

BOARD OF SELECTMEN  
SELECTMEN MEETING  
TUESDAY, JUNE 10, 2014 - 7:30 P.M.  
SELECTMEN MEETING ROOM

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Meeting came to order at 7:30 p.m. with Selectmen Michael J. Schleiff, Kim R. Roy and Troy E. Garron present.

The following business was discussed:

**PLEDGE OF ALLEGIANCE**

The Board as well as those attending tonight's meeting stood to recite the Pledge of Allegiance.

**AGENDA**

The Agenda for Tuesday, June 10<sup>th</sup>, was unanimously approved without revision.

Garron mentioned that there was a great turnout for the Hops for HOPS road race and the Mudfest event that was held this past weekend. In addition Schleiff congratulated the Class of 2014.

**MINUTES**

Moved by Garron and seconded by Roy, the Board unanimously approved the following Selectmen Minutes:

- Regular Session – February 25, 2014
- Regular Session – March 11, 2014
- Regular Session – March 25, 2014
- Regular Session – May 12, 2014

Moved by Garron and seconded by Roy, the Board approved the following minutes with the exception of Schleiff abstaining as he did not review them:

- First Executive Session – April 8, 2014

Moved by Garron and seconded by Roy, the Board approved the following minutes with the exception of Schleiff abstaining from Executive Session of April 22<sup>nd</sup> pertaining to Police Department negotiations:

- Executive Session – April 22, 2014
- Executive Session – May 7, 2014
- Executive Session – May 27, 2014

**AFFIRMED COMMITMENTS AND WARRANTS**

Moved by Garron and seconded by Roy, the Board unanimously affirmed approval for the payment of the following commitments and warrants with the exception of Schleiff abstaining from the Police Department payroll in warrant #97:

Payroll Warrant	#97	\$ 340,217.99
Vendor Warrant	#98	\$ 1,605,871.80
Withholding Warrant	#99	\$ 126,262.42
Ambulance Commitment	#4D	\$ 1,018.61
Ambulance Commitment	#5B	\$ 14,517.27

**APPROVED COMMITMENTS AND WARRANTS**

Moved by Garron and seconded by Roy, the Board unanimously approved payment of the following commitment and warrant:

Vendor Warrant	# 100	\$ 55,243.10
Mobile Home Park Fee	# 06	\$ 5,160.00

Moved by Garron and seconded by Roy, the Board unanimously approved payment of the following Selectmen bills:

Michael C. Gilman, Esquire (legal services/May 2014).....	\$ 1,221.00
Medical Psychology Center (Fire Dept.).....	\$ 400.00
Matthew Bender & Co., Inc. (MA Laws Rules/Supp).....	\$ 102.08
Teri Gibson (CART services for Town Meeting .....	\$ 1,767.13
Charlie Seelig (reimburse Handset/Phone).....	\$ 19.16
Attorney Lawrence P. Mayo, P.C. (legal services/May 2014)....	\$ 4,390.62
Pitney Bowes Global Financial Services LLC (Lease) .....	\$ 414.00
W.B. Mason (Paper, Xero various colors) .....	\$ 144.48
National Grid (Concession Stand Electricity).....	\$ 41.62
National Grid (Town Hall Electricity) .....	\$ 810.05
Beth Israel Deaconess Plymouth Occupational Health (3 physicals) .....	\$ 315.00
Deutsch Williams Brooks DeRensis & Holland, P.C. (legal services/May 2014) .....	\$ 156.00
Deutsch Williams Brooks DeRensis & Holland, P.C. (legal services/February 2014) .....	\$ 489.81
Peter J. Epstein, Esquire (legal services/February 2014).....	\$ 1,380.00

The Board acknowledged payment of the Selectmen Office Payroll for the period ending May 31, 2014 in the amount of \$6,034.11.

The Board acknowledged payment to the Treasurer for the following turnovers:

<u>TURNOVER</u>	<u>AMOUNT</u>
2014-73	\$ 5.00
2014-74	\$ 5.00

**SCHEDULED APPOINTMENTS**

***Re-appointment – Finance Committee***

Moved by Selectmen Kim Roy and seconded by Finance Committee member Gordon Andrews, the following vote was taken to re-appoint Julianne Crawford of 4 Delia Way to the Finance Committee, term to expire June 15, 2017:

Selectmen Chairman	Michael J. Schleiff	Yes
Finance Committee Member	Gordon Andrews	Yes

***Appointment – Wage & Personnel***

Moved by Roy and seconded by Garron, the following vote was taken to appoint Diane Ruxton of 786 Old Plymouth Street to the Wage and Personnel Board, term to expire June 30, 2017:

Selectmen Chairman	Michael J. Schleiff	Yes
Finance Committee Member	Gordon Andrews	Yes

***Appointment – Capital Planning Committee***

Mr. Conroy has expressed interest in serving on the Capital Planning Committee. He is a resident of the town and for and for six years owned and operated Halifax True Value Hardware store. He has enjoyed the many programs and services the town provides and would like to give back to the community. At this time he owns and operates Mel Conroy Painting. He caters to residential and commercial customers with a specialty in property maintenance and feels that that his experience in these areas makes him uniquely qualified for the Capitol Planning Committee. Garron stated that he looks forward to his participation and Roy is excited that he wants to get involved and thinks he will learn lot about the town and is looking forward to working with him. Schleiff stated that he appreciates him stepping up.

Moved by Roy and seconded by Garron, the Board unanimously voted to appoint Melvin Conroy of 7 Birch Road to the Capital Planning Committee, term to expire June 30, 2017.

**GENERAL MAIL / DISCUSSIONS****Plymouth County Advisory Board**

Moved by Roy and seconded by Garron, the Board unanimously voted to appoint Michael Schleiff as the alternate representative for Halifax to the Plymouth County Advisory Board for the Fiscal Year July 1, 2014 to June 30, 2015.

**Talent Bank Form – Caroline Harrington/ADA Committee**

Seelig asked the Board if they wanted to invite the current and possible future members of the ADA committee to meet with them on June 24<sup>th</sup> and Garron thought it was good idea. Seelig will get a list together.

**Safe Routes to School Grant Application**

Seelig has not heard anything from the school about any interest in having a Safe Routes to School Infrastructure Assessment done therefore he will put in the file.

**911 Grant Signatory**

Moved by Roy and seconded by Garron, the Board unanimously voted to have the Chair, Michael J. Schleiff, sign the authorization allowing Communications Director, Matthew Tucker to be the signatory for the 911 grant agreement.

Line Item Transfers

Moved By Garron and seconded by Roy, the Board unanimously approved the following line item transfers:

FROM	TO	AMOUNT
Police Wages #01-210-5115	Police Clerical Wages #01-210-5113	\$ 500.00
Police Wages #01-210-5115	Police Station Maint. Elect. #01-214-5210	\$ 2,000.00

Wingbusters

The office received the okay from the district coordinator of Wingbusters for the June 28<sup>th</sup> demonstration before the fireworks. The office will check with Chief Cuozzo to see if it is okay with him.

Halifax Congregational Church /Lobster Rolls/Halifax in Lights

The Congregational Church has sent a letter to the BOS expressing an interest in selling lobster rolls during the Halifax in Lights event. This does not require any permits from the Board of Selectmen and no food permit is required if they are selling at the church or on their property. Seelig is not sure whether any outstanding issues with the Halifax in Lights Committee remain but the BOS can ask them as they are meeting with them later this evening.

Council on Aging/Elder Bus

Moved by Roy and seconded Schleiff, the Board voted to have Troy E. Garron sign the MassDOT contract and Michael J. Schleiff sign the signatory listing form.

Floodplain Maps and Meetings

FEMA has published the latest edition of the floodplain maps and there will be a regional meeting at the Lakeville Public Library on June 24<sup>th</sup>. The only issue that has been raised during the various iterations of new maps is the question as to why portions of the Baker Street area are shown as floodplain. The Building Inspector and Seelig talked with FEMA last month about this and the Building Inspector will send a letter to FEMA about this issue. Seelig and Millias a will not be attending the meeting.

Fire Department Staffing

Chief Cuozzo plans on hiring three new FT firefighters to replace the three FT firefighters who are leaving for Hanson and East Bridgewater. The reason for them leaving is that those towns are paying higher and paying more on the health insurance. Seelig has posted the positions on the Town's web site, the State's job web site and has notified the departments. He thinks Cuozzo intent is to hire those who have been working down there as he has three call members who are interested in becoming full time but if applications come in and someone stands out he may hire them. Schleiff would like a letter from Cuozzo as to who he intends to hire. Garron said he understands why he plans on hiring the ones he

has stated as they have been filling the full time shifts that have been vacant. He applauds Cuzzo for his initiative to go forward with trying to fill the positions.

Seelig asked the Board if Cuzzo plans on hiring the two that the BOS thinks he is going to hire are they okay with it and if not and he hires #3 what does the Board want to do. Roy stated that the chief can let them know if he does not go with the two he put forward but both Schleiff and Roy want to know if there is a change in the hiring. Garron is confident with the recommendation as he will be working with the individuals.

### **SCHEDULED APPOINTMENTS (CONTINUED)**

#### ***Environmental Compliance Services***

Dean Bebis from Environmental Compliance Services came in this evening to explain their request to install two groundwater monitoring wells on the northeastern and southern side on the traffic island at Route 58 & 106. Schleiff asked why this was being done and Mr. Bebis said to further access the groundwater. He explained that there will be two 2 x 2 concrete squares that will be flush with ground and bolted to the ground and access to the wells will be impossible as there will be gripping plugs with locks under the well cover so

Garron asked how deep they will be going and how long would this take. On the depth Mr. Bebis said that it depends and as for completion he said it should only take a day. Garron also asked how often would the wells be checked and he said four times a year which will take an hour to do and they will have a detail officer there when doing it.

Mr. Bebis said prior to drilling each location will be pre cleared using a vac-truck to avoid damage to subsurface utilities. Garron asked how long would the wells be in the ground and he said he has seen wells last fifteen to twenty years and that it depends on the road.

Schleiff would like Mr. Bebis to have a conversation about the location with the Highway Surveyor, which Garron agreed. Mr. Bebis was given bob Badore's number.

Moved by Garron and seconded by Roy the Board unanimously granted permission for placement of two groundwater monitoring wells contingent on the recommendation/approval of the Highway Surveyor.

#### ***Bradford Randall – Live Entertainment Permit & Use of Town Green***

Mr. Randall is a Republican candidate running against Mr. Calter and would like to introduce himself to the residents of Halifax and is asking for a live entertainment permit and use of the Town Green to do so. The live entertainment would consist of a band with amplified music and would play from 1 pm – 2 pm. Seelig said that there are no conflicts and Garron recalls the last rally was State Rep. Pacheco. Roy asked if it was okay for them to use the side outlet.

Moved by Garron and seconded by Roy, the Board unanimously voted to allow Bradford Randall the use of the Town Green on June 21<sup>st</sup> and issue him a live entertainment permit.

***Halifax in Lights Committee- Ed Bryan***

Moved by Roy and Seconded by Garron, the Board unanimously voted to have the Chair, Michael J. Schleiff, sign the following contracts:

- Funflicks
- Busy Bee Jumpers & Tents
- Party Bubbles
- DRK Mobile

Mr. Bryan was asked if he heard from the church regarding the selling of lobster rolls and he said that has not. Garron asked if any of the vendors will be selling lobster rolls and he said no and believes that the original request was to use the church property to sell them. His concern is the foot traffic and would like to have a conversation with them to do a joint effort. Schleiff made the point that they can do it if they did the selling on their own property but whatever the case may be he would like to see them work together. Mr. Bryan was willing to contact them (church). He then stated that he has some signage that the committee would like to staple to telephone poles and places like the HOPs. Schleiff said that the Board does not have jurisdiction on what is posted on the telephone poles.

Resident Maureen Rogers asked if the committee has talked with the police about marking “no parking” on Hemlock Lane as it has been done in the past as well as having detail officers at the crosswalks at South Street and Hemlock Lane not to stop traffic but just to help with the crossing. Mr. Byran said that he will have that conversation with Chief Broderick.

**GENERAL MAIL / DISCUSSIONS (CONTINUED)**

Line Item Transfers

Moved By Garron and seconded by Roy, the Board unanimously approved the following line item transfers:

FROM	TO	AMOUNT
Water Wages Full Time #65-450-5115	Water Superintendent Salary #65-450-5110	\$ 1,500.00
Insurance #01-193	Principal Assess./Appr. Salary #01-141-5127	\$ 1,690.00
Planning Board Expense #01-175	ZBA Expense #01-176	\$ 30.00
Insurance #01-193	Assessor Clerical #01-141-5127	\$ 450.00

Education Incentive Program

The Town Accountant, Sandra Nolan, has been accepted into the Massachusetts Municipal Association – Suffolk University’s Local Government Leadership & Management Certificate Program and is requesting that the BOS consider her for the education incentive increase offered in the Wage and Personnel By-Laws in Section 35-20. Garron asked if there is a criteria that needs to met and would it be to improve her job and Seelig said there is no criteria and the schooling would be to improve her job.

Moved by Roy and seconded by Garron, the Board unanimously supported the education incentive for Sandra Nolan through the Suffolk University Local Government Leadership & Management Certificate Program.

#### Use of Town Green – Boy Scout Bottle Drive

Moved by Roy and seconded by Garron, the Board unanimously approved a request from the Halifax Boy Scouts to use the Town Green on Saturday, July 12<sup>th</sup>, from 9:00 a.m. to 12:00 p.m. for the Boy Scout Troop 39 bottle drive.

#### Ambulance Abatements

Moved by Garron and seconded by Roy, the Board unanimously voted to abate the following amounts from the Ambulance Account:

April 2014	FOR	\$ 7,046.53
May 2014	FOR	\$ 8,586.44

#### Traffic Island Sponsorship – Duffy Lawncare

The Beautification Committee has received an offer from Duffy Lawncare to sponsor the traffic island at the corner of Rt. 106 and 58 and place a sign there. Seelig does not know the specifics of the sign and has asked the committee for more specifications. Garron has seen them in other towns and saw no harm seeing as they are going to take care of the island. Schleiff would like to see specifics as to the size and the placement of the sign. Seelig will inform the Beautification Committee that the Board would like more details.

#### Deputy Chief Miller

Deputy Miller was in this evening as he has some concerns about a few of the new hires at the fire station as they are not are not paramedics and one won't be until October. He also brought up the point that we are hiring a chief who is a paramedic. Roy stated that they did not know how long it will be until the fire chief position was filled and she thought acting Chief Cuzzo was going to reach out to Miller and suggested that Miller speak with Couzzo. Miller added that there have been calls and no one seems to be showing up and stated that Cuzzo is doing a great job and is getting a lot thrown at him. Garron also suggested that he speak with Couzzo. Roy then asked Garron and Schleiff to review their calendars so that they can start the interview process for the fire chief.

#### Library Trustees

The BOS office as well as the Town Clerk just got word today that Linda Hurd has given her notice on the Board if the Library Trustee as of June 1<sup>st</sup>. This leaves three members, which is not enough for quorum. Seelig is hoping that Caroline Harrington, who will be meeting with the BOS on June 24<sup>th</sup>, will fill the fourth slot.

#### Summit Street Soccer Field

On behalf of HYSA Board and the townspeople, Mary Luscinski-Gravinese wanted to thank Cedarlawn Landscaping for their aggressive and comprehensive plan and the hard work of the highway department for improving the Summit Street field.

### Vehicle Use Policy

As a house keeping request Seelig is suggesting to delete Richard Clark's name from the following in the Selectmen's policies under *Town - Owned Vehicles - Use* policy as he has retired:

The following individual's are authorized to take their vehicle to their second job: Gerard Elliott (Building Maintenance) and Richard Clark (Water Superintendent) – exception is specific to individuals and not their positions.

Moved by Roy and seconded by Garron, the Board unanimously voted to delete Richard Clark (Water Superintendent) from the above paragraph in the *Town – Owned Vehicles – Use* policy.

Schleiff added that he would like to revisit the town vehicle use policy.

### Board of Health – Liability Insurance for Contractors

Seelig has contacted Town Counsel and he has stated that for soil evaluators they should have liability insurance which should include the town as an additional insured.

### Line Dancing Event Signs

Moved by Garron and seconded by Roy, the Board unanimously granted signs publicizing the "Line Dancing – COA Fundraiser being placed in front of the Town Hall and at the Council on Aging.

### Fuel Storage Permits – Kozhaya Nessralla & Country Club of Halifax

The above two residents did not renew their fuel storage permits in May 2013. Mr. Nessralla sent his checks in for his two permits (139 Hemlock Ln. & 69 Summit St.) but the permits were not renewed because of failure to pay taxes and fees. Neither resident has tried to renew their permits for May 2014. Seelig asked the Board to hold revocation hearings on June 24<sup>th</sup> for all three permits. Fees will have to be paid before permits are issued. With that being said Garron was reluctant to giving fines as he would like to talk with them. Roy wants to be consistent on what they do for future instances. Garron added that this is the first benchmark case since passing the by-law and Roy stated that the policy shouldn't have been made if the Board is not going to follow through. Schleiff said to go with Seelig's recommendation and hold the revocation hearings.

Moved by Garron and seconded by Roy, the Board unanimously voted to have revocation hearings on July 8<sup>th</sup> for Kozhaya Nessralla and the Country Club of Halifax.

A-1 Sanitation and Davis Automotive have not renewed their May 2014 permits. Both are in arrears on their back taxes and fees. Seelig will send them a letter of their status.

### Blackledge Farm/Chapter 40B

Seelig wanted to inform the Board that Rick Springer dropped off the State's Housing Starts Application Package with the Town Clerk's office. This is an application with the State and the Town will have an opportunity to provide comments. This is not an application for a 40B Special Permit before the ZBA as this will come later.



Affirm – Live Entertainment – Julie Lane

Moved by Roy and seconded by Garron, the Board unanimously affirmed approval of Permit #2014-42 issued to Julie Lane for live entertainment on June 7, 2014 from 5:00 p.m. to 7:00 p.m.

Letter to Mr. Co-Wallis

A letter was drafted to send to Mr. Co-Wallis in response to a previous letter he had sent the Board of Selectmen. Seelig asked the Board if they were okay with sending it.

Moved by Garron and seconded by Roy, the Board unanimously voted to send the letter to Mr. Co-Wallis.

Reappointments

Moved by Garron and seconded by Roy, the Board unanimously voted to reappoint the attached list of individuals (attached hereto and made an official part of these minutes) to the various boards and committees with terms to expire as indicated with the exception of Schleiff abstaining from the reappointments of the Licensing Authority Agents and Special Police Officers.

**EXECUTIVE SESSION**

Moved by Garron and seconded by Roy, the Board voted as follows to enter into Executive Session at 10:10 p.m. to discuss contract negotiations for Sergeants, Firefighters, Highway and Dispatch:

- Troy E. Garron - Yes
- Kim R. Roy - Yes
- Michael J. Schleiff - Yes

Schleiff announced that no statement would be made at the end of the Executive Session and the Board would not reconvene in open session.

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Moved by Garron and seconded by Roy, the Board voted as follows to come out of Executive Session at 10:45 p.m.:

- Troy E. Garron - Yes
- Kim R. Roy - Yes
- Michael J. Schleiff - Yes

**MEETING ADJOURNED**

There being no further business, moved by Garron and seconded by Roy the Board unanimously voted to adjourn the meeting at 10:45 p.m.

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Troy E. Garron  
Clerk

/pjm