

**Halifax Board of Health  
Meeting Minutes  
Wednesday, December 06, 2017**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

**Present at the meeting were:**

John DeLano – Chairman  
John Weber – Co-Chairman  
Cathleen Drinan – Health Agent  
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

**1. Disposal Works Permits:**

**a. Ratify Agents Approval:**

**i. 18 Beechwood Road & 1 Ferndale Drive.**

A Motion was made to ratify the Health Agent's approval.

**Motion: John Weber  
Second: John DeLano  
Unanimous vote on the motion**

**ii. 85 & 87 Beechwood Road.**

A Motion was made to ratify the Health Agent's approval.

**Motion: John Weber  
Second: John DeLano  
Unanimous vote on the motion**

**iii. 17 Rider's Way Map 95, Lot 2-4.**

A Motion was made to ratify the Health Agent's approval.

**Motion: John Weber  
Second: John DeLano  
Unanimous vote on the motion**

**b. Re-Approve Permit:**

**i. 4 Richview Avenue.**

A Motion was made to reapprove the 11/17/10 plan with the condition of the submission of an updated plan with current date, a new disposal works permit and current permit fee.

**Motion: John Weber  
Second: John Delano  
Unanimous vote on the motion**

## **2. Bring to Boards Attention:**

- a. Administrative Consent Order (ACO) – MacDonald Industries Corp./Marilyn’s Landing – [Board Reviewed](#).
- b. **Topic carried over or kept on agenda for future discussion:** – [Carry over topics to a meeting when all members are available to discuss.](#)
  - i. Two (2) Compartment Tanks.
  - ii. Discussion on how to respond to possible security threats.

## **3. Discussion Items:**

- i. [395 Plymouth Street](#): Update. In attendance; Hiep Pham, Cathy Waitt, Michelle Jones, Hiep Pham & Theo Pham.
  - 1. Letters from Building Inspector/Zoning Enforcement Officer to owner(s).
    - a. [Health Agent updated Board on the letter\(s\) sent to the owner\(s\) by the Building Inspector/Zoning Enforcement Officer.](#)
      - i. [Per Building Inspector/Zoning Enforcement Officer, architect or structural engineer required.](#)
        - 1. The owner(s) stated they understand the letter from the Building Inspector/Zoning Enforcement Officer. The owner(s) stated an engineer was hired and has done an inspection on the property and that they are awaiting the report. The owner(s) asked the Board what the Building Inspector/Zoning Enforcement Officer wants the engineer to look at.
          - a. The Board commented that they cannot speak for the Building Inspector/Zoning Enforcement Officer, but from reading the letter(s), it appears that he wants to determine the building is structurally sound or make suggestions as to what repairs need to be done.
      - ii. The Board asked the owner(s) if they understood that they can appeal.
        - 1. The owner(s) replied that they do not want that at this time.
      - iii. The Board asked if there were any other concerns.
        - 1. A tenant commented that they have concerns that they will be forced to leave as the tenant in the pool house was.

- a. The Board commented again that they cannot speak for the Building Inspector/Zoning Enforcement Officer, but nothing in the letter indicated any zoning issue with the other apartments at this time, only building code issues.
    - ii. 41 Pond Street – Thinking of adding a bedroom if it is possible. –The capacity of the system is unknown. If the owner is aware of this and takes responsibility for that, it is possible to add a bedroom.
    - iii. Stop the bleed, we are the help Until Help Arrives program. – Board is interested in sponsoring a program in Halifax.
    - iv. Healthy Homes: Assessment and Interventions. – Board was updated.
    - v. Drinking Water and Lead. – Board was updated.
    - vi. Large Outdoor Event Checklist and Application Amendment and Regulations Amendment. – Carry over to another meeting when all members are available for discussion.
    - vii. Regulations Governing the Practice of Bodywork. – Carry over to another meeting when all members are available for discussion.
    - viii. Housing Inspection Regulations, Change of Occupancy for Rentals. – Carry over to another meeting when all members are available for discussion.
    - ix. Deer Population Online Survey. – Board was updated.
    - x. Gas Leaks/Pipeline:
      - 1. Gas Leaks MAHB November 2017.pptx
      - 2. Amherst BOH Pipeline Letter.pdf
        - a. Health Agent is working on Board of Health letter of support.
    - xi. State Ethics Online Training Program for Municipal Employees
  - b. **Admin Report:** – Admin. Updated Board.
    - i. Update on GIS Mapsonline/People Forms.
  - c. **Agent Report:** – Agent Updated Board.
    - i. Update on letter sent to DPH, CDC and NEHA.
4. **Affirm Any Bills to be Paid:** - Board Affirmed paid bill.
  - a. Kathleen DeVasto-Piemonte – Kitchen Inspections - \$550.00
5. **The Following to be signed:**
  - a. State Ethics/Conflict of Interest Laws Form – John DeLano, Cathleen Drinan & Margaret Selter Signed State Ethics/Conflict of Interest Laws Form.
  - b. **Payroll for the Week Ending December 09, 2017 - Board Signed.**
    - i. Cathleen Drinan
    - ii. Margaret Selter

- iii. Tracy Noland
- c. **Expense Account# 01-512 – FY 18-08 - Board Signed.**
  - i. Cathleen Drinan – Postage Re-Imbursement – \$9.57.
  - ii. Cathleen Drinan – Parking Re-Imbursement - \$23.00.
  - iii. WB Mason – Office Supplies - \$59.68.
- d. **Revolving Account# 25-513 – FY 18-10 - Board Signed.**
  - i. Kathleen DeVasto-Piemonte – Invoice# 113017 Kitchen Inspections.
    - 1. Walmart – Inspection - \$50.00.
    - 2. Happy Dragon – Inspection - \$50.00.
    - 3. Cape Cod Café’ – Re-Inspection - \$50.00.
    - 4. Halifax Country Club – Re-Inspection - \$50.00.
  - ii. Amos Wood – Final Inspection – 373 Thompson Street - \$60.00.
  - iii. Eric Mueller – Bottom Hole Inspection – 11 Cross Street - \$60.00.
  - iv. Eric Mueller – Final Inspection – 11 Cross Street - \$60.00.
  - v. Grady Consulting – Invoice# 9298 - Plan Review – 18 Beechwood Road & 1 Ferndale Drive.
  - vi. Grady Consulting – Invoice# 9299 - Plan Review – 85 & 87 Beechwood Road - \$85.00.
  - vii. Spath Engineering – Invoice# 1-743 - Plan Review – 78 Highland Circle – \$85.00.
  - viii. Spath Engineering – Invoice# 112017-743 - Plan Review – Rider’s Way 2-1 - \$85.00.
  - ix. Spath Engineering – Invoice# 112017-743 - Plan Review – Rider’s Way 2-2 - \$85.00.
  - x. Spath Engineering – Invoice# 112017-743 - Plan Review – Rider’s Way 2-4 - \$85.00.
- e. **Landfill Engineering Account# 01-519 – FY 18-02 - Board Signed.**
  - i. Tighe & Bond – Invoice# 111797161 - Landfill Monitoring. For services rendered through 10/28/17 - \$5,650.00.
- f. **Nursing Services Account# 01-522 – FY 18-05 - Board Signed.**
  - i. Norwell Visiting Nurse Association – Invoice# HBOH1017 – Nursing Services for October 2017 - \$443.32.
- g. **Nursing Services Account# 01-522 – FY 18-06 - Board Signed.**
  - i. Holiday Fun & Folly Health Seminar – Invoice# 111017 – Julianne E. McLaughlin - \$140.00.
- h. **iPad Gift Account# 26-514-4830-02 – FY 18-05 - Board Signed.**
  - i. Cathleen Drinan – iPad Usage Reimbursement for November, 2017 - \$21.16.
- i. **319 Grant Program- Acct# 21-590-5385-254 - FY 18-02 - Board Signed.**
  - i. GHD Inc. – Invoice# 63921 - MassDEP 319 Grant Assistance: Alum Treatment of West Monponsett Pond. Fees earned to date & Percent completed as of 11.18.17 - \$1,545.00.

**j. Permits: - Board Approved and Signed.**

- i.** Cape Cod Café' – 2018 Food Establishment Permit.
- ii.** Cumberland Farm - 2018 Food Establishment, Retail Food & Nicotine Sales Permit.
- iii.** Dog House Dog – 2018 Mobile Food Permit for the Holiday's in Halifax Event. (Original permit application was submitted in May)
- iv.** Halifax Elementary School - 2018 Food Establishment Permit.
- v.** Halifax Mobile Home Estates Kitchen – 2018 Non-Profit Food Establishment Permit
- vi.** Halifax Mobil Station - 2018 Retail Food & Nicotine Sales Permit.
- vii.** Happy Dragon - 2017 Food Establishment Permit.
- viii.** Happy Dragon - 2018 Food Establishment Permit.
- ix.** Harmony Two Liquors - 2018 Retail Food, Nicotine Sales & Ice Sale Permit.
- x.** Holiday's in Halifax – 2018 Large Outdoor Event Permit.
- xi.** Lindy's General Store - 2018 Retail Food & Nicotine Sales Permit.
- xii.** Mea's Dairy Bar - 2018 Food Establishment Permit.
- xiii.** Our Lady of the Lake (St. Vincent de Paul Food Pantry) – 2018 Non-Profit Food Establishment.
- xiv.** Our Lady of the Lake Church Kitchen – 2018 Non-Profit Food Establishment.
- xv.** Popes Tavern Kitchen/COA - 2018 Food Establishment Permit.
- xvi.** Santoro's Pizza - 2018 Food Establishment Permit.
- xvii.** Stop & Shop Supermarket - 2018 Food Establishment & Retail Food Permit.
- xviii.** Walmart - 2018 Food Establishment & Retail Food Permit.
- xix.** Teeka Lynn's Salon & Day Spa – 2018 Spa Establishment Permit.
- xx.** ABC Disposal Service – 2018 Rubbish Haulers Permit.
- xxi.** Howland Disposal – 2018 Rubbish Haulers Permit.
- xxii.** Noonan Waste Service – 2018 Rubbish Haulers Permit.
- xxiii.** DeSac Disposal – 2018 Rubbish Haulers Permit.
- xxiv.** Clean Portable Restrooms – 2018 Septage Haulers Permit.
- xxv.** Claude DuBord & Son, Inc. – 2018 Septage Haulers Permit.
- xxvi.** All-Town, Inc. – 2018 Septage Haulers Permit.
- xxvii.** Heritage Pumping – 2018 Septage Haulers Permit.
- xxviii.** Waste Water Services, Inc. – 2018 Septage Haulers Permit.
- xxix.** Fred E. Nava & Son, Inc. – 2018 Septage Haulers Permit.
- xxx.** Bairos Construction, Inc. - Isidro Bairos –2017 Septic Installer's Permit.
- xxxi.** Bairos Construction, Inc. - Isidro Bairos –2018 Septic Installer's Permit.
- xxxii.** R.K. Brown – Robert Brown - 2017 Septic Installer's Permit.

- xxxiii. R.K. Brown – Robert Brown - 2018 Septic Installer’s Permit.
- xxxiv. Silva Engineering – 2017 Title V Inspector’s Permit.
- xxxv. Silva Engineering – 2018 Title V Inspector’s Permit.

A Motion was made to approved permits i through xxxv.

**Motion: John Weber**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**k. Mail Folder: - [Board Read.](#)**

**i. Wage & Personnel**

- 1. Public Hearing for proposals for amendments to be considered at the Annual Town Meeting

**ii. Board of Selectmen**

- 1. Marijuana Cultivation Presentation

**iii. Zoning Board of Appeals**

- 1. Land Use Counsel

**Adjournment**

A Motion was made to adjourn the meeting at 8:30p.m.

**Motion: John DeLano**  
**Second: John Weber**  
**Unanimous vote on the motion**

**Typed by,**  
Peggy Selter  
Administrative Assistant

**Signed By:**  
John DeLano – Chairman  
John Weber – Co-Chairman

~You can receive an official signed copy of meeting minutes at the Board of Health Office~