

HALIFAX BOARD OF SELECTMEN
SELECTMEN MEETING
TUESDAY, SEPTEMBER 25, 2018 - 7:30 P.M.
SELECTMEN MEETING ROOM

Meeting came to order at 7:30 p.m. with Selectmen Kim R. Roy, Troy E. Garron and Thomas Millias present.

The following business was discussed:

PLEDGE OF ALLEGIANCE

The Board as well as those attending tonight's meeting stood to recite the Pledge of Allegiance.

AGENDA

The agenda for Tuesday, September 25th, was unanimously approved.

MINUTES

Moved by Roy and seconded by Millias, the Board unanimously approved the following Selectmen Minutes:

Regular Session – June 12, 2018

AFFIRMED WARRANTS

Moved by Millias and seconded by Garron, the Board unanimously affirmed approval for the payment of the following warrants:

Payroll Warrant	# 25	\$ 376,152.56
Vendor Warrant	# 26	\$ 777,594.65
Withholding Warrant	# 27	\$ 140,430.30

APPROVED WARRANT

Moved by Millias and seconded by Garron, the Board unanimously approved payment of the following warrant:

Vendor Warrant	# 28	\$ 137,642.35
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APPROVED SELECTMEN BILLS

Moved by Millias and seconded by Garron, the Board unanimously approved payment of the following Selectmen bills:

National Grid (service/concession stand).....	\$ 73.37
National Grid (service/Town Hall).....	\$ 1,361.31
Matthew Bender & Co., Inc. (MA law books).....	\$ 535.61

Fire Chief Vacation

Chief Viveiros will be on vacation from October 9th to October 21st. Captain Cuozzo will be in charge during this time.

GENERAL MAIL / DISCUSSIONS

Department Signature Forms

Moved by Garron and seconded by Millias, the Board unanimously signed department signatory forms for the Assessor’s Office, Water Department, Board of Health and the Council on Aging.

Foreclosures

It is Seelig’s understanding that the Board of Selectmen wants the Treasurer-Collector’s Office to continue the process of foreclosing on various properties in Halifax. Roy has talked with Adduci and she has a couple in the process and she would like the support of the BOS to continue.

Moved by Garron and seconded by Millias, the Board unanimously voted to have the Treasurer-Collector’s office continue process of foreclosing on various properties in Halifax.

School Building Project

There was a review session on September 19th, and progress was made on issues related to the doors. The next review session will be on September 27th. Roy asked Millias if he has looked at the work and he said he has looked at everything up to date, which he will inform everyone about this coming Thursday.

Elevator Service Contract

Scott Materna asked to switch vendors for elevator maintenance as the former vendor was not showing up for its monthly work but still billing the Town. He has submitted an agreement with United Elevator. Garron has previously signed the contract and the BOS need to affirm.

Moved by Millias and seconded by Garron, the Board voted as follows to affirm Garron signing the contract with United Elevator:

Kim R. Roy	Abstained
Troy E. Garron	Yes
Thomas Millias	Yes

Stormwater Management

Based on the Town Accountant’s approval and changes from Town Counsel in the agreement with VHB, plus the Board’s previous authorization, Seelig has signed the amended agreement with VHB. Steve Hayward, Cathy Drinan, and Seelig will be meeting with VHB during the second half of October.

Thompson Street Bridge

The office has received a report from MassDOT for the bog overflow bridge. There are some minor deficiencies. Copy of the report has been sent to the Highway Department.

Rehab Engine 1

Moved by Garron and seconded by Millias, the Board unanimously signed the contract between the Town of Halifax and Bulldog Fire Apparatus for the rehabilitation work on Engine 1.

Cemetery Deeds

Moved by Garron and seconded by Millias, the Board unanimously voted to sign two cemetery deeds.

ADA Grant

In order to apply for an ADA planning grant with the State the Board needs make the following vote:

Moved by Garron and seconded by Millias, the Board unanimously voted to have the Chair, Kim R. Roy, sign the ADA Coordinator Designation form, the Non-discrimination Notice and the ADA Grievance Procedure.

Electricity Aggregation Program

National Grid's rates will increase on November 1, 2018, from \$0.10870 to \$0.13718 per kWh. This follows the usual pattern of "winter" prices being higher than "summer" prices. The Aggregation Program rate continues to be \$0.10876.

Recycling Abatements

Moved Garron and seconded by Millias, the Board unanimously voted to abate Bill #412 and #2613 based on the fact that the office has received confirmation from their private haulers that they provide recycling service to the residents.

SCHEDULED APPOINTMENTS

Davis Automotive – continuation of revocation hearing

Roy asked if Davis was up to date on their payment plan and McSherry stated that she checked with the Treasurer's Office today and the last payment received was August 22nd. If payment was not received by tonight's meeting Seelig recommended that a revocation hearing be scheduled for October 23rd.

Moved by Garron and seconded by Millias, the Board unanimously voted to set up a Revocation Hearing for Davis Automotive for October 23rd at 7:55 p.m.

GENERAL MAIL / DISCUSSIONS (CONTINUED)

Road Cut – 23 Annawon Drive

Moved by Garron and seconded by Millias the Board unanimously approved Permit #2018-64 issued to Columbia Gas of Massachusetts for a 3' x 5' road cut trench to abandon service at the above location.

Road Cut – 21 Tenth Avenue

Moved by Garron and seconded by Millias the Board unanimously approved Permit #2018-65 issued to Columbia Gas of Massachusetts for a 4' x 6' road cut tie in & 4' x 30' road cut trench to install new service at the above location.

Earth Removal Permit Renewal – White Dog Cranberry Ltd.

The office has received notification that John Makepeace from White Dog Cranberry Ltd would like to renew his earth removal permit. Seeing as it has expired and they did not follow the proper time procedure the Board needs to decide whether or not they should have him stop any activity at the site until a renewal is approved.

Garron asked how long has he had the permit and Mcsherry said for a year; 20,000 cubic yards was to be removed this past year and 20,000 for next year, 18,000 cubic yards have been removed so far.

Millias and Roy thought that was appropriate for him to stop any work until he comes before the Board seeing as the permit has expired.

Moved Garron and seconded by Millias, the Board unanimously voted that John Makepeace of White Dog Cranberry Ltd. stop any earth removal work until he comes before the Board to renew his existing permit.

SCHEDULED APPOINTMENTS (CONTINUED)

Our lady of Lake – 1 Day Liquor License

Mr. Corti and Ms. Hunnewell came in this evening to request a one-day liquor license for the Oktoberfest at Our Lady of the Lake Church.

Corti stated that there will be a bartender from the catering company who will be serving the beer and wine and will be TIPS approved. He further said all are welcome and there will be plenty of food; knockwurst, sauerkraut, fried dough.

Millias asked if the TIPS certification is usually presented Board of Health and Hunnewell said that the Selectmen's office will get them.

Roy said seeing as the Police and Fire Department have signed off on it she entertained a motion for the one-day liquor license.

Moved Garron and seconded by Millias the Board unanimously voted to issue a one-day liquor license to Cheryl Hunnewell of Our Lady of the Lake Church, 580 Monponsett St, Halifax, MA; with delivery of beer & wine on Sunday, October 7, 2018, serving of beer & wine on Sunday October 7, 2018 between the hours of 11:30 a.m. and 3:00 p.m. and disposal/removal of the beer & wine on Sunday, October 7, 2018.

GENERAL MAIL / DISCUSSIONS (CONTINUED)

Recycling Abatements – Received after Deadline

Moved Roy and seconded by Garron, the Board unanimously voted to deny the request for abatements for Bill #939, #2515, #53, #969, #2618, #378 and #2132 based on the fact that they were received after the deadline date.

SCHEDULED APPOINTMENTS (CONTINUED)

Claudia Noble-Cotten – appointment to Wage & Personnel

Noble-Cotten stated that she has lived in Halifax for roughly about 15 years. She has two teenagers that go to the Silver Lake Regional High School and now has the time to offer her services. Sue Vogt who is the secretary for W&P let her know that there is a need for volunteers on the Board, so seeing as she works for JP Morgan in and she has some experience with hiring individuals and writing job descriptions, she thought she would be a good fit.

Roy said that it has been a struggle to find members to dedicate their time and it is a lot of work of reevaluating every position in Town but it is a good way to learn about each position and what they do and to see how the puzzle all fits together - how one position may affect another one. It is it's a lot of time in the beginning and Roy did not know if she has the time to actually learn the system and go over some of the factual ratings. Noble-Cotton said that it depends on the timing as she has a fulltime job.

Roy wanted to explain what the role of W&P is. She began by saying that in the Town's By-Laws it states that every three years every position needs to be re-evaluated so that we don't get too far down the road where we are forced to look at everything all at once, just as we are right now. If it is done on an on-going basis, then it would not be an over-whelming task.

So the ideal situation would be that all three members would be evaluating every position every three years independently and then together sort of debate it. Also W&P would look at the pay structure so that Halifax remains competitive with the ten towns that we compare ourselves with.

She continued to say that the BOS is responsible for negotiating contracts with all Union employees so we tend to do the same thing – we look at job descriptions and are constantly going out and looking at the medium salaries. We don't always get to where we need to be for the average salary, but we certainly make the attempt to and at the end of the day, for all the salaries the voters at Town Meeting have the final say.

Wage and Personnel's main objective is to come up with a fair wage and to make sure that the By-Laws are correct in place and then it is up to the Finance Committee to let us know whether or not we could afford it.

Seeing as the Town Moderator needed to be present for the appointment the Board moved to the scheduled hearing for the dog hearing.

Jane Williamson – Dog Hearing

At 8:00 p.m., in accordance with MGL Chapter 140, Section 157, Roy opened a hearing to address an incident where a dog owned by Jane Williamson, left the property, attacked and killed five month old Maltese. The hearing was held at the request of the Board of Selectmen.

The following individuals were present and sworn in by Notary Public Pamela J. McSherry:

Jane Williamson	Dog Owner 19 White Island Road
Peter Werner	Dog Owner 19 White Island Road
Tyler Nordgren	21 White Island Road
Raye Nordgren	21 White Island Road
Donna Kerble	30 Chapman St., Weymouth, MA
Michelle Wood	32 White Island Road
Kate O' Donohue	37 White Island Road
Noreen Callahan	Animal Control Officer
Brian Kling	Inspector of Animals

Roy:

Thank you everybody. Everybody can be seated. Thank you for being here. So we are here because Venus attacked, we have a dog that unfortunately killed a 5-month old Maltese, so we are here to talk about what happened and what we will be doing going forward to ensure that the citizens both human and dogs are safe in the Town of Halifax. So Noreen, I don't know if you want to do ...

ACO Callahan:

Well we got it second hand – we got it two days later. Basically it was a the dog owner from 37 White Island Road was walking their dogs, the Maltese, the small Maltese, is when two German Shepherds from 19 White Island Road left their property;, circled the dog owners, ultimately grabbed the puppy, shook it, and it died from its injuries. That's what we have.

Roy:

Thank you. Very sad. Could I ask are the owners of the dogs – hi, how are you? Do you have an electric fence?

Werner: Yes

Roy: Could you just talk to us a little bit about what happened and how the dogs got loose.

Werner:

So a friend of mine was actually coming over, Bo Dyer. He was coming over and he has a bad back and so I took Venus out and played, both of the dogs actually, to play with them, I was playing football, and I was playing rough with them, you know what I mean, cause she's like a little bull in the china closet, everything she does is like her butt's on fire. So I'm throwing the ball, throwing the ball, throwing the ball, it was very sad, so I tossed the ball real far, I tossed the ball real far and I heard somebody screaming. I was like what. She was on her leash but she had a training leash on too, so she has a steel cable leash and a training leash because she's like I say, she's like a bull in a china closet. Well she comes to the end of her leash and the leash broke. The leash broke and all I heard was Kate and I ran up the top of the hill and I saw Kate and this young lady also over there and it was just very, very sad. Like I say, just playing with the dog.

Roy: So your property doesn't have a fence of any type.

Werner: No, we have an electric fence.

Roy: So how did the dog, so has the dog broken the electrical fence?

Werner: No, I had her on a leash. I had her on a leash.

Roy: So you shut off the electrical fence.

Werner: Right. She just ...

Roy: Okay, that's the part I missed.

Werner: She didn't have that that on.

Garron: The collar on.

Millias: The zap collar.

Roy: Oh, okay, all right.

Werner:

So now I've changed it, and I got her on a training collar with a steel leash you know just something to change from (inaudible).

Roy:

So she wears the collar and she and the electric fence is effective when she's wearing her collar.

Werner:

Right but this is but now I've taken it off and I forgot the training leash, the pull leashes the choke collar that you might want to call it.

Roy: Yes

Werner: But that trains them so they don't go through the end you know the end of the rope.

Roy: Okay.

Werner:

I didn't know that before and the other rope it's just like a chest collar. She can run as far as she wants. So that's what she had on.

Roy: Okay so how is the training going with you with the dog?

Werner:

Well as of now, like I say, it was under quarantine. We got her on a leash. That's the way it's been going.

Roy:

So when I read the report, it wasn't clear to me which dog had actually shaken the dog? I mean, it was Venus. So it was Venus. Okay, so Venus is how old?

Werner: Now, she's, she was born on April 13th so she's a year and ...

Roy:

So she's about 17 months. Okay. Alright. The person who owned the Maltese? Hi so sorry for the loss of your dog. Could you please explain to us what happened on that day?

O' Donohue:

I was just walking both the dogs, we walked past the property and then got to the “u” – I don't like to walk on 58 so we got down to the end and turned around and we came back. On the way down they had hesitated, I didn't really notice or notice anything, we just kept going. On the way back, as we were walking, I was sort of looking at both dogs not really paying attention but they hesitated again and I looked over and I saw the two dogs sort of at the .. it's hard to explain that their backyard is sort of down a hill. I saw the two dogs sort of on the back of the visible property – you can't really see below. I stopped, I just was sort of, just sort of, I don't know, just looking and then they just sort of came at us and I grabbed – the young one is so young she was really, she just gotten all her shots, so I really hadn't walked, this was only the second time she had ever been for a walk. I just grabbed the leashes, tried to swing them up out of it – I didn't think they were gonna come at us but the older dog kind of swung up and I got her out of the way and the dogs were coming and I had the conscious thought not to bend down to where the dogs were and it just happened. I can't say, it was maybe ten seconds and then I realized that he had the dog, my puppy in her mouth. I reached down and took, like grabbed the puppy out of her mouth, she was bleeding, I grabbed her, Michelle came up and she picked up the older dog and we just took off down the street. I couldn't even think ... you know get to vets so.

Roy:

I would imagine that was pretty awful. So these dogs were clearly, like I had a conversation with Noreen this morning, and I said well, you know, were they being aggressive, were they thinking it was a toy, but I think it sounds like if they're circling it's not playtime, it is ...

Williamson:

No they're not like that at all.

O' Donohue:

I don't believe that, I don't think they knew what they were doing. I don't think they were aggressive dogs and the reason why I don't think that is because I basically pried their her teeth ... pulled my dog out. If that was an aggressive dog she would have gone after me. That's my feeling.

Roy: Okay. Did somebody get bit though?

Williamson: No.

O' Donohue: I got bit by my dog.

Roy: Okay.

O' Donohue: Because she was in shock. That was the only bite.

Roy: Okay

Garron:

Has Noreen had any instances before with either set of dogs with problems in that area?

ACO Callahan: No previous instances.

Garron: No previous history, no reports? And I'm sorry, your name again?

O' Donohue: Mine?

Garron: Yeah.

O' Donohue: Kate

Garron: Kate, did the dogs chase you down the street or did they just immediately stop?

O' Donohue: No, they just ...

Garron: And how long have you had the dog.

Williamson: July

Werner: We got her in August

Roy: Oh, just this year?

Werner: No, one year ago.

Garron: Any type of training other than your own?

Werner:

So Thor has been trained by a trainer and we use the same techniques on Venus, like I say the only difference is that Thor always had that slip collar and Venus we just had a regular puppy collar on her – cloth so it doesn't you know, if you watch her go, everything is so fast I was always afraid it would hurt her so that's why I always had that on her, so it wouldn't, like choke her, you know.

Garron: So everybody's in agreement that in fact your dog did in fact cause injury to the dog

Werner: Absolutely

Garron: For him to lose her life, whatever – so there's no question of that. Alright, thank you.

Roy: Tom

Millias:

All my questions have pretty much been answered. My first question was going to be what was the restraint of the dog; has the dog been aggressive prior. It doesn't appear that way. It just appears to be an unfortunate circumstance. The dog may have been a little riled up from the play which is my thinking, doesn't fix anything but at least it creates a reason what happened there. There's nothing that's going to fix this thing exactly. Does our dog officer have any recommendations – you've seen the animals?

ACO Callahan: I would suggest training and I don't trust the electric fences, I just don't.

Millias:

I've seen motivated dogs will go right through the fence. They won't come back on the property.

ACO Callahan: Yeah, and once they're off the property, they're not going back.

Roy: Do you have a comment [woman with long hair raised her hand]

Williamson: So we are planning on installing a real fence.

Roy: Perfect thank you.

Williamson: I'll do anything.

Roy: Thank you.

Williamson: They are not aggressive dogs.

Roy: Thank you.

Garron:

Kate, are you satisfied with it because you've got to walk your dog up and down that block. You still have one dog I'm assuming. Are you satisfied that the actions that they are taking is going to make it safe for you and your animal to be around?

O' Donohue:

I do, and I also I don't believe that anything is going to make up for this so there's nothing, I don't want anything to happen to the dog. I think that they've been incredibly responsible. They took care of the medical expenses of my other dog, retribution on the dog that I lost. I know that they're heart-broken for me and I'm heart-broken for them. I think it would be nice if we could just move past this.

Millias:

That's where I'm inclined to go with this. Really based on you – if you feel satisfied that this isn't likely to happen again, you're not threatened, that's important. It doesn't appear that the dog has any history here. I again, I'm kind of in the motive maybe not

Garron:

My motion would be that we allow the process that is in place right now as far as putting a permanent fence up.

Roy: Training

Garron: Training

ACO Callahan: Licensing

Roy: Pardon me.

ACO Callahan: License

Roy: On, the dogs aren't licensed?

ACO Callahan: No, they are now. To maintain at all times.

Garron: And shots.

Roy: That's very important

Garron: Anything to add to that?

Roy: No, and thank you so much for handling it all the way that you did.

Williamson: Thank you and she's my next door neighbor also.

Raye Nordgren:

I'm Raye Nordgren I'm their direct neighbor to them, and I'm 70 and their dogs if anything are overly playful, I mean and out of respect for me they put Venus on that leash because they were afraid knock me over but never was aggressive, always super playful, and they never presented and it's an unfortunate thing, I love dogs, sorry to hear what happened, but as their direct neighbor I've never felt threatened or anything other than they were like crazy playful and never showed a vicious streak or an aggressive streak. They run over when Janes outside, they run around and play. You know, never showed any signs of aggression. I just wanted to come down and let you know how I felt as a neighbor and I have a little Shih Tzu too in my house so I as respect what they're doing with the fence, controlling the dogs.

Roy: Thank you, thank you for your words.

Garron:

Most of the time when I have dog hearings I always call them 'people hearings' because the people are responsible for taking care of their animals and doing the right thing. Unfortunately the animals pay for the price of the neglect or the ability of the person they work with. In this particular case, I don't see that. I see it as an unfortunate

Millias: Series of events.

Garron:

And sorry that it occurred because I love, I used to breed Shepherds so I appreciate what you're doing.

Roy:

So we have a motion that we ensure that the fence goes up and that there's proper training and that the dogs remain licensed and I have a second, so all those in favor.

Millias: Aye

Garron: Aye

Roy: Aye

Claudia Noble-Cotten – Appointment to Wage and Personnel (continued)

Roy introduced Mr. Carman and Noble-Cotten to each other and explained that Noble-Cotten had attended a Wage & Personnel Board meeting and expressed interest in serving on the Board.

Carman said he is excited that she is coming on board and from her background (works for JP Morgan) he sees that she can bring a lot to the table.

Roy is also excited and thanked her as she knows that people are so busy in their lives and appreciates her willingness.

Moved by Roy and seconded by Garron, the following vote was taken to appoint Claudia Noble-Cotten to the Wage and Personnel Board, term to expire June 30, 2021:

Selectmen	Kim Roy	Yes
Finance Committee Member	Melinda Tarsi	Yes
Town Moderator	Dennis Carman	Yes

GENERAL MAIL / DISCUSSIONS (CONTINUED)

Police Chief Hiring

The deadline for applications was Friday, September 21st. As of 10 am on Friday the 27th applications Seelig has provided guidance to the Board about narrowing down the list of applicants with the hope is that the Board will select up to five candidates for the assessment center (along with a couple of alternates).

There will be some breakfast (coffee, pastries) available before the 7:30 am start and lunch will at 11:30 am and at that time the Board is invited to “meet and greet” the candidates.

Roy said that twenty-eight applications have been received and she will go through them with BadgeQuest. At this time she has separated some as there were people that applied that didn’t meet some of the requirements and she also did some Gogglng and Face booking of their backgrounds. They will need five candidates that are going to go to the Center and at least two alternates so that if for some reason one of the five they chose to go to the assessment decides they’re not interested they will have somebody else to put in their place. Roy asked if Garron and Millias wanted to go through the packets (each applicant was designated a number therefore referencing each person by number and not name). She said once the BOS comes up with the seven or eight people, then tomorrow they will make phone calls to those people asking them to be part of the assessment and once they accept then their names can be made public.

Millias said getting through all the applications was a lot of work and to Roy’s point some did not meet the requirements, but he was able to come up with a list.

Listed below are Roy’s recommendations for candidates.

#7

This person has been a sergeant for ten years; has their master’s degree; has attended the FBI Academy; had a good letter and great package; has done a lot of administrative stuff; has a lot of experience on those special teams.

#11

This candidate has been a lieutenant for ten years; they have their master’s degree; have received many accreditations; administration background; bilingual; Emergency Management stuff because that person will be responsive during the storms.

#24

This person has been a sergeant for the last six years; has a bachelor’s degree and is working on their master’s which is good to have because of grant writing and administration; this person has worked for the same community and has sort of made their way up from patrol officer, school resource officer, detective, evidence officer, sergeant, and has a lot of accommodations for the work they have done and a lot of like detective training.

#16

This person currently has been a lieutenant for the last thirteen years; has a bachelor’s degree; served as a colonel for the military police; has worked in his community as a police officer; has been a detective court case manager, and a sergeant; has a master’s degree.

#22

He has been a lieutenant since 1998; has a bachelor's degree; has a lot of certificates.

#1

He has been a sergeant and accreditation manager, which is kind of a new position and that person is more sort of an administrative accreditation manager; has been a supervisor since 2004; has their master's degree.

#15

This person has been a lieutenant since 1997; has their master's degree; meets all of the requirements; was in the military.

Millias did not necessarily put the one he chose in any order but the five Roy mentioned were ones that stood out to him also.

Garron said that he has reviewed those candidates as well as all the other ones – it's unfortunate that some of them didn't meet some of the requirements. He prefers doing face-to-face interviews rather than looking at résumés but based on the information and the requirements that that were posted in the job description the applicants that Roy talked about fit closely to what the BOS is looking for in a Police Chief.

Roy thinks that they have at least five great people and even though they look good on paper and they are a good fit we still have the assessment center that they need to attend and then the face to face interviewing.

Officer McDonnell asked if the Board would be giving out the names or the cities or towns the applicants are from and Roy said that they thought they were going to be able to and then they found out that they couldn't so that is why they are going by numbers. So once the BOS makes phone calls tomorrow and people accept the Assessment, then we can discuss their names and if someone was to decline then we go to the alternates.

Garron said that he is looking forward to the interview process as he does better on a face-to-face. Millias agreed saying that paper is one thing but physically interacting with somebody you get a totally different feel.

Roy said that we are unique and small community and want someone who wants to be here, is motivated, has the right temperament and is going to stay not someone who is ready to retire.

Officer McDonnell asked if the public could go to the Assessment Center on October 6th and Roy said that she did not think that it is open to the public. He then asked if they could attend the interviews and Roy said yes the interviews will be open to the public.

Garron said based on the Board's opinion and the Assessment Center they will try to narrow it down to the best candidates because even though they may assess certain people the Board may not feel that that is the individual they want.

Roy said the hope is that after the Assessment Center on October 6th everything will be done within a week.

Burt Gaynor asked from the five plus the two alternates, after the Assessment, does the Board hope to narrow it down to the two or three best candidates. Roy said they are going to leave it up to the Assessment Center because if someone does not do well and in the assessment and it is clear that they would not be a good fit here, then they would not interview them but if there are three candidates or five candidates that are great candidates then they can interview all five of them. Garron concurred with Roy in saying that the person they select has to be a good fit.

Sgt. Benner asked if the individual would be in place on November 1st and Roy said yes.

Millias said that they are pushing this along to give the individual the opportunity to give their notice.

Roy said that she will contact the consultant tomorrow to verify how much time it might take for them to finish up after the Assessment Center because if they are done by October 11th they could set up interviews before the next Selectmen's meeting on October 23rd.

Gaynor asked if the Assessment Center was going to do the background checks and Roy said she was wondering the same thing. In the past the Sheriff's Department has done the background checks for Halifax sometimes we have not done this in a while so she said that they will have to figure it out.

Sgt. Benner said that he does not know how professional it would be for the Police Department to do the checks. Roy thanked him for pointing that out. Gaynor said that the Sheriff's Department has done them before.

Seeing as Gaynor works for the Sheriff's Department Roy asked if he was suggesting that they call the Sheriff's Department and he recommended that the Board call the Assistant Superintendent, Jim Muscato, directly to ask them to do the back ground checks.

Roy thought that was a good idea and then asked if anyone had any other questions.

Sgt. Benner asked if the names of those selected would be posted tomorrow or should one of the officers reach out the the BOS. Roy said that she will let them know.

Moved by Garron and seconded by Millias, the Board unanimously selected candidates #7, #11, #24, #16 and #22 to attend the Police Chief Assessment Center with the alternates being #1 and #15.

GENERAL MAIL / DISCUSSIONS (CONTINUED)

ADA Grant

In order to apply for an ADA planning grant with the State the Board needs make the following vote:

Moved by Garron and seconded by Millias, the Board unanimously voted to appoint Charlie Seelig as the ADA Coordinator, approved the posting for Town Hall and the ADA Grievance Procedure.

SCHEDULED APPOINTMENTS (CONTINUED)

Scott Materna – Flooring for the 1st floor of Town Hall

Materna has received prices from three different companies and the company he is suggesting they go with has a 30-year warranty. It will be a little slippery when wet but we have the runners that go down the halls.

Millias asked if it was is that similar to what is at the school and Materna said it is but that only has a ten-year warranty for the same price.

Millias would like to see all the flooring in the Town Hall transitioned in the future as it does not make any sense to have carpeting in the hallways where there is heavy traffic and it is always getting wet. Roy said at some point the upstairs could be done and Millias if it is a different batch it will look different.

Materna said that the flooring can be sanitized where the carpets cannot and should we have another incident we will be right back here.

Garron asked what the down time would be and would it be done when the offices are closed and when and Materna said it can be done on the weekend.

Roy asked what the cost would be and Materna said to do what has been damaged including the elevator area, material, labor and leveling it would be \$5,600.

He continued to say for the hallway where the Assessor's, Town Clerks, and Collector's offices are it would be another \$3,700. He has asked the Finance Committee for \$11,000 but a vote could not be taken because they did not have quorum.

Roy asked Materna if it made sense as part of the Capital Plan to do the upstairs next year so that everything matches. Materna said that he could ask the contractor for a price to do the front foyer. With that being said Millias said that he would be inclined to go right up the stairs which then leads you to the landing – it just keep going. Millias suggested next time around they can budget for the landing at the top of the stairs.

Then Roy said they would have to do the area by the other door (one facing Hemlock Lane).

Gaynor asked where would the funds come out of and Roy said out of the Reserve Account so it won't touch your regular budget and as they plan for the Capital Plan for March, they can add the upstairs so that the flooring will match.

Gaynor then asked would it include the kitchen and Millias added yes that would be great because that is where there is a lot of food. Gaynor stated that Materna did a great job researching for the right product.

Seeing as they had a captive audience, Millias asked did the engineer ever show up for the ramp and Materna said that is on hold because Seelig is applying for an ADA grant.

The Board thanked Materna for coming in.

GENERAL MAIL / DISCUSSIONS (CONTINUED)

Assessment Center Breakfast & Lunch

Breakfast and lunch will be provided to the applicants the day of the Assessment Center. Spending Town money needs to be approved by the BOS.

Moved by Millias and seconded by Garron, the Board unanimously voted to spend Town money on breakfast and lunch for the Police Chief applicants who will be attending the Assessment Center.

MEETING ADJOURNED

There being no further business, moved by Garron and seconded by Millias, the Board unanimously voted to adjourn the meeting at 8:50 p.m.

Thomas Millias
Clerk

/pjm