

**Halifax Board of Health
Meeting Minutes
Wednesday, November 16, 2016**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Alan J. Dias - Clerk
Cathleen Drinan – Health Agent
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

1. Disposal Works Permits:

a. Ratify Agents Approval:

i. 7 Stoney Weir Road

A Motion was made to ratify Health Agent's approval

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

ii. 894 Plymouth Street

A Motion was made to ratify Health Agent's approval

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

b. Recommended for approval:

i. 25 Annawon Drive

A Motion was made to approval as recommended

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

2. Bring to Boards Attention:

a. Public Hearing: Wage & Personnel Board

i. To hear proposals for amendments and/or request to the wage & personnel by-law.

1. Board requested the Health Agent research the grading criteria for Grade 11.

- b. The Municipal Modernization Act and Procurement - The Health Agent updated the Board
- c. Active Shooter Incident Workshop/Training email from JD
 - i. Chairman, John DeLano updated the Board members on a recent "Active Shooter" incident workshop he attended and informed them that he had forwarded an email to the Executive Administrator for the Selectmen's Office a version of this message and was informed he will ask the Police Chief for some suggestions.
 - 1. The Board members suggested this item remain on the agenda for future discussions.
- d. Septage Hauler's/Trash Regulations
 - i. The Health Agent updated the Board of DEP's requirements and gave each member a copy of printed draft regulations to review and discuss at the December 07, 2016 meeting.
 - ii. Courtesy notifications of the hearing will go to currently listed Rubbish Hauler's
- e. Hotline to Report Incidents of Bias-Motivated Treats, Harassments & Violence - The Health Agent updated the Board

3. Discussion Items:

- a. Orangeburg Piping
 - i. This item was discussed at the 11/16/16 meeting and added to this week's agenda clarify the Boards decision on Orangeburg piping when repairs are to be done during a Title V Inspection.
 - 1. When a repair is needed on the DBox and orangeburg piping is found at a Title V Inspection connecting the DBox to the septic tank, all orangeburg piping shall be replaced with schedule 40 piping.
 - 2. When a repair is needed on the septic tank and orangeburg piping is found at a Title V Inspection connecting the septic tank to the DBox, all orangeburg piping shall be replaced with schedule 40 piping.
 - 3. When orangeburg piping is found at a Title V Inspection connecting DBox to leach area, connect DBox to leach area as best as possible.
- b. Food Establishment Inspection
 - i. Agent updated Board on food establishment inspection
- c. **Admin Report:** - Administrative Assistant Updated Board
 - i. Holmes Street – Letter went out to homeowners, BOH has not received O&M contract agreement as of yet.
 - ii. Mobile Food Venders – Reminders

- iii. Courtesy reminders for 2017 Rubbish Hauler's & Septage Hauler's for permit application renewals went out on 11/08/16.
- d. **Agent Report: - Health Agent Updated Board**
 - i. 75 Hayward Street: Update
 - ii. Hawaii Garden: Update
 - iii. Smoking Issue: Twin Lakes Condominium
 - iv. Hidden in Plain Sight: Update
 - v. Storm Water Assessment Grant: Update
 - vi. TMDL and ACO: Update
 - vii. 319 Plymouth St septic repair

4. The Following to be signed:

- a. **Revolving Account# 25-513 – FY 17-07 - Board Signed**
 - i. Spath Engineering – Invoice# 111416 – Plan Review - 25 Annawon Drive - \$85.00
 - ii. Grady Consulting – Invoice# 8141 – Plan Review – 894 Plymouth Street - \$85.00
 - iii. Grady Consulting – Invoice# 8140 – Plan Review – 7 Stoney Weir Road - \$85.00
- b. **Nursing Services Account# 01-522 – FY 17-04 - Board Signed**
 - i. Norwell Visiting Nurse Association – Invoice# HBOH01016 – Nursing Services for 10/01/16 through 10/31/16 (October 2016) - \$580.00
- c. **iPad Gift Account# 26-514-4830-02 – FY 17-05 - Board Signed**
 - i. Cathleen Drinan – iPad Usage Reimbursement for November 2016 - \$14.99
- d. **Permits: - Board Approve**
 - i. D's Grille 58 – 2017 Food Establishment Permit
 - ii. Lyonville Tavern - 2017 Food Establishment Permit
 - iii. Caitlin's Country Kitchen - 2016 Food Establishment Permit
 - iv. Caitlin's Country Kitchen - 2017 Food Establishment Permit
 - v. Jool's Fried Dough – 2016 Holidays in Halifax Mobile Food Vender
 - vi. Fiamma Bella – 2016 November 20, 2016 Mudfest Event Mobile Food Vender
 - vii. Noonan Waste Services - – 2017 Rubbish Hauler's Permit
 - viii. Little Dryden Enterprises – Warren Bush – 2016 Septage Hauler's Permit
 - ix. Little Dryden Enterprises – Warren Bush – 2017 Septage Hauler's Permit
 - x. Clean Portable Restrooms – David Nessralla – 2017 Septage Hauler's Permit

- xi.** Gordon Andrews – Andrews Bros, Construction Corp. - 2016 Septic Installer’s Permit
- xii.** Gordon Andrews – Andrews Bros, Construction Corp. - 2017 Septic Installer’s Permit
- xiii.** Christopher Drown – Fred E. Nava & Son, Inc. – 2016 Title V Inspector’s Permit
- xiv.** Christopher Drown – Fred E. Nava & Son, Inc. – 2017 Title V Inspector’s Permit

A Motion was made to approve

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

e. Mail Folder: - [Board Read](#)

- i.** NVNA Monthly Infectious Disease Report
- ii.** November 20, 2016 Mudfest Event Live Entertainment Permit Granted
- iii.** Walmart Discharge Permit Renewed
- iv.** BFI Sanitary Landfill Monitoring Report
- v. Zoning Board of Appeals**
 - 1. Special Permit - Notice of Public Hearing:**
 - a.** 37 Carver Street
 - 2. Renewal of Special Permit - 40 Carver Street**
 - 3. Public Hearing:**
 - a. Special Permit - 40 Carver Street**
 - b. Special Permit - Map 63, Lots 31 & 6 (Southwesterly side of Plymouth Street) Halifax Country Club, LLC**

Adjournment

A Motion was made to adjourn the meeting at 8:30p.m.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

Signed By:

John DeLano – Chairman
 John Weber – Co-Chairman
 Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~