bills:

National Grid (service for Town Hall).....	\$ 1,024.75
National Grid (service for concession stand).....	\$ 26.73
South Coastal Countries Legal Service, Inc. (contract 7/1/13-6/30/14)	\$ 2,750.00
Jordan on the Job (physical/B. Badore/Highway)	\$ 90.00
Charles Seelig (mileage reimbursement)	\$ 165.04
MMA (Seelig attending MMA meeting/Jan 24 & 25, 2014).....	\$ 150.00
Kopelman & Paige, P.C. (legal services/August)	\$ 209.00
Attorney Lawrence Mayo (legal services/September)	\$ 2,768.75
Matthew Bender & Co., Inc. (MA Law rules 3 volumes)	\$ 195.10
Michael C. Gilman, Esq. (legal services/September)	\$ 740.00

The Board acknowledged payment of the Selectmen Office Payroll for the period ending:

October 5, 2013 FOR \$ 5,134.11

The Board acknowledged payment to the Treasurer for the following turnovers:

<u>TURNOVER</u>	<u>AMOUNT</u>
2014-19	\$ 10.00
2014-20	\$ 5.00
2014-21	\$ 59.77
2014-22	\$ 5.00
2014-23	\$ 5.00

SCHEDULED APPOINTMENTS***Police Chief – Animal Control Officers***

A couple months ago the Board had appointed two Animal Control Officers and at this time one has resigned. Chief Broderick stated that he is not opposed to either hiring another ACO or just have one because currently the one they have is doing the work of ten people and more has been done in the short time she has been here than in the last five years. Garron wanted to say that one might fall ill and would like to see another ACO so that we do not take from the police personal. Chief Broderick said that it is difficult to find someone to work the minimal hours allotted to the position but will look through the previous applications. Roy stated that there was one ACO for a while then two were appointed and thinks it got confusing. She added that the reason Ms. Callahan and Mr. Heal worked well together was because one worked days and the other did nights and does not think they will find the fit. Chief suggested that they could sign with another town and have them fill in when Ms. Callahan cannot. Seelig said that a colleague in Bridgewater has approached him with that idea. Chief said that he will look into signing with another town. Schleiff asked if he was okay with having one ACO and Chief said yes as she is doing an outstanding job and is willing to do it. He suggested seeing how it goes for six months and back up from another town is a good option. Schleiff was fine with Chief Broderick's recommendation.

Schleiff stepped out for the next discussion

Police Chief – Gun Range

Chief Broderick began by saying that he entertained this idea over the years of having a gun range in town for the department. Technologies have caught up with it within the last couple of years at there always has been issues with DEP regarding lead contamination and obviously safety issues. Most ranges they shot at require lead free non toxic contamination, which he has been using for training for three or four years. This is great product because the guys do not have to worry about lead contamination at the range. The Chief has spoken with Dan Gilmore at DEP and two question questions were permitting issues and being within well heads at the ranges. Mr. Gilmore comments were to have team of people from DEP come out and help him set the range up for the lead mitigation but the Chief told him that them that they already use this ammunition and Mr. Gilmore said that they are ahead of the curve then most departments on that stuff and if that is what we are using then DEP has no concerns regarding the lead mitigation as there is none. The range will be three hundred feet on both sides outside the limits from the well heads.

Chief stated that over the years highway has been putting material down there to use for berms so all the material is there. Garron asked if the berm will be facing the lake or the baseball fields and the Chief said it will face the baseball field and that elevation wise they are about fifteen or twenty feet below the baseball field already and would like to make it ten feet on three sides around it.

He continued to say that usage times and dates are all subject to getting along with everyone else who uses the facilities down there and obviously they will not be there when there are games scheduled. The area is locked and he does not think there were many games down there this past year and there will be a

warning flag on the ball field to let people know that training is going on as well as the gate will be locked. Roy said what is nice is that the police station hold the keys to the gate so the baseball people have to sign it out so when training is going on they will not be able to access to the field.

Garron is not against the range as it will save the town money and give the department the flexibility for training but is concerned about access from the lake and the cranberry bogs and the safety of all involved and asked if there is a cost to develop the range. Chief Broderick said that DEP would send somebody down to help with the lead issues but because there is no lead issues DEP stated we were all set and have no involvement at this point. As for the cost he said hopefully it will not cost anything as most of the material is already there and last time he spoke with the Highway Department they were willing to send a loader to the site, which he does not think it would be more than an hour worth of work for the loader to move the material. Garron also asked how wide is the range and Chief said its fifty by seventy-five eighty feet.

The ammunition they will be using is safer then the heavy projectiles and will not penetrate the trees. He added they are not shooting towards anything only a target therefore limits the exposure of shooting just anywhere. They will clean up after the training sessions but stated there will not be much to clean because there are no targets or wood and it is a basketball court with dirt on three sides.

Garron asked how they can control people from being attracted to the range and going up there even with the gate being closed. The Chief said that neighborhood kids that do go down there right now and does not know how much of an attraction it will be once they start using it but if they communicate with the community in the neighborhood and they know when they are there and when they are not and if they hear something and they call him and he can deal with it.

Garron then asked about the noise as he lives in the area and the hours. Chief Broderick said that people will hear it and they will run some test and ask a *citizen at large* from the neighborhood to listen as to what can be heard. As for the hours he said the average training is done mid day or in the afternoon. A major training session will take about five hours and once a year they have night training. If the community and Board do not want firing taking place at certain times something can be worked out. Individual training can be from half hour to two hours at a time and this may take place maybe once a month or every couple of months.

Garron asked if private citizens will be able to come down and train and would he consider posting no trespassing signs on the beach side. The chief said that he would be inclined to say no to have private citizen come down and train because he can only train licensed police officers and *range in use flags* will be up when training. Roy asked Seelig if he sent out email to the departments and he said that he talked with Dick Clark and the Highway Surveyor. Garron asked the chief if he wanted to have a public hearing or would he like the citizens to call him. He said that he would be more than happy to give it a couple of weeks and see if he gets any questions and said to the viewing audience if anyone did have any concerns to please call the station or the Board of Selectmen's office. He was asked what his time frame is and he said that he willing to take as much time needed as he wants to work out all the details and see if anyone calls with questions. He added that there use to be a firing range years ago and there were no issues. Roy suggested that they could do a reverse 911 call the night before

training and added that having the range will allow us to provide training for our officers and save the town money and Garron added that it can be done in a shorter span of time and no training out of town. Garron is confident that Chief Broderick will do a fine job and the chief said that he has been a fire arms instructor for twenty fives years and have never had a problem and does not plan on having one.

Cathy Drinan –Massachusetts Environmental Trust Grant

Ms. Drinan and Russ Kleekamp can in this evening to ask for the Board's support to apply for Massachusetts Environmental Trust Grant. This grant, which is in the amount of \$34,400, will focus on the pollutants that are brought into the ponds. The money for the grant is funded by the sales of the specialty environmental license plates with pictures such as the whale tail, fish or hydro wheel-grist mill.

The proposed project will assess storm water outfalls to the Monponsetts Ponds. Mapping recently done by Old Colony Planning Council will give them a great head start but there are still unverified outfalls. Review of drainage areas, conceptual designs and prioritizing according to environmental impacts will be accomplished. Garron asked what the town is required to do and Ms. Drinan said that this is a zero match grant and that all they need is a letter of intent from the Board and access to maps. Mr. Kleekamp said that they have meet with highway and they are in support as this work will assist both Halifax and Hanson Highway Department to reach their required goals.

Moved by Roy and seconded by Schleiff, the Board unanimously voted to have the Chair, Troy Garron, sign the letter of intent supporting the Massachusetts Environmental Trust Grant.

Cable Committee- Contract Negotiations

The Cable Committee met with the Board this evening to give them an update on where it stands regarding negotiations. In attendance from the committee were Richard Wright, John Shiovone and Elaine Wissel. Also in attendance was Carver Access coordinator Richard Gouliart. Mr. Wright began by saying that Mr. Gouliart contacted Seelig suggesting maybe Halifax might want to start up partnership with Carver. At this time Carver has a nice set up set up at the Carver Middle High School but is thinking about moving the studio at the old Shaws in Carver. They have a budget of \$160,000 and are shooting for 5% revenues from Comcast which is \$125,000 which together brings up to \$285,000. Garron asked what portion went where and Mr. Gouliart states that \$104,000 goes to salaries they pay no rent because they are in the school and shows are done by a server and not DVDs. He said if they merge salaries will increase as it is himself and three part timers but one of his partners will become a full timer. He continued to say he knew Halifax is run by Comcast and knew Halifax wants to get out is what brought him to approach Halifax with this proposal. Mr. Shiovone said all this is contingent on negotiations with Comcast. Mr. Gouliart said if Halifax and Carver do merge they will move out of the school due to concerns of having the public coming into the school. Schleiff asked if there will be available time slots for Halifax and he said there are three slots; one of Carver one for Halifax and thinking abut having one channel either public access or government. Schleiff also asked it they thought Plympton might jump in and Ms. Wissel said that it is open if they want to reconsider. Roy stated that a plan needs to be in place for

capital planning for equipment and would like to see a budget. She also asked if we would be providing more a service to the subscribers. Mr. Shiovone said that public access is driven by the programs that are produced therefore we can include in the contract what we want to broadcast. Garron asked if we wanted a long or short term contract and Ms. Wissel said they would have to talk with Attorney Epstein. He then asked what they needed the BOS to do and Ms. Wissel said at this time the committee just wanted to bring them up to speed. Garron was concerned if Halifax had to help with the cost of Carver moving and Mr. Gouliart said once they merge both towns will work to get the studio together. He also said he can get a mock budget together and Roy asked that it include rent, capital plan and salaries. Shiovone suggest that it would be a good idea if one of the selectmen comes to their next Cable Committee meeting on October 16th at seven o'clock. Garron, who is the liaison to the committee, is unable to make the meeting and asked Roy if she could attend, which she is able to do. Schleiff asked Mr. Gouliart is he would be interested in having someone from our studio join him and he said yes that he is open to the idea.

GENERAL MAIL / DISCUSSIONS

Recycling Abatement

Moved by Roy and seconded by Schleiff, the Board unanimously voted to abate Bill #1648 based on the site visit from the Building Inspector that there was no evidence of a second kitchen or apartment.

Talent Bank Form

The office received a talent bank form from Lee Mulready expressing an interest to service on the American with Disabilities Act Commission. Seelig put a note in the ADA mailbox but stated that they may have not have met for a couple of years now.

Signature Authority

Moved by Roy and seconded by Schleiff, the Board unanimously voted to have Sgt. Theodore Benner as the alternate signer for the Communication Center and Animal Control payroll.

Moved by Roy and seconded by Garron, the Board voted as follows to have Sgt. Theodore Benner as the alternate signer for the Police Department payroll:

Troy E. Garron	Yes
Kim R. Roy	Yes
Michael J. Schleiff	Abstained

Circuit Street

Resident Thomas DeChane of Circuit Street came by the office inquiring if/when would Circuit Street be repaved and that about a year ago he was told that Highway would go down there and fix the area in front of his house as it has been fixed before (berm) but has since washed away. He stated that when it rains there are puddles on both sides of the road. The Highway Surveyor has been notified of this and Seelig is waiting to hear back from him.

Transportation in Halifax

Resident Susan Zimmerman wrote a letter regarding the lack of transportation in Halifax. She stated that cabs will not pick her up and that the availability of rides from friends and family has lessened. She is looking for rides to the train station, around Halifax and to other communities and these services are not available from the COA van. Barbara Brenton was asked for any input on this and she has stated that the issue is the lack of public transportation in Halifax not the COA van.

Garron said that he has talked with Brenton and she said it is difficult to provide transportation for last minute requests. Schleiff said that there are cab services available in Hanson and Bridgewater.

Ambulance Abatements

Moved by Roy and seconded by Schleiff, the Board unanimously voted to abate the following amount from the Ambulance Account:

August 2013	FOR	\$ 9,287.09
-------------	-----	-------------

Halifax Congregational Church Portrait Opportunity

The church is in the process of creating a new directory and as part of it having picture taken. Rev. Wadsworth is opening the invitation to some town groups whether as individuals or as a group to have their photos taken. These photos will not be included in the directory. If so appointments are necessary.

Regional Dispatch

The Board was informed of Plympton and Duxbury beginning regional dispatch operations.

FY2014 State 911 Department Support & Incentive Grant

Moved by Schleiff and seconded by Roy, the Board voted to authorize the Chair, Troy E. Garron, to sign the State 911 grant.

Date & Times for the Broadcasting of Selectmen's Meetings

Comcast coordinator, Michelle Derochers, has asked the Board if they had any preference as to when they would like their meeting broadcasted.

Central Plymouth County Water District

Selectmen David Soper of the Hanson Board of Selectmen is the current member of the water district.

Fire Station Floor Contract

Moved by Roy and seconded by Schleiff, the Board unanimously voted to sign the contract between the Town of Halifax and Boston Grange to paint the floor, threshold repair, repair to expansion joist, repair of joints at bay door & floor drain at the Halifax Fire Station located at 438 Plymouth Street.

Specs for Sign

Roy asked Seelig if he got the specs for the new LED sign and he said that there were a couple of questions that he was waiting for answers on before going out to bid.

MIIA FY2014 Grant

The fire chief has applied for a grant to purchase gas meters to be used during gas calls and trench rescues.

Moved by Roy and seconded by Schleiff, the Board unanimously authorized the Chair, Troy E. Garron, to sign the MIIA FY2014 grant.

911 Call

Chief Carrico wrote to the Board wanting them to know of the great work done by Captain Couzzo, Paramedic Bryant, Hanson Fire Chief Thompson, Police Chief Broderick and Patrol Officer Briggs and Aceavich when they responded to a call on Snow Street on September 30th.

Call Firefighters Attendance Calls

Chief Carrico wanted the Board aware that the attendance calls have fallen and that he will be putting in a new requirement that EMTs will have to respond to a least 20 EMT calls or 1/5 of the total EMT recall volume or face termination. If the problem continues he will seek funding for additional full-time personnel. Schleiff stated that it will be a lot more money for full time personnel then EMT attending the calls.

Twin Lakes Liquor & Convenience

Alcoholic Beverages control Commission held a hearing on September 24th regarding an alleged violation of the sale and delivery of an alcoholic beverage to a person under twenty-one years of age. ABCC decided to defer to the Board of Selectmen and its decision to warn twin lakes Liquor in connection with the underage violation. Garron thinks that this was a good decision and Schleiff thought they same. Roy added that people make mistakes and Mr. Murphy followed through in what he said regarding getting the card reader machine and having his staff TIPS certified.

Capital Planning

There is an At Large and a regular vacancy open on this committee. Seelig has sent out a press release with the hope that someone comes forward. Schleiff said he would like to see someone from the community as they may *look outside the box*.

Silver Lake Teacher Negotiations

Moved by Garron and seconded by Schleiff, the Board voted to have Kim R. Roy as the representative for Silver Lake teacher negotiations.

Land Donation - Merrick

Documents indicating that the town is accepting the parcels donated by the Merrick family have been sent to the Board from Attorney Mayo. These documents need to be signed by the Board.

Moved by Garron and seconded by Schleiff, the Board unanimously voted to the sign the quitclaim Deed indicating the town’s acceptance of the Merrick Property; Article 52 of the ATM of May 13, 2013.

United Nations Proclamation

Each year the United Nations Association of Greater Boston asks cities and towns to recognized October 24th as UN Day and issue a proclamation. This year’s celebration focuses on the topic “The United Nations: Partnerships for Global Progress”. Schleiff was not in favor of endorsing the proclamation.

Moved by Roy and seconded by Garron, the Board voted as follows to honor United Nations Day on October 24, 2013 and issue a proclamation:

Troy E. Garron	yes
Kim R. Roy	yes
Michael J. Schleiff	no

Zoning Board of Appeals Appointment

The ZBA has recommended that Peter Parcellin, who is currently associate member of the Board, be appointed as a regular member. This will fill one of two vacancies. If the BOS would like Mr. Parcellin to come in they can meet with him on October 22nd.

Moved Garron and seconded by Schleiff, the Board unanimously appointed Peter Parcellin to the Zoning Board of Appeals at the recommendation of the ZBA.

Legal Ad Payment – Tamara Dwyer

The last contact the Selectmen’s office has had with Ms. Dwyer was on May 28, 2013 when she came into the office to pick up a copy of the legal ad bill and tear sheet. At that time she said she was submitting the bill to the insurance company. Seelig would like to send her a follow up letter asking when she thinks she will be paying the bill and if there is no response within four weeks he would like to lien the bill. Schleiff asked if the house was all done and it was said it has been. Seelig will send a note to Ms. Dwyer.

Brush Drop Off

The Halifax Highway Department is now accepting brush on the last Saturday of each month between the hours of 8 a.m. and 12 p.m. at 60 Hemlock Lane.

Central Plymouth Water District Representative

Roy moved to appoint Cathy Drinan as the town’s representative to the Central Plymouth Water District (this was not seconded at this time). Schleiff said that he was a little put out that they did not ask a selectman to be appointed. Garron explained that Cathy has the expertise in this and has done a lot for the ponds and Roy stated that she feels that she will represent the town well. Seelig stated that once they are up and running the district will set up their own meeting and he can

attend if the Board wants him to. Schleiff was wondering what level the BOS has in this and asked if they will be in the loop. Seelig said that if Schleiff has concerns they can ask Cathy to come in on October 22nd and go over what they want to see happen and what their expectations are on her being the representative. Garron said that he does not have the knowledge in this and she does and thinks that she can handle this as she has done contracts and seems as though she has it together. Schleiff was just asking if she is taking on more in addition to her regular job as the Heath Agent. Roy would be happy if she could provide the Board with updates after each meeting and thinks Ms. Drinan is aware of what her charge is and the goals of the BOS regarding the ponds. Roy is comfortable with her being the representative and does not think she needs to come in before the Board.

At this time Schleiff seconded the above motion by Roy. Board was all in favor.

Town Clerk's Salary

The Finance Committee has asked Seelig to set up an appointment for them to meet with the BOS regarding the Town Clerk's salary. Seelig has asked the Board if they want to meet with FinCom about this or suggest to them that they handle the necessary research and come up with a recommendation for FY2015. Roy said that she does not think it is the role of the BOS to set the salaries of elected officials. Schleiff does not think it hurts to have FinCom come in.

FY2015 Budget Meeting

Seelig said that normally a meeting between the Board, Finance Committee and department heads is scheduled in November to go over the goals and priorities of the coming fiscal year. With that being said Seelig stated that he will set up that meeting for November 26th unless the Board states otherwise. He then suggested that the Board could have an internal discussion on November 12th to see what they want to bring to the meeting. Roy wanted to say that when she was on the Finance Committee the BOS would set their priorities and give to FinCom before budget season and that the last few years there has been a combination meeting. She thinks that before meeting with FinCom that they BOS needs to discuss what their priorities are. She continued to say that Seelig previously mentioned there are some large increases in retirement, which will eat at our levy; there is going to be some frameworks changing in education at the State level, which will affect the elementary school budget as they will be looking at \$118,000 worth of textbooks. In addition, beside our capital plan of typical things that are earmarked, we need to look at repairs that have to be done at the elementary school such as issues with the rubber roof. So again we have another tight year.

Roy verified with Gordon Andrews (member of FinCom), right now we are just at the official policy, meaning that stabilization has to be at a certain percentage so it does not affect our credit rating. And the reason being for this is because of what was voted at September's STM. She asked, as elected officials, that they think about setting the priorities. Seelig will try and get data before the Board's meeting on October 22nd if not by then will get to the Board before November 12th meeting.

Recreational Trail Grant

Sue Basile has suggested that the town apply for a state grant to build a trail through the town's property off Elm Street to the Burrage Pond Wildlife refuge. Garron stated that parking will be an issue and Seelig said that if an application is filed he will need a full set of plans for parking and asked if the Board had an interest. Garron said that they will get a lot of support for the towns' people. Schleiff asked if there was any money from the gift account and Seelig said that money from there cannot be used for this and that plans are needed in order to get the grant. Roy wants to be able to do it but priorities need to be set and one is the HOPS playground. Garron asked the audience if there is anyone interested in getting a path and is an engineer and wants to draw up plans to please come forward.

Moved by Garron and seconded by Schleiff, the Board unanimously voted in favor of going forward with the Recreational Trail Grant.

Road Cut – 47 Colby Drive

Moved by Garron and seconded by Roy, the Board unanimously approved Permit #2014-28 issued to Columbia Gas of Massachusetts for a 2' x 25'± road cut to install new service at 47 Colby Drive.

MEETING ADJOURNED

There being no further business, moved by Garron and seconded by Roy, the Board unanimously voted to adjourn the meeting at 9:50 p.m.:

Kim R. Roy
Clerk

/pjm