

Halifax Board of Health
Meeting Minutes
Wednesday, August 02, 2017

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman
Alan J. Dias - Clerk
Cathleen Drinan – Health Agent
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

1. 355 Plymouth Street: Discussion

- a. Charlie Woodward of Professional Land Survey Associates updated the Board on the revised plan.**
 - i. Board suggested changing FG (Final Grade) to P (Proposed), submit most current DEP approval for the JET system being installed, check zones for Zone II and questioned storm water management.**
- b. Charlie Woodward will revise the plan and resubmit for review.**

2. Disposal Works Permits:

a. Ratify Agents Approval:

i. 32 Indian Path Road

A Motion was made to ratify Agent's Approval

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

ii. 64 Brandeis Circle

A Motion was made to ratify Agent's Approval

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

iii. 147 Hudson Street

A Motion was made to ratify Agent's Approval

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

3. 6:30pm – 319 Plymouth Street: Update (Eric Mueller & Steve Wry will be in to discuss)

- a. No one appeared to represent the plan for 319 Plymouth Street. Revisit at another meeting.
- 4. 7:00pm – Hearing 395 Plymouth Street
 - a. No one appeared to represent the Pham Family.A Motion was made to proceed with the process to condemn the property, hold a hearing on September 06, 2017 at 6:30pm and notify owner(s) of the hearing to condemn.

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

- 5. 7:30pm – Hearing Septage Hauling/Pumping Company
 - a. No action taken, resolved prior to hearing.

6. Bring to Boards Attention:

- a. Stop & Shop Monitoring – Agent will contact Stop & Shop.
- b. Well Testing Results Update: Always do a follow-up on a coliform is “Present?”
 - i. Board agreed that follow-up testing should be done any time a result indicates a bacteria is “Present.”
 - ii. Board suggested Agent send letter to owner of well and ask he attend the next 08.16.17 meeting to discuss the matter and also send letter to the testing facility with Board’s decision on follow-up testing.
- c. 640 Plymouth Street
 - i. Board discussed tank alarm and gas trap on plan.
- d. Discussion on how to respond to possible security threats
 - i. Board is working on a floor plan drawing.
- e. 2017-2018 Employee Evaluations
A Motion was made to approve and sign the 2017-2018 Employee Evaluations.

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

7. Discussion Items:

- a. **Admin Report:** – Admin Updated Board
 - i. Lake Street
 - ii. Rubbish/Trash and Food Establishment regulations sent to Boston, along with Halifax BOH new fee schedule
- b. **Agent Report:** – Agent Updated Board
 - i. Recent incident with sick fox
 - ii. Rabies Protocol & Update
 - iii. NVNA July Report
 - iv. Food establishment complaint: update
 - v. Drug abuse prevention program in the schools: update

- vi. Cyanobacteria: update
- vii. Landfill update
- viii. Foodborne Illness report
- ix. Housing Inspection, hopefully completed
- x. East Bridgewater Outreach Regional Meeting
- xi. Sewerage Disposal Inspections incorporated policies (11.26.97)
- xii. Trash Problem Lydon Lane: Update
 - 1. Agent updated Board on letter sent to owner(s)/resident(s) regarding the trash problem with no response.
 - a. Board suggested Agent send letter to the Condominium Trust Association.

8. The Following to be signed:

- a. **Payroll for the Week Ending August 05, 2017 – Board Approved**
 - i. Cathleen Drinan
 - ii. Margaret Selter
 - iii. Tracy Noland
- b. **Meeting Minutes: – Board Approved**
 - i. June 07, 2017 Meeting Minutes
 - ii. June 21, 2017 Meeting Minutes
 - iii. July 19, 2017 Meeting Minutes
- c. **Expense Account# 01-512 – FY 18-02 – Board Approved**
 - i. Pitney Bows – FY 2018 Postage Payment - \$150.00
- d. **Revolving Account# 25-513 – FY 18-02 – Board Approved**
 - i. Grady Consulting
 - 1. Invoice# - 64 Brandeis Circle - Plan Review – \$85.00
 - 2. Invoice# - 147 Hudson Street - Plan Review – \$85.00
 - 3. Invoice# - 32 Indian Path Road - Plan Review – \$85.00
 - ii. Spath Engineering
 - 1. Invoice# - 355 Plymouth Street – 2nd Plan Review – \$85.00
- e. **iPad Gift Account# 26-514-4830-02 – FY 18-02 – Board Approved**
 - i. Cathleen Drinan – iPad Usage Reimbursement for August, 2017 - \$21.16
- f. **NBEP Grant Acct# 26-590-5385-253 – Not Approved**
 - i. GHD Inc. – Invoice# 60533 – 319 Project - Stormwater Outfall Assessment for the East & West Monponsett Ponds Fees earned to date & Percent completed as of 40.23.17 - \$15,055.00
- g. **Permits: – Board Approved**
 - i. Rollins Landscaping – Clayton Rollins – 2017 Septic Installer’s Permit
 - ii. David Drain – 2017 Title V Inspector’s Permit
 - iii. David Drain – 2017 Soil Evaluator’s Permit
 - iv. B.L. Cranshaw, Inc. – Brian Cranshaw - 2017 Septic Installer’s Permit
 - v. Liquid Environmental Solutions – 2017 Septage Hauler’s Permit
 - vi. Barton Bruffee - 2017 Title V Inspector’s Permit

- vii. New England Snowballs – Beth Robinson - 2017 Mobile Food Permit at Fieldstone Show Park August 22, 2017 through August 27, 2017
- viii. Shinetti’s Grill – Bob Shine – 2017 Mobile Food Permit at Youth & Rec Softball, August 03, 2017 through August 05, 2017

A Motion was made to approve permits

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

h. Mail Folder:

i. Planning Board – Board Read

1. Site Plan: 934 Plymouth Street

a. If you have any concerns, comments or questions, please submit them in writing to the BOS by Thursday, August 03, 2017.

i. The Board requested two (2) questions be asked:

- 1.** Will there be an attendant working at the facility?
- 2.** Have they considered having a restroom for patrons of the facility?

ii. Board of Selectmen – Board Read

1. Hearing for **White Bog Cranberry Ltd** for earth removal

2. November **2017 Mudfest Event** – BOS meeting with Robert Bergstrom to discuss event.

a. If you have any concerns, comments or questions, please submit them in writing to the BOS by Friday, August 04, 2017.

Adjournment

A Motion was made to adjourn the meeting at 9:30p.m.

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John DeLano – Chairman
Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~