

HALIFAX BOARD OF SELECTMEN
SELECTMEN MEETING
TUESDAY, MARCH 27, 2018 - 7:30 P.M.
SELECTMEN MEETING ROOM

Meeting came to order at 7:30 p.m. with Selectmen Thomas Millias, Kim R. Roy and Troy E. Garron present.

The following business was discussed:

PLEDGE OF ALLEGIANCE

The Board as well as those attending tonight's meeting stood to recite the Pledge of Allegiance.

AGENDA

Moved by Roy and seconded by Garron, the Board unanimously approved the Agenda for Tuesday, March 27th.

MINUTES

Moved by Roy and seconded by Garron, the Board unanimously approved the following Selectmen Minutes:

- Regular Session – February 27, 2018
- Executive Session – February 13, 2018 (1st)

AFFIRMED COMMITMENT

Moved by Garron and seconded by Roy, the Board unanimously affirmed approval of the following commitment:

Ambulance Commitment # 3D \$ 41,442.00

APPROVED WARRANT AND COMMITMENT

Moved by Garron and seconded by Roy, the Board unanimously approved payment of the following warrant and commitment:

Vendor Warrant # 86 \$ 113,300.33
Ambulance Commitment # 3E \$ 15,548.00

APPROVED SELECTMEN BILLS

Moved by Garron and seconded by Roy, the Board unanimously approved payment of the following Selectmen bills:

National Grid (service/concession stand).....	\$ 16.60
National Grid (service/Town Hall).....	\$ 1,965.93
CNA surety Direct Bill (bonds/P. Adduci).....	\$ 1,362.50
Matthew Bender & Co., Inc. (MA law books).....	\$ 1,552.00

Monponsett Pond Aluminum Sulfate Project

The consensus is to go with two 10g treatments, either one this spring and one this fall or one this spring and another in the spring of 2019. With the \$75,000 earmark to the Town from DPH, we should be able to find enough federal money to do the work this spring. Funding the second treatment would be a challenge. Seelig is hoping that this treatment will keep the pond open more this summer.

GENERAL MAIL / DISCUSSIONS

Trailer Permit

The Building Inspector has issued a trailer permit (expires May 13th) for 31 Oak Place due to fire damage. McSherry will work with the property owner to have a hearing by the Board on April 24th, to extend the permit.

Kestrel Lane Streetlights

A petition for streetlights at the above location has been submitted with the required signatures.

Moved by Roy and seconded by Garron, the Board unanimously opened the Warrant to place the Article for streetlights on Kestrel Lane.

Moved by Roy and seconded by Garron, the Board unanimously closed the Warrant.

Talent Bank Form - Youth and Recreation

Kenneth Boudreau has submitted a talent bank form and has been forwarded to Y&R.

Old Colony Elder Services

Old Colony Elder Services has requested annual nomination for director. McSherry will contact the current director to find out if that person wants to continue to serve.

Selectmen's Policies

There was once more change needed in the Selectmen policies as the turnovers no longer have to be noted by the Board therefore it can be deleted from the list of items contained in the minutes.

Moved by Roy and seconded by Garron, the Board unanimously voted to delete listing turnovers in the Board of Selectmen minutes.

Wage and Personnel

W&P will be meeting on March 30th Friday, March 30. Seelig has posted for the Selectmen as there may be a quorum of the Board present at the meeting and his hope is that there will be some decisions made about changes in grades and across-the-board pay increases. Also, for some reason, one or more members of the Board have been researching service levels in other communities for some positions even though that's not a function of the Board.

Revised Quote for Printing Town Meeting Warrant

Due to the increase in the number of copies that are need to be mailed out; Harding Press has revised its price from \$44.80 to \$46.71 per page (prorated correctly). Seelig recommends the BOS approve the revision.

Moved by Garron and seconded by Roy, the Board unanimously approved the revised quote for the printing of the Town Meeting Warrant Book.

Four Daughters Host Community Agreement

Seelig said that Town Counsel's has gone through the agreement one more time and made one more change – to deal with the possibility of a manufacturing exemption. Four Daughters is fine with the changes and is ready to sign if the Board is ready to.

Roy asked Mr. Teceno if he saw anything that needed to be added/changed to the agreement and he said no all his concerns have been addressed. He did say that he looked at some other large developments in the State of Massachusetts and found something called a resident impact fund consisting of money from the revenues. His thought was that if a resident was to sell their home and are able to prove that there's been a reduction of equity as a direct result of the facility then they will be compensated. He has talked to some of the families that live in the area and they do not want to pack up and leave but if a small sub-segment is going to be shouldering 99% of the burden he thinks these people need to be given options. Roy asked if he had language of the agreement and he said that he could pull it up or call one of the towns that have such an agreement.

Seelig said at some point we still have to work out the budget process and setting aside the money in a special fund. Teceno said that the Town of Sharon (they have a facility) has a line item for how it was being used. Seelig asked if it was specifically for the nonprofit and he said no but they had line items for town expenses – like fifteen thousand annual payment for a Fourth of July celebration. Seelig asked if that was a specific payment from HCA to them and it wasn't part of the 3% and Teceno said that was correct.

Seelig said the Board cannot do this but could say we want more money because we don't do that with other businesses here in town. For example when Walmart or Stop & Shop got their necessary permits, there was no demand that they make a donation every year to a nonprofit or to a town entity and he has a problem treating different businesses differently.

Teceno asked what would be the process to have something set up for the residents who may be impacted and Seelig said we would have to do additional research. Millias was in favor of the concept as it makes sense. Seelig said that if all this happens and we start getting money in then the town votes to set aside that money into a particular fund for that particular service.

Garron wanted to make it clear that there is nothing in the agreement that says that if property values go down in that area that the Four Daughters is responsible for paying the difference.

Seelig asked the Board if they wanted to sign the HCA and Millis said they could go ahead and sign it.

Moved by Garron and seconded by Roy, the Board unanimously authorized Seelig to send the Host Community Agreement back to Four Daughters for their signature and then send back for the Board to sign it.

SCHEDULED APPOINTMENTS

William Russell – live entertainment permit – extension of hours

Mr. Russell came in this evening to request that his live entertainment permit be extended from 9 p.m. to 10 p.m. He explained that it will be a small wedding with an older crowd and he has talked with his neighbors and the residents on Cranberry drive and no one had an issue with the one hour extension. The BOS was okay with this request.

Moved by Garron and seconded by Roy, the Board unanimously voted to extend the hours for the live entertainment permit issued to William Russell to 10 p.m.

GENERAL MAIL / DISCUSSIONS (CONTINUED)Chapter 61A Land Wood Street

The Highway Department has shown some interest in the land and the Town owns other parcels abutting these. Seelig would like to get an appraiser to value each parcel but a reserve fund transfer will be needed. This does not mean that the Town will have to purchase the parcels but it would allow for this option otherwise, the Town should decline its first option.

Chimney at Pope's Tavern

The Building Committee will be taking down the chimney in the front of the building because it is in poor condition and presents a safety issue. Discussion of a replacement will occur once the renovation project is completed.

Revised Ambulance Abatement

Moved by Roy and seconded by Garron, the Board unanimously voted to approve the following adjusted amount for February 2018 from the Ambulance Account:

previously abated	\$ 41,194.24
should be	\$ 40,804.16

Halifax Elementary School Fire Suppression System

Invitation for Bids will be released on March 28th for the above project. Garron asked if it will be done before school starts in September and Seelig said yes.

Live Entertainment – Cruise Night at Walmart

Moved by Garron and seconded by Roy, the Board unanimously approved Permit #208-26 issued to Nicholas DiSola for live entertainment at Walmart for Friday Night Cruise Nights from the May 4th through September 28th.

SCHEDULED APPOINTMENTS (CONTINUED)**Robert Hathaway III - multiple unregistered vehicles permit**

Mr. Hathaway came in this evening to request a multiple unregistered vehicle permit. He stated that in his spare time he likes working and tinkering on cars/trucks. He has a 1976 & 1979 pick-up truck and then his daily vehicle is a 1988. He said that the prior tenant that was living at his house was not too good on at keeping up the property so when he moved in there he has made the best of it.

His mom was also present (Ida Hathaway) and she said that the owner of the property has brought in a 30 yard dumpster and that her son has fixed the fence that had got knocked down from the storm. He intends to put everything behind the fence so the neighbors can't see it. In addition they have put up a reinforced tent but it was crushed from the storm.

Roy stated that before they moved in the property was a mess asked if the landlord had a plan to clean it up and Ida said the owner was going to get it cleaned up. Roy asked how long ago that was it she said about two and half years ago, which Roy thought was a long time. Hathaway said that he has asked the owner to clean it up but he has not gotten around to it.

Garron said there have been several other residents who have come before the Board with the same request and the by-laws only allows one unregistered vehicle and he is requesting three. As for cleaning up the property that is the landlord's issue. He asked him what did he intend to do with the vehicles and he said Hathaway said that the 1979 he had a camper on that so he was going to make that his summer truck. Then the 1988, which is registered, is his all year round vehicle. Then the 76 C-10 (short bed pick-up truck) he wanted that to ...

Garron said the problem is that only one is registered and the other two are not so he either has to register the other two or get them off the property. Hathaway understood what Garron was saying. Ida said this is a hobby of his and Roy said that really does not matter because it is a residential neighborhood and people do to want to look out and see lots of unregistered cars. The property at this time is unkempt so adding unregistered vehicles it is making the property less attractive to the neighborhood thus making the issue worse. Both Hathaway and Ida understood what she was saying.

Millias said that they only allow one unregistered vehicle because typically when you are working on cars it involves different parts such as an engine block laying around, a transmission, an axle so it isn't just the vehicle its parts also. Millias said personally he finds it difficult to support Hathaway's request because once we allow it open it up then the Board has to be reluctant to other requests.

The Board then opened the discussion to the audience for comments.

Edward Deignan -11 Cedar Street

Mr. Deignan said that he concerned with how he is getting the cars there if they are unregistered and why do you need three vehicles to make one. He is also concerned about the seepage into the ground as they all have wells in that area. He agreed that Hathaway walked into a mess and that he is trying to clean it up but even before they moved in the property has been a mess. He said that he pays taxes and is not interested in living near a junk yard.

Seelig said that both the Building Inspector and a member of the Board of Health have provided some documents concerning the property and the request for an unregistered vehicle permit. Also, there are documents from up to ten years ago concerning problems with the property. An abutter sent a letter stating his opposition to a permit for a variety of reasons including a concern about wells in the area. Seelig is not saying that the applicant is responsible but it is the owner of the property. Millias also said that this is not on him but a combination of things relating to the property owner.

Moved by Roy and seconded by Garron, the Board unanimously voted to deny Robert Hathaway's request for a multiple unregistered vehicle permit.

In closing Roy stated that his unregistered vehicle needs to be behind the fence and that his stuff is tidied up.

Fire Chief – Halifax & Plympton Fire Departments

Seelig began by saying that he has asked Chief Viveiros to come in because Liz Dennehy, Plympton's Town Administrator, had written to him about the possibility of the Town of Plympton using some of its grant money and the Town of Halifax using some of its grant money to hire an outside consultant to do a cost analysis of various options if the two towns were interested in joint shared services. But before going too far down this road Seelig thought it would be a good idea for the Chief and the Board to talk about if there is an interest in moving forward with this notion and then how to approach it.

Roy said that she has had some conversation with Chief Viveiros and one of the Selectmen from Plympton about being smart on how we spend this grant money. She said that she does not think we need to spend part of the money to have a third party come in to do a cost analysis as she feels that we would be better off saving that money and use it when we start to integrate things or for new uniforms or training. Viveiros said that if we spend all the money doing a cost analysis then there will be no money left to do the Inter-Municipal Agreement and because this is new to Plympton he thinks they are looking for a little guidance.

Roy suggested that each community convenes their own Fire Study Committee and then have the two selectmen committees and maybe the Fire Chief and their acting person to get together and talk about the grant money and where we need to spend it. She asked Garron how he felt about all this and he said that Halifax has done numerous studies to get to the point where we are functioning well and he would like to see the townspeople of Plympton vote something at their Town Meeting saying that they want to get involved in this and not just the selectmen saying let's go ahead and do it. Viveiros said he thinks they are at a point where they don't really know what they're considering yet and Millias added that the problem is there isn't anything in front of them to look at.

Viveiros continued to say that he had a meeting yesterday with John Trainor, Mark Russo (Plympton BOS) and Liz Dennehy, and said to them he thinks in order to move forward one of the things that they need to consider is what level of service are they looking for. He stated that they had a meeting a year and a half ago and he went with three conceptual plans but they never defined what it was they were looking for. They need to spell it out for us or we could put a proposal together and say this is our proposal to do X Y and Z. Millias said that we have to come up with some direction as to what we would like to see and not just what their needs are.

Viveiros said during yesterday's conversation with them he thinks at least two of the selectmen understood that it wasn't about an initial cost savings from what they're paying right now, but how it can it make their department & community safer, making the department better and increase the level of service.

Roy said the biggest challenge is that everybody is going to want to be in charge. Garron agreed, saying that the question will always be who is in charge, who is responsible for scheduling, who is doing the payroll, who do we respond to, who are the townspeople going to call if there is an issue with the fire department or the service they're getting – all those little nitty-gritty things need to be worked out.

Viveiros said that some money has automatically been put aside in the grant application, and there is \$30,000 left. From what he has read in Plympton's application is that they have designated that money to create the Inter-Municipal Agreement however, what is being discussed now is a little different than that.

Roy said when she explained to Christine Joy (Plympton BOS) what Halifax was thinking Joy said that they were open to it. Roy suggested that all six selectmen get together to talk about their vision. Millias said this will give us the opportunity to feel everyone out so we know what their intention is and not just to placate somebody but that this is really something we want to look at doing. He continued to say that the meeting does not have to be a long one just sort of a let's make sure we're all on the same page here, not the specifics but at least in general.

Roy said if we moved forward with this then at some point we will end up merging the two fire studies. Garron hopes that it works because it will benefit both towns. Viveiros said that there are three other places in Massachusetts right now where it's been recommended and they are actively pursuing it. Both Halifax and Plympton have similar struggles with staff retention and funding the department so those things make play into it being a good thing but there are lots of obstacles. He said if you were to erase the line that separates Plympton and Halifax and just look at the parcel of land where the two stations are it is perfect - you couldn't design it any better.

Roy said we will have to see if there is an appetite for our community because if our residents aren't interested then that will stop us in our tracks. Therefore in order to present the different options we need to do the research so that when we have the public forums we have something intelligent to talk about.

Roy asked Seelig if he could contact Plympton BOS and ask them to come up with some dates to sit down and meet with them. Garron asked what town will the meeting take place and Seelig said last time we met in their place so he would say they all meet here if that is okay with the Board. Roy suggested that it be a round table discussion up in the Great Hall.

ATM Warrant

Seelig went through the warrant and briefly explained each article.

Article 1 - 3

Standard articles every year.

Article 4

Operating budget. Revolving funds article is no longer listed because we put the by-law in where we do not have to vote on it each year.

Article 5

Reserve fund

Articles 7 - 12

Contracts with the four unions and the two chiefs.

Article 13

Traditional article for the County Cooperative extension service

Article 14

Chapter 90 money. State legislature needs to approve the Chapter 90 then Seelig can fill in the blank.

A1

Town roads

A2

Large dump truck for Highway Department

A3

New tractor to replace 1988 Kobota for Highway Department. Roy said that they were not doing it as there is no funding for it. Seelig will talk to Steve as he said he wanted the Article in there but is going to pass over it. Seelig thinks he wants to put the town on notice.

A4

Frail that attaches to the loader – Roy said this article is out.

A5

Lifts for four jack stands

A6

Fulltime position for highway department – article is out.

A7

New hooklift maintenance – Seelig will talk with Steve and Sandy

A8

Vehicle maintenance line item – article is out.

A9

barn maintenance line item – article is out.

A10

Gas tanks for town vehicles – Roy said there was talk of it being proposed by the Board of Selectmen and not the highway Surveyor as it is not just the highway that uses this police and fire also do. Seelig said this will be on the special.

A10a

Paving the parking lot at the Highway Department - article is out.

A11

Increase the hours in the laborer position for Cemetery Department – article is out.

A12

Cabover truck w/ hooklift, sander and plow for Cemetery Department

A13

Retire the debt for the water tower. Water department has the money in its reserves. The idea is to bring that debt down.

A14

Remove & re-install wireless access points and cameras at elementary school. This article is going on the special.

A15

Repair & replace the fiber optic cables at the elementary school. Seelig will ask if this goes on the special.

A16

Seelig does not think we ever got this article from Silver Lake - remove lights & poles on Sirrico field, replace the flow box at the wastewater treatment plant and repair storm drains at SLRHS. Seelig is going to talk with Joy and Christine. Roy said that she thinks it is within their budget.

A17

Assessors' recertification account – traditional annual article

A18

Additional hours for Conservation Commission's secretary - traditional annual article

A19

Two new copy machines to replace the existing ones at Town Hall.

A20

Two new police vehicles

A21

Bullet resistant vests for Police Department - article is out.

A22

Purchase & repair radios and pages for Fire Department – article is out.

A23

Turn-out gear for Fire Department - article is out.

A24

Rehab & equip engine 1 at the Fire Department.

A25

New rescue tools for Fire Department.

A26

Purchase a forestry firefighting vehicle

A27

Expenses for hiring a new police chief. Seelig asked the Board if they wanted that in the special and Roy said yes.

A28

Place holder in case the Town decides they want to purchase one or more of the Chapter 61A land.

A29

To purchase voting machines – article is out

A30

Truck for the M&SBC. Seelig needs to talk with Scott about a description.

A31

Repair & replace garage doors at the Highway Barn.

A32

Repair & replace windows at the Highway Barn.

A33

Repair & replace HVAC systems at Police Station.

A34

Repair & replace the pump staging.

A35

Repair & replace dump body of the old forest truck.

A36

Solar lights to illuminate the flag poles.

A37

Purchase/install a swap shed & shelving for the recycling Center – Seelig will talk with Sue & Steve.

A38

Purchase/install compactor for the Recycling Center - Seelig will talk with Sue & Steve.

A39

South Coastal Counties Legal Services

A40

South Shore Women's Resource Center

A41

South Shore Community Action Council

Roy would like to lower the amount for A39, A40 and A41 from \$3,500 to \$2,500 and Garron said that we should leave it up to the town voters.

A42

Health Imperatives - Plymouth & South Shore for health & human services – Seelig said this is new service and they are asking for \$5,000. He cannot change this amount because it was a petition article.

A43

Three streetlights on Kestrel Lane and one at the corner of Kestrel Lane & Summit Street.

A44

Purchase streetlights – Seelig said he may drop this article.

A45

Monponsett – Seelig asked the BOS if they wanted to put a place holder. BOS was fine with doing so.

A46

Parking lot light at library. Seelig needs to talk with Scott about this.

A46

Silver Lake contingency vote. Seelig has talked with town council about this asking if we could have a separate article that would be a contingent vote. Basically saying it is this number unless the other two towns vote yes on the budget that has been presented which in this case will be the higher number. When Sandy worked on the budget and includes the higher number in her calculations to determine if the town voted the higher number what money would we have for wage increases and it fits within there. If we vote the lower number and the other two towns vote say yes and then contingency says you are spending that amount of money then we have to cut back on everyone else's budget to make it up. Seelig said this is a good procedure instead of having another town meeting but id up to the town to make this decision.

Gordon Andrews said by doing this the town takes away their clout away and Seelig said we already voted no. He then said yes but then if the other towns vote for it then we have to pay it and Seelig said Halifax is obligated to pay it if the other two towns do. Seelig said if we did it the other way then we would be required to have another Town Meeting and he is not sure where we would get the money to pay for it. Andrews understood what Seelig was saying but thinks the town is going in on a weak strategy. Millias said the problem is that we are not going to know until Plympton and Kingston have their Town Meetings and regardless of what the Boards indicate ultimately it is up to Town Meeting. Seelig can leave it in or take it out he just wanted the Board to have an option. Roy asked if Seelig talked with Gordon Andrews Jr. about this and he said no only town counsel. Seelig said that he still has time to talk with the Finance Committee because we are not going to press until next Friday.

A46

Solar pilot agreement – Green Apples Farms, LLC. Franklin Street. Town authorizes the Board of Selectmen and Board of Assessors to work out a pilot agreement.

A47

Once the above Article is in place this Article approves it.

A48

Solar pilot agreement – River Street. Town authorizes the Board of Selectmen and Board of Assessors to work out a pilot agreement.

A49

Once the above Article is in place this Article approves it.

A50

Elm Street property. Seelig needs to talk with Mayo and the Inspector General's office on the procurement laws to see what kind of Town Meeting vote we need to transfer the land.

A51

Dog Park. Roy said that we wanted to have the dog people in to talk about the maintenance of of the park as she felt this would be one more place that the town would have to care for and not sure if we want to take on another big project to maintain. Seelig said that this is petition article therefore in needs to go in the warrant but the BOS still can invite them in to have a conversation.

B1

To see Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, the premium received by the Town upon the sale of bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium applied or take any action thereon.

B2

To authorize the Board of Assessors to grant a real and personal property tax abatement up to 100% of the total tax assessed to members of the Massachusetts National Guard to reservists on active duty for the fiscal year they performed such service. Seelig is going to check with Holly to see if she wants to keep this Article.

B3

Go from three seats to five on the Beautification Committee.

B4

Increase sales tax on marijuana retail to 3%.

B4

There is a zoning article for retail marijuana to be allowed by special permit in the commercial zone. Right now it is only allowed in the industrial areas.

Zoning Articles***Live entertainment in the A/R zone***

Allow commercial amusements in the A/R zone but with the same limitations such as no more than two days and five acre minimum.

Solar facilities in the I-2 zones

Industrial 2 Zone is the old landfill on the East Bridgewater line. The State says that you cannot allow the energy systems in that zone. Back in the 80's the town voted not to allow solar on the property but now we have someone interested in building solar on the property.

Multi-Family

The only change Seelig is proposing is to delete the requirement that each of the buildings in the multifamily have to be on individual lots.

In-Law Apartments

Currently our statute for in-law apartments is that a permit is issued for five years and then after the five years the homeowner comes in and renews it. The problem is that when the permit was issued abutters were notified that it expires in five years so if you make a change and extend the date then the abutters need to be notified, an ad needs to be run in the paper and a legal hearing held. Doing this is a cumbersome way of handling it. The Building Inspector and Seelig agree that the permits need to be reviewed every five years to make sure the stipulations are being met by the original applicant and an inspection would be done to verify that the common area still exists. Millias said currently they are signing an affidavit that nothing has been changed but this does not meet the "letter of the law". Roy asked if someone purchased a home with an in-law how would they know they have to come to the Town and renew it and Millias said that if it is a special permit it should be on record at the registry and would show up on the title search. Seelig said the new homeowner could check here to see what permits were issued for the property. She then asked about the occupant of the in-law being blood relative and Millias said that if not used by a relative then the kitchen would need to be dismantled and that goes against State law because you cannot unduly regulate the interior portion of a residence. He said that the whole thing needs to be looked at and cleaned up and even with the stipulations that someone needs to be a relative just the enforcement is impossible. Seelig said that Land Counsel has come up with when the deadline comes up a letter goes out to the abutters asking if anyone has objections and if no one objects ZBA will renew the permit. If there is an objection they will notify the abutters, place an ad in the paper and hold a hearing. Another way is eliminating the notices to the abutters and just check to see if the terms of the permit are still being met.

Estate Lots

When estate lots were established it was allowed by special permit through the Planning Board. Then there was a change made in 2000 that the text no longer said by special permit but by right but the last section still said that the Planning Board is the special permit granting authority even though there no longer is a special permit to give therefore we need to delate that section.

EXECUTIVE SESSION

Moved by Garron and seconded by Roy, the Board voted as follows to enter into Executive Session at 9:20 p.m. to discuss contract negotiations for Patrol Officers, Sergeants, Firefighters, Highway/Cemetery, Fire Chief and Police Chief:

Thomas Millias	-	Yes
Kim R. Roy	-	Yes
Troy E. Garron	-	Yes

Millias announced that no statement would be made at the end of the Executive Session and the Board would not reconvene in open session.

Moved by Garron and seconded by Roy, the Board voted as follows to come out of Executive Session at 9:55 p.m.:

Thomas Millias	-	Yes
Kim R. Roy	-	Yes
Troy E. Garron	-	Yes

MEETING ADJOURNED

There being no further business, moved by Garron and seconded by Roy, the Board unanimously voted to adjourn the meeting at 9:55 p.m.

Thomas Millias
Clerk

/pjm