

**Halifax Board of Health
Meeting Minutes
Wednesday, June 21, 2017**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Alan J. Dias - Clerk
Cathleen Drinan – Health Agent
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

1. **6:30pm** – 2 Carver Street, Michael & Amy Dobbin - Loan Program
 - a. Agent updated the Board on the loan program and funding. Agent informed Board that the need is there and commented that the homeowner's brought in documents verifying that they are working with Habitat for Humanity and also brought in financial documents. Agent stated that there are good soils in that area.
 - b. Home owner's explained their situation to the Board and presented a letter from Habitat for Humanity verifying that they are working with the homeowners and a letter of denial from the bank.
 - i. The Board stated that the homeowners demonstrated they can't get financing and that they will have to have a contract with an approved septic installer.

A Motion was made to allocate finances to allow the owner's to install a septic system.

Motion: Alan Dias
Second: John Weber
Unanimous vote on the motion

2. Disposal Works Permits:

a. Ratify Agents Approval:

i. 97 Cedar Lane

A Motion was made to ratify Agent's approval

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

ii. 38 Hickory Road

A Motion was made to ratify Agent's approval

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

3. Bring to Boards Attention:

a. No New Gas Pipelines Letter & Letter Information

i. The Board discussed the "No New Gas Pipelines" Letter & reviewed information.

A Motion was made not to participate in the Sierra Club's campaign.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

- b. G&L Lab Beach Routine Sample Results – Agent updated Board
- c. Discussion on how to respond to possible security threats
 - i. Chairman will work on an escape plan and Board will revisit at the July 19, 2017 meeting.

4. Discussion Items:

- a. 2017-2018 Employee Evaluations – Revisit at 07/05/17 Meeting
- b. Healthy Habits Nutrition Discussion – Board suggested Health Agent send a letter to the owner(s) stating that the repairs needed and an inspection of the repairs are to be completed by July 05, 2017 or the owner is requested to attend the meeting that evening, July 05, 2017 beginning at 6:30pm.
- c. Saccone Brothers LLC dba DeSac ~ Waiver request accepted
- d. **Admin Report:**
 - i. None Tonight
- e. **Agent Report:**
 - i. WATD Tick Interview Update – Agent Updated Board with link to interview.
 - ii. 395 Plymouth Street Update – Board suggested Health Agent send letter to owner regarding repairs needed at property.
 - iii. Tri Town FACTS meetings – Agent Updated Board
 - iv. 319 Plymouth St. needs to repair SAS – Board suggested Health Agent send letter to owner stating 30 days to comply with repairs needed at property.
 - v. See ecoRI article about Alum treatments and my comment. – Agent Updated Board
 - vi. 582 Monponsett Street water records – Water records indicated low usage.

5. The Following to be signed:

- a. Food Establishment Regulations Revised 05.03.17 - Board Signed
- b. **Payroll for the Week Ending June 24, 2017 - Board Signed**
 - i. Cathleen Drinan
 - ii. Margaret Selter
 - iii. Tracy Noland
- c. **Payroll for the Week Ending June 30, 2017 - Board Signed**
 - i. Cathleen Drinan
 - ii. Margaret Selter
 - iii. Tracy Noland
- d. **Meeting Minutes: - Board Signed**
 - i. May 03, 2017 Meeting Minutes
 - ii. May17, 2017 Meeting Minutes
- e. **Expense Account# 01-512 – FY 17-18 - Board Signed**
 - i. Cathleen Drinan – Mileage Reimbursement - \$341.28
 - ii. Kathleen DeVasto-Piemonte – Kitchen Inspections \$300.00
- f. **Expense Account# 01-512 – FY 17-19 - Board Signed**

- i. G&L Labs – Invoice#(s) - May, 23 & 29 and June 06,13,20 & 27 2017 Beach Testing - \$180.00
- g. **Revolving Account# 25-513 – FY 17-20 - Board Signed**
 - i. Grady Consulting – Invoice# - Plan Review – 38 Hickory Road - \$85.00
- h. **Revolving Account# 25-513 – FY 17-21 - Board Signed**
 - i. G&L Labs – Invoice#(s) - \$270.00
- i. **Nursing Services Account# 01-522 – FY 17-10 - Board Signed**
 - i. Norwell Visiting Nurse Association – Invoice# HBOH0517 – Nursing Services for May 2017 - \$580.00
 - ii. Norwell Visiting Nurse Association – Invoice# HBOH0617 – Nursing Services for June 2017 - \$580.00
- j. **NBEP Grant Acct# 26-590-5385-253 – FY 17-05 - Board Signed**
 - i. GHD Inc. – Invoice# 59286 - Stormwater Outfall Assessment for the East & West Monponsett Ponds Fees earned to date & Percent completed as of 02.19.17 - \$12,597.00
- k. **Permits: - Board Approved**
 - i. Stephen Campbell – 35 Thompson Street – 2017 Discharge Well Permit
 - ii. New England Snowballs – Beth Robinson – 2017 Mobile Food Permit
 - iii. Beaver Dam Property Management – Patrick Howard – 2017 Septic Installer’s Permit

A Motion was made to approve permits

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

- l. **Mail Folder: - Board Read**
 - i. **Zoning Board of Appeals**
 - 1. Special Permit
 - a. Hemlock Lane

Adjournment

A Motion was made to adjourn the meeting at 8:30p.m.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

Typed by,
 Peggy Selter
 Administrative Assistant

Signed By:
 John DeLano – Chairman
 Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~