

**Halifax Board of Health
Meeting Minutes
Wednesday, January 18, 2017**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Alan J. Dias - Clerk
Cathleen Drinan – Health Agent
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30pm

1. Bring to Boards Attention:

- a. Fieldstone Show Park Well Testing
 - i. Admin updated Board on letter sent to Mr. Scott Clawson and memo sent to the Board of Selectmen regarding the Well Testing at Fieldstone Show Park.
- b. As-Built update for 395 Plymouth Street
 - i. Health Agent and Alan Dias updated Board members on the progress of septic system being installed.
- c. Continued Discussion of Possibility of Active Shooter Incidents
 - i. Admin updated Board that a meeting between the Board of Health and the Board of Selectmen regarding this issue has been scheduled for 01.24.17 at 8:30pm.

2. Discussion Items:

- a. 6:30pm - 15 Chestnut Road – Terrence McSweeney, Design Engineer and Paul & Cassandra Hanson, owners, in attendance to discuss deed restriction.
 - i. The Board opened the discussion and Mr. McSweeney stated that the owners asked him here tonight on their behalf as the design engineer to request the Board reconsider their decision made on December 21, 2016 to remove the note regarding additional observation hole to determine seasonal high groundwater.
 - ii. Mr. McSweeney stated he went back to the property on January 03, 2017, during the installation of the new SAS and an additional hole was dug at the site immediately under the proposed SAS location with larger excavating equipment. With the larger excavating equipment on site January 03, 2017, the observation hole could be completed at a depth of 14', as compared to 10' below surface grade on October 13, 2016.
Mr. McSweeney also commented that the groundwater elevations had begun to recover from drought conditions and frimpter adjustment values decreased.

1. The Board asked if the Health Agent had witnessed the additional observation hole on January 03, 2017.
 - a. Mr. McSweeney replied No, the Health Agent was not present at the additional observation hole.
2. The Health Agent commented to Mr. McSweeney that it was the Board that was responsible for removing the note. Health Agent indicated a deeper hole with bigger equipment would have been a clearer note. The Health Agent also commented that when using the frimpter calculations she always has a conversation with the design engineer regarding the mottles and uses the frimpter.
 - a. Mr. McSweeney acknowledged that conversation with the Health Agent and commented on the research to obtain as much information as possible on surrounding properties in the area.
3. The Board stated the Board of Health has a step by step process they follow and also have to follow Title V regulations.

A Motion was made to approve the removal of the four (4) bedroom deed restriction, not based on the design engineer's additional observation hole, as the Health Agent was not witness to said results, but based on local knowledge of record files and the Health Agent, Cathleen Drinan's and Board Member, Alan Dias' local knowledge of the Town's soil in that area. Installer to come into Board of Heath and sign as-build.

Motion: John DeLano
Second: John Weber
Unanimous vote on the motion

- b. Rubbish/Trash/Waste Regulations: Update
 - i. Admin posted on the BOH website and sent email to her list of rubbish haulers with information on the Rubbish/Trash/Waste Regulations hearing continued to March 01, 2017 at 6:30pm.
 1. Alan Dias and the Health Agent updated the Board on revisions they thought might be favorable for the regulation.
- c. Wage & Personnel Meeting: Update
 - i. 01.11.17 Board of Health Meeting Agenda held within the Wage & Personnel Meeting
 1. No discussion took place at the January 11, 2017 Board of Health Meeting held within the Wage & Personnel meeting.
- d. 441 Twin Lakes Drive Complaint
 - i. Windows & Doors – Agent updated Board
- e. **Agent Report:** – Agent updated Board
 - i. Tri-Town Facts meeting: Update
 - ii. Stormwater Assessment
 - iii. Mobile Homes & USDA
 - iv. Nitrogen loading plans
 - v. Food safety summary handout

3. The Following to be signed:

- a. Ratifying 01.04.17 Permit Approval List - [Board Signed](#)
- b. **Payroll for the Week Ending January 21, 2017 - [Board Signed](#)**
 - i. Cathleen Drinan
 - ii. Margaret Selter
 - iii. Tracy Noland
- c. **Meeting Minutes: - [Board Signed](#)**
 - i. December 07, 2016 Meeting Minutes Amendment:
 1. Add Board Read Mail Folder to “item g”.
 2. Change meeting end time from 8:30pm to 9:00pm
 - ii. December 21, 2016 Meeting Minutes Amendment:
 1. Change meeting end time from 8:30pm to 9:30pm
 - iii. January 04, 2017 Meeting Minutes
- d. **Revolving Account# 25-513 – FY 17-11 - [Board Signed](#)**
 - i. Grady Consulting – Invoice# 8309 – Plan Review – 319 Plymouth Street
- e. **iPad Gift Account# 26-514-4830-02 – FY 17-07 - [Board Signed](#)**
 - i. Cathleen Drinan – iPad Usage Reimbursement for January, 2017 - \$14.99
- f. **Permits: - [Board Approved](#)**
 - i. Cinderella Nails Salon – 2017 Artificial Nails Salon
 - ii. Fieldstone Show Park – 2017 Large Outdoor Event
 - iii. Halifax Congregational Church Parish Kitchen – 2017 Food Establishment
 - iv. Halifax Elementary School Cafeteria – 2017 Non-Profit Food Establishment Permit
 - v. Healthy Habits Nutrition - 2017 Food Establishment Permit
 - vi. 7-Eleven# 37428H - 2017 Food Establishment, Retail Food & Tobacco Sales Permit
 - vii. J.J. Schilling General Contractor – James Schilling – 2017 Septic Installer’s Permit
 - viii. William Logan – WR Logan Excavating – 2017 Septic Installer’s Permit
 - ix. Lawrence Page – Page Corp. – 2017 Septic Installer’s Permit
 - x. Grady Consulting – Kevin Grady – 2017 Soil Evaluator’s Permit
 - xi. J.J. Schilling General Contractor – James Schilling – 2017 Title V Inspector’s Permit
 - xii. Patrick H. Carrara, III – 2017 Title V Inspector’s Permit
 - xiii. Mark Nardone – Bridge Home & Septic – 2017 Title V Inspector’s Permit

A Motion was made to approve permit item# i, and permit items# iii through xiii and to “hold” permit item# ii, Fieldstone Show Park, 2017 Large Outdoor Event permit until the matter of the well testing has been resolved. A memo stating the above will be sent to the Board of Selectmen.

Motion: John Weber
Second: Alan Dias

Unanimous vote on the motion

g. Mail Folder: - Board Read

i. Plympton-Halifax Express Newspaper

ii. Zoning Board of Appeals

1. Petition# 859 – Approved request to withdraw without prejudice petition# 859 for a special permit for an in-law-apartment.

iii. Board of Selectmen

1. Application for Common Victualler's License

a. Cape Cod Café

2. Notice of Public Hearing, January 24, 2017 at 7:45pm

a. Cape Cod Café

3. Original Signed Permitting Modification Contracts signed by the Selectmen for the West Monponsett Pond

a. Solitude Lakes Management

Adjournment

A Motion was made to adjourn the meeting at 8:30pm

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John DeLano – Chairman

John Weber – Co-Chairman

Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~