

**Halifax Board of Health  
Meeting Minutes  
Wednesday, December 07, 2016**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

**Present at the meeting were:**

John DeLano – Chairman  
John Weber – Co-Chairman  
Alan J. Dias - Clerk  
Cathleen Drinan – Health Agent  
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

**1. Disposal Works Permits:**

**a. Ratify Agent's Approval:**

**i. 161 River Street**

A Motion was made to ratify Health Agents approval

**Motion: John Weber**

**Second: Alan Dias**

**Unanimous vote on the motion**

**2. Bring to Board's Attention: - [Revisit items at the 12.21.16 meeting](#)**

- a.** Active Shooter Incident Workshop/Training: Update
- b.** Rubbish Complaint
- c.** eDEP Transaction (gasoline spill at Cumbies some months ago)
- d.** Conflict of Interest webinars available, classes in Boston

**3. Discussion Items:**

- a.** Food Establishment Report: Kathy DeVasto-Piemonte was in attendance
  - i.** [The Board opened the discussion to Ms. Kathleen DeVasto-Piemonte, Inspector of Food Establishments. She updated them on her inspection report and an issue found during that inspection on October 31, 2016.](#)
- b.** Food Establishments: Joe Peck was in attendance
  - i.** [The Board opened the discussion to Mr. Joe Peck, owner of Halifax Country Club. He went over items of repair needed that were discovered during a walk-through with the Health Agent, Building Inspector & Fire Chief.
    - 1.\*\* \[The Board determined that the electrical repair required was of foremost concern for the Building Inspector & Fire Chief and a major safety repair and should take precedence over any other repairs needed at this time. The Health Agent will keep the Board informed and updated on all repair progress.\]\(#\)](#)

- c. Rubbish/Trash/Waste Hauler's Regulations: Sue Johnston, Town of Halifax Recycling Center & Todd Koep, MDEP Municipal Assistance Coordinator were in attendance.
  - i. The Board opened the discussion to Sue Johnston & Todd Koep who updated them on the draft waste regulations being presented tonight, and the positive effect it should have in achieving the goal of "All generators of waste within town limits have a recycling container," which appears to be a more effective recycling system. They informed the Board that this regulation has currently been adopted in surrounding towns such as Hanson & Plymouth.

A Motion was made to publish the ad for a Rubbish/Trash/Waste Hauler's Regulations hearing, contact the rubbish/trash/waste hauler's with a courtesy memo of the hearing proceedings for the regulations and to hold a Rubbish/Trash/Waste Hauler's Regulations hearing on January 04, 2017 at 6:30pm

**Motion: John Weber**  
**Second: Alan Dias**  
**Unanimous vote on the motion**

- d. 327 Plymouth Street: Septic Repair Update – Agent updated Board
- e. 395 Plymouth Street: Septic Repair Update – Agent updated Board
- f. Hudson Street Complaint: No response to letter 11-18-16 – Agent updated Board
- g. 347 South Street: Update waiting for As Built
  - i. Admin. Asst. updated Board that she spoke to design engineer, he will drop off as-built plan to Board of Health office.
- h. **Admin Report:**
  - i. Second & final courtesy reminder for all 2017 permit application renewals due before December 31, 2016 went out.
  - ii. Holmes Street:
    - 1. Non-Compliance letter went out (*See Mail Folder*)
    - 2. Received O&M Contract Agreement from Jim Schilling
- i. **Agent Report:** - Revisit agent report items at the 12.21.16 meeting
  - i. NMCA: Update
  - ii. Covenant cases: pond samples good
  - iii. Agent refuses to return to certain addresses without being accompanied
  - iv. Remediation Company left plumbing traps open. Calls about odors. Plumber scheduled for tomorrow or Friday.
  - v. Discussion with Stop & Shop
  - vi. Hoax, fake bomb, frightened some residents

**4. The Following to be signed:**

- a. **Payroll for the Week Ending December 10, 2016 – Board Signed**
  - i. Cathleen Drinan
  - ii. Margaret Selter

- iii. Tracy Noland
- b. **Meeting Minutes:** – Board Signed
  - i. Meeting Minutes November 02, 2016
  - ii. Meeting Minutes November 16, 2016
- c. **Expense Account# 01-512 – FY 17-08 – Board Signed**
  - i. Cathleen Drinan – Postage Re-Imbursement – \$1.30
  - ii. Cathleen Drinan – Mileage Re-Imbursement:
    - 1. July 01, 2016 through August 12, 2016 - \$85.48
    - 2. August 12, 2016 through September 28, 2016 - \$87.10
    - 3. October 04, 2016 through December 07, 2016 - \$70.91
- d. **Revolving Account# 25-513 – FY 17-08 – Board Signed**
  - i. Kathleen DeVasto-Piemonte:
    - 1. Invoice# 101316 – Bella’s II -Kitchen Inspection – \$50.00
    - 2. Invoice# 101316 – Hawaii Garden - Monitoring – \$50.00
    - 3. Invoice# 101416 – Grille 58 -Kitchen Inspection – \$50.00
    - 4. Invoice# 101716 – Hawaii Garden - Monitoring – \$50.00
    - 5. Invoice# 102716 – Hawaii Garden - Monitoring – \$50.00
    - 6. Invoice# 110716 – Santoro’s Pizza - Kitchen Inspection – \$50.00
    - 7. Invoice# 110716 – Lyonville Tavern - Kitchen Inspection – \$50.00
    - 8. Invoice# 111516 –BR’s Monponsett Inn - Kitchen Inspection – \$50.00
    - 9. Invoice# 111516 –BR’s Take-Out - Kitchen Inspection – \$50.00
    - 10. Invoice# 111516 –Santoro’s Pizza – Re-Kitchen Inspection – \$25.00
  - ii. G&L Labs – Invoice# 00074178 - 2015 Covenant Case Annual Beach Water Testing (5 Beaches - 2 samples per beach at \$15.00 per sample) - \$150.00
- e. **Landfill Engineering Account# 01-519 – FY 17-01 – Board Signed**
  - i. Tighe & Bond – Invoice# - 111697092 – For Services Rendered Through 10/29/16 - Landfill Gas & Groundwater Monitoring - \$825.00
- f. **Permits:** – Board Approved
  - i. All Season’s - 2017 Food Establishment Permit
  - ii. Dunkin Donuts - 2017 Food Establishment Permit
  - iii. Halifax Mobile Home Park Kitchen - 2017 Non-Profit Organization Food Establishment Permit
  - iv. Halifax Mobil Station - 2017 Retail Food Establishment Permit
  - v. Harmony Two Liquor’s - 2017 Retail Food Establishment Permit & Ice Permit
  - vi. Holidays in Halifax December 10, 2016 Large Outdoor Event
  - vii. Lindy’s General Store - 2017 Retail Food Establishment Permit & Tobacco Permit
  - viii. Mea’s Dairy Bar - 2017 Food Establishment Permit

- ix. Our Lady of the Lake Church Food Pantry - 2017 Non-Profit Organization Food Establishment Permit
- x. Pope's Tavern – Counsel on Aging - 2017 Non-Profit Organization Food Establishment Permit
- xi. Santoro's Pizza - 2017 Food Establishment Permit
- xii. West End Drilling - 8 Bourne Drive - 2017 Irrigation Well - Drill Only Permit
- xiii. Graham Waste Services – 2017 Rubbish Hauler's Permit
- xiv. Republic Services – 2017 Rubbish Hauler's Permit
- xv. Avery's Pumping Service – 2017 Septage Hauler's/Pumpers Permit
- xvi. Claude DuBord & Son – 2017 Septage Hauler's/Pumpers Permit
- xvii. All-Town – 2017 Septage Hauler's/Pumpers Permit
- xviii. Heritage Pumping – 2017 Septage Hauler's/Pumpers Permit
- xix. Waste Water Services – 2017 Septage Hauler's/Pumpers Permit
- xx. Claude DuBord & Son – 2017 Septic Installer's Permit
- xxi. Norman Ferguson – 2016 Septic Installer's Permit
- xxii. Norman Ferguson – 2017 Septic Installer's Permit
- xxiii. Stephen Nelson - Clearwater Recovery - 2017 Soil Evaluator's Permit
- xxiv. Stephen Nelson - Clearwater Recovery - 2017 Title V Inspector's Permit

A Motion was made to approved permits i-xxiv (1-24), excluding vi (6).

**Motion: John Weber**  
**Second: Alan Dias**  
**Unanimous vote on the motion**

**g. Mail Folder: - [Board Read](#)**

- i. 4<sup>th</sup> Annual HOP's 5K Race/Walk
- ii. Mass DEP – Draft- Total Maximum Daily Loads (TMDL)
- iii. Procedures at Public Hearings

**Adjournment**

A Motion was made to adjourn the meeting at 9:00p.m.

**Motion: John Weber**  
**Second: Alan Dias**  
**Unanimous vote on the motion**

**Typed by,**  
Peggy Selter  
Administrative Assistant

**Signed By:**  
John DeLano – Chairman  
John Weber – Co-Chairman  
Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~