

**Halifax Board of Health  
Meeting Minutes  
Wednesday, October 19, 2016**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

**Present at the meeting were:**

John DeLano – Chairman  
John Weber – Co-Chairman  
Alan J. Dias - Clerk  
Cathleen Drinan – Health Agent  
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

**1. Disposal Works Permits:**

**a. Ratify Health Agents Approval:**

**i. Pratt Street, Map 108, Lot 3**

A Motion was made to ratify agent's approval

**Motion: John Weber**

**Second: Alan Dias**

**Unanimous vote on the motion**

**2. Bring to Boards Attention: [Agent Updated Board](#)**

**a. News Article - Town Prepares for Possible Tobacco Industry Lawsuit**

**3. Discussion Items:**

**i. [67 Circuit Street](#): Tank needs replacement (Flowable fill or sand to go into existing tank), and DBox needs replacement. [Homeowners, Mr. & Mrs. Lovett were in attendance.](#)**

**1. [Health Agent updated Board on conditional pass Title V Inspection report.](#)**

**a. Board explained that a qualified septic installer will need to be hired to verify the system elevations. Once elevations are verified, repairs and installation may commence.**

**b. The previously existing septic tank must be decommissioned. Such as:**

**i. Crushed & filled or**

**ii. Filling with an inert material; clean sand or flowable fill.**

**ii. [Hawaii Garden](#): Letter sent requesting Mr. Cristo Wong to be in attendance**

1. The Health Agent updated the Board on the 10.13.16 and 10.17.16 monitoring inspections done by Kathy DeVasto-Piemonte.
2. The Board discussed the continued violations with Mr. Wong and the need to hire someone to help his staff understand the importance of food safety or face the probability of closing down the establishment. The Board again explained the dangers of a possible food borne illness and the fact that there have been little significant improvements.
3. The Board asked the Health Agent if she had been able to contact Mr. Sam Wong with their request to instruct Mr. Cristo Wong and his staff, in their own language, with what needs to be done to make improvements in the establishment.
  - a. The Health Agent updated the Board on information & documentation from Maureen Lee, consultant, including but not limited to instructions, training, policy & procedures, feedback, audits, hours, and prices.
4. The Board asked Mr. Wong if he understood everything the agent presented tonight and if it was affordable to him and he stated that he did and it was.
5. The Board asked Mr. Wong if he would be willing to move forward with hiring the consultant to help improve his establishment and he stated that he would be willing to do so.

A Motion was made to order Hawaii Garden comply with a mandatory initial four (4) hour instructional period training for all employees while establishment is closed, an additional four (4) hour policy & procedures training for all employees, consultant will report back to Board of Health to determine if more time is needed with the staff. All expenses shall be paid by Hawaii Garden.

**Motion: John Weber**

**Second: Alan Dias**

**Unanimous vote on the motion**

- iii. 7:30 - 395 Plymouth Street: Hiep Pham in attendance.
  1. Mr. Hiep Pham and the members of the Board signed the betterment documents and notarizations were done.
- iv. Homeowner(s) Responsibility Acknowledgement Form: Update
  1. Health Agent requested Town Counsel advise
    - a. Agent updated the Board that town counsel looked over the form and was in favor of the concept.
      - i. Board agreed that at this time, the Board of Health does not have the authority to enforce this issue, it would take a town policy to impose it. For now, the Board of Health will use/offer the

“Homeowner(s) Responsibility Acknowledgement Form” to anyone who does not carry liability insurance

- v. Animal Hoarding: Update
  - 1. Board suggested inviting the Agricultural Commission into a meeting to discuss this topic.
- b. **Admin Report: - Admin Updated Board**
  - i. Fieldstone Show Park: Non-Compliance memo sent to Board of Selectmen regarding cease & desist of all use of the irrigation well and the Board of Health not receiving irrigation well water test results.
- c. **Agent Report: Agent Updated Board**
  - i. 75 Hayward Street: Update
  - ii. 590 Monponsett Street Unpermitted Apartment
  - iii. Hidden in Plain Sight
  - iv. 319 grant
  - v. Storm Water Assessment Grant

**4. The Following to be signed:**

- a. **Meeting Minutes: – Board Signed**
  - i. October 05, 2016 Meeting Minutes
- b. **Expense Account# 01-512 – FY 17-07 – Board Signed**
  - i. Cathleen Drinan – Postage Reimbursement - \$7.41
    - 1. 75 Hayward Street Letter – 10/06/16 Certified Mail w/Return Receipt
  - ii. Margaret Selter – Postage Reimbursement - \$22.95
    - 1. 395 Plymouth Street Letter – 10/14/16 Overnight Delivery
  - iii. Kathleen DeVasto-Piemonte
    - 1. Kitchen Inspection – Invoice#100416 – Cumberland Farms - \$50.00
    - 2. Kitchen Inspection – Invoice#100416 – Stop & Shop - \$50.00
    - 3. Kitchen Inspection – Invoice#100416 – Mea’s Dairy - \$50.00
    - 4. Kitchen Inspection – Invoice#100816 – Lindy’s General Store - \$50.00
    - 5. Kitchen Inspection – Invoice#100816 – Nessralla Corn Maze - \$50.00
    - 6. Kitchen Inspection – Invoice#100816 – Twin Lakes Liquors - \$50.00
- c. **Nursing Services Account# 01-522 – FY 17-03 – Board Signed**
  - i. Norwell Visiting Nurse Association – Invoice# HBOH0916 – Nursing Services for September 2016 - \$580.00
- d. **iPad Gift Account# 26-514-4830-02 – FY 17-04 – Board Signed**
  - i. Cathleen Drinan – iPad Usage Reimbursement for October, 2016 - \$14.99

e. **Permits:** – Board Approved

- i. Robert Kennedy, Jr – 64 Pratt Street - Drinking Well
- ii. Spiro Spyropoulos – Mike’s House of Pizza – November 2016 Mudfest Event
- iii. Walmart – 2017 Food Establishment & Retail Food Permit
- iv. Stop & Shop Supermarket – 2017 Food Establishment & Retail Food Permit
- v. David Fletcher – D.H. Fletcher Exc., Co. - 2016 Septic Installer’s Permit

A Motion was made to approve permits

**Motion: John Weber**

**Second: Alan Dias**

**Unanimous vote on the motion**

f. **Mail Folder:**

i. **Zoning Board of Appeals** – Board Signed

- 1. Special Permit for Multi-Family Development

- a. Map 14, Lot 9, Map 15, Lot 6 & 13

- 2. Hearing:

- a. Country Club, LLC: Southeasterly side of Plymouth Street

- b. Mudfest: Hemlock Lane

ii. **Planning Board:** – Board Signed

- 1. Site Plan Approval to install a drive-through Dunkin Donuts and retail space

- a. 355 Plymouth Street

- 2. Special Permit to create an estate lot with 50 feet of frontage

- a. Palmer Mill Road

**Adjournment**

A Motion was made to adjourn the meeting at 8:30p.m.

**Motion: Alan Dias**

**Second: John Weber**

**Unanimous vote on the motion**

**Typed by,**

Peggy Selter

Administrative Assistant

**Signed By:**

John DeLano – Chairman

John Weber – Co-Chairman

Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~