

**Halifax Board of Health
Meeting Minutes
Wednesday, July 19, 2017**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Alan J. Dias - Clerk
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

1. **6:30pm – 319 Plymouth Street:** Update (Eric Mueller will be in to discuss)
 - a. Eric Mueller updated the Board on the plan and tanks for property and the changes being requested. The Board commented that it appears the plan was designed with number of seats, but can be designed by water usage times 200. The Board suggested Mr. Mueller contact the Fire Department for an actual seat count and copies of the water records for the property. The Board feels they cannot change/redesign a plan without becoming liable for any problems that may arise in the future. The Board suggested Mr. Mueller and the design engineer return with the suggested documents and a revised plan that utilizes the existing tanks on-site and replaces the old leaching area with a new one. Mr. Mueller stated he would get the seat count and water records and contact the design engineer with the request to change the plan. Mr. Mueller and the design engineer will return to the 08/02/17 meeting at 6:30pm.

2. Disposal Works Permits:

a. Ratify Agents Approval:

i. 97 Cedar Lane

A Motion was made to ratify Agents approval

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

ii. 57 McClelland Road

A Motion was made to ratify Agents approval

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

iii. 38 Hickory Road

A Motion was made to ratify Agents approval

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

b. Recommended for approval:

i. 640 Plymouth Street

A Motion was made to approve with the condition that the installer go with the 07/11/17 plan with gas trap, double tank and the alarms are installed on the inside and outside of the tanks and submit a revised plan showing the double tank and alarms. The Health Agent can review and approved plan.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

ii. 370 Monponsett Street

A Motion was made to approve with the condition that installer follow the 06/19/17 plan with the SAS size and submit to the Board of Health the most current DEP approval letter.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

c. Requiring Local Upgrades & Variances: (but otherwise recommended for approval):

i. 7 Plymouth Street

1. Reduction of 4' setback to high groundwater from 4' required to 3' due to grading limitations.

A Motion was made to approve with the condition that waiver request for 12" from mottling to invert be added to plan, both tanks to be installed are monolithic and cast-in-place boots on inlet and outlet tanks are installed.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

A Motion was made to approve the reduction of 4' setback to high groundwater from 4' required to 3' due to grading limitations and the waiver request for 12" from mottling to invert.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

3. Bring to Boards Attention:

- a. 640 Plymouth Street: Should tight tanks for floor drains go on the checklist?
 1. The Board determined that yes, floor drains go on the checklist. Any potential usage requiring floor drains should be reviewed.
- b. 395 Plymouth Street: Update (Letter was sent by HA)
 - i. Board suggested Health Agent send letter to property owner stating to contact the Board of Health to discuss plans and timelines for actions needed by July 19, 2017 or the Board will discuss possible actions and fines at their regular schedule meeting that evening beginning at 6:30pm.
- c. Well Testing Results – The Board suggested the Health Agent contact owner and follow-up on results.
- d. 2017-2018 Employee Evaluations – Revisit at 08/02/17 meeting.

- e. Trash Problem Lydon Lane – [Revisit at 08/02/17 meeting.](#)
- f. Discussion on how to respond to possible security threats – [Board contacted other department regarding concerns with training for employee responding to possible security threats and the work being done on an evacuation plan.](#)
- g. **Board Read:**
 - i. Algae Testing
 - ii. Sewerage Disposal Inspections incorporated policies (11.26.97)
 - iii. G&L Labs Beach Result
 - iv. Certificate: Successful Completion of Administrative Search Warrants
 - v. Maureen Rogers Memorial

4. Discussion Items:

a. Admin Report:

- i. Septage Hauling/Pumping Company update – [The Board suggested a letter be sent to the Septage Hauling/Pumping Company stating that a hearing to revoke their 2017 Septage Hauler’s/Pumper’s Permit will be held at the Board of Health August 02, 2017 meeting if the fee due the Town is not received on or before Tuesday, August 01, 2017](#)

A Motion was made that a hearing to revoke the 2017 Septage Hauler’s/Pumper’s Permit will be held at the Board of Health August 02, 2017 meeting if the fee due the Town is not received on or before Tuesday, August 01, 2017

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

b. Agent Report: - [Revisit at the 08/02/17 meeting](#)

- i. Recent incident with sick fox
- ii. Rabies Protocol & Update
- iii. Foodborne Illness report
- iv. Housing Inspection, hopefully completed
- v. East Bridgewater Outreach Regional Meeting

5. Affirm Any Bills to be Paid: - [Board Approved](#)

- a. 2017 Health Expense Account# 01-512 - \$1,727.91
- b. 2017 Health Nursing Services – April 2017 – Account# 01-522 - \$580.00
- c. 2017 Health Gift – iPad - Account# 26-514-4830-02 – \$21.16

6. The Following to be signed:

a. Payroll for the Week Ending July 22, 2017 - [Board Signed](#)

- i. Cathleen Drinan
- ii. Margaret Selter
- iii. Tracy Noland

b. Expense Account# 01-512 – FY 18-01 - [Board Signed](#)

- i. Cathleen Drinan – Postage Re-Imbursement - \$1.35
- ii. MEHA Annual membership Fee - \$40.00 per member
- iii. MAHB Annual membership Fee - \$150.00 covers all members

c. Revolving Account# 25-513 – FY 18-01 - Board Signed

- i.** Grady Consulting – Invoice# - Plan Review - 7 Plymouth Street– \$85.00
- ii.** Spath Engineering – Invoice# 070717-743 - Plan Review – 370 Monponsett Street - \$85.00
- iii.** Amos Wood – Bottom Hole Inspection – Lot 4 Amanda’s Way - \$40.00
- iv.** Amos Wood – Tank Inspection - 48 Cedar Lane - \$40.00
- v.** Amos Wood – Bottom Hole Inspection – Phase I Amanda’s Way - \$40.00

d. Permits: - Board Approved

- i.** Fred E. Nava & Sons, Inc. – 2017 Septic Installer’s Permit
- ii.** Richmond Sand & Gravel – 2017 Septic Installer’s Permit
- iii.** P.M.P. Associates – Patrick Carrara III – 2017 Soil Evaluator’s Permit
- iv.** Eric Mueller – Wind River Environmental – 2017 Septic Installer’s Permit

A Motion was made to approve permits

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

e. Mail Folder: - Board Read

i. Planning Board

- 1.** Site Plan: 934 Plymouth Street

ii. Board of Selectmen

- 1.** November 2017 Mudfest Event – BOS meeting with Robert Bergstrom to discuss event.
 - a.** If you have any concerns, comments or questions, please submit them in writing to the BOS by Friday, August 04, 2017.
- 2.** Earth Removal Permit – Off of Palmer Mill Road, Map 94, Lots 1A & 1B

Adjournment

A Motion was made to adjourn the meeting at 9:00p.m.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John DeLano – Chairman
Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~