

**Halifax Board of Health
Meeting Minutes
Wednesday, June 07, 2017**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Alan J. Dias - Clerk
Cathleen Drinan – Health Agent

The Board of Health meeting opened at 6:30p.m

1. 7:00pm – Amy Dobbins – Carver Street – Loan Program
 - a. Did not appear tonight

2. **Disposal Works Permits:**

- a. **Ratify Agents Approval:**

- i. 97 Cedar Lane
 1. Full compliance
 2. Four (4) perc holes
 3. Reserve area

3. **Bring to Boards Attention:**

- a. MAHB Tobacco Legislation

A Motion was made to approve letter

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

- b. NVNA Report – Agent updated Board
 - c. Discussion on how to respond to possible security threats – Health Agent will ask John Campbell about floor plans for the Town Hall. Chairman will speak to East Bridgewater about a drill.
 - d. Liability Insurance
 - i. Does the sponsor at the event have insurance that covers everyone at the event?
 - ii. Should owner sign the “awareness form” before we issue the food merit and owner can submit their insurance?
 - iii. Umbrella policy, either owner’s or vendors.

- e. L.S.T. – Can Board of Health bring this program to the community? – Board suggested the Board of Health continue to be aware of this matter.

4. Discussion Items: – Agent updated Board

- i. 395 Plymouth Street Update
- ii. NVNA FY 2018 Contract Proposal
- iii. Property Responsibility Acknowledgement
- iv. Smoking & the E-Cigarette – Health Agent will let restaurants know that Smoking & the E-Cigarette is not allowed within 30’ of a public entrance.

b. Agent Report:

- i. 582 Monponsett Street, owner came in regarding letter sent because of function report. – Retrieve water records for review.
- ii. 77 Lake Street, owner called regarding letter sent because of function report – Agent updated Board
- iii. 4 Richview Avenue – Send letter to owner(s) regarding the complaint. Inform them of the need to proceed as soon as possible to bring the system into compliance. Request that they come in and let the Board know the plans for repair.

5. The Following to be signed:

a. Payroll for the Week Ending June 10, 2017 - Board Signed

- i. Cathleen Drinan
- ii. Margaret Selter
- iii. Tracy Noland

b. Expense Account# 01-512 – FY 17-17 - Board Signed

- i. Kathy DeVasto-Piemonte – Kitchen Inspection - \$450.00
- ii. MAHB – Annual Membership Fee - \$150.00

c. Revolving Account# 25-513 – FY 17-19 - Board Signed

- i. Grady Engineering – Invoice# - Plan Review – 97 Cedar Lane - \$85.00
- ii. Spath Engineering – Invoice# 046617-743 - Plan Review – 355 Plymouth Street - \$85.00

d. Landfill Engineering Account# 01-519 – FY 17-04 - Board Signed

- i. Tighe & Bond – Invoice#051797223 – 2017 Spring Groundwater & Landfill Gas Monitoring - \$5,650.00

e. NBEP Grant Acct# 26-590-5385-253 – FY 17-04 - Board Signed

- i. GHD Inc. – Invoice# 60945 - Stormwater Outfall Assessment for the East & West Monponsett Ponds Fees earned to date & Percent completed as of 05.21.17 - \$3,615.00

- ii. GHD Inc. – Invoice# 59286 - Stormwater Outfall Assessment for the East & West Monponsett Ponds Fees earned to date & Percent completed as of 02.19.17 - \$12,597.00
- f. **DHCD Expenditure Account# 28-507-5784 – FY 17-06 - Board Signed**
 - i. 395 Plymouth Street – Plymouth County Registry of Deeds - Septic Betterment Deed Recording - \$77.00
- g. **Permits: - Board Approved**
 - i. Stephen Campbell - 35 Thompson Street – 2017 “Drill Only” Drinking Well Permit
 - ii. Burt’s Ice Cream – 2017 Ice Cream Truck Permit
 - iii. Mike’s House of Pizza – 2017 Halifax Firework’s Event – Mobile Food Permit
 - iv. Grille 58 - 2017 Halifax Firework’s Event – Mobile Food Permit
 - v. Robert Bergstrom – June 11, 2017 Mudfest – 2017 Large Outdoor Event Permit
 - vi. Kozhaya Nesseralla - Nesseralla Farms Concession - June 11, 2017 Mudfest – 2017 - Mobile Food Permit
 - vii. David Norvish – 2017 Septage Hauler’s Permit

A Motion was made to approve permits

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

h. Mail Folder:

- i. No Mail Items

Adjournment

A Motion was made to adjourn the meeting at 8:45 p.m.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John DeLano – Chairman
Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~