

**Halifax Board of Health
Meeting Minutes
Wednesday, July 20, 2016**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman
Alan J. Dias - Clerk
Cathleen Drinan – Health Agent
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

1. Disposal Works Permits:

a. Ratify Agents Approval:

i. 6 Cherry Street

A Motion was made to ratify Agent's Approval

Motion: Alan Dias

Second: John DeLano

Unanimous vote on the motion

2. Bring to Boards Attention:

a. Hawaii Gardens Update

i. Agent updated Board on her visit today and informed the Board she told Mr. Wong he did not need to appear for tonight's meeting. The Agent updated the Board on Kathy DeVasto-Piemonte, Inspector of Kitchens, second re-inspection on 07.14.16 of agreed-upon three (3) monthly inspections to monitor the restaurant's progress. The Agent discussed the three (3) improvements that the Inspector noted and that she also noted that though there are improvements, Mr. Wong has a long way to go.

b. Employee Evaluations and Open Meeting Law – Revisit at 08.03.16 meeting, Board will read and sign

3. Discussion Items:

a. Fieldstone Show Park: water at fairs – Mr. Scott Clawson in attendance.

A Motion was made that Mr. Clawson must have his well water collected and tested by a state certified lab for potability and VOC's (volatile organic compounds) two to four weeks prior to each show. When two shows are within two weeks of each other, one test will suffice for those two. All test results will be shared with the Halifax Board of Health before each show, and, Mr. Clawson agrees to inform the Board of Health if at any time he decides to use town water for his shows and agrees to comply with all reasonable direction given by the Town Board of Health such as necessary flushing and sanitizing of lines.

Motion: Alan Dias

Second: John DeLano

Unanimous vote on the motion

b. 9 & 13 Lake Street

- i. Received As-Built with signatures
- c. Smoking, Residences & Condo's - Agent updated Board
- d. Environmental Police call regarding activity on West Pond - Agent updated Board
- e. **Admin Report:** – Admin updated Board
 - i. 122 Holmes Street Update - “Pass” Title V Inspection Report
- f. **Agent Report:** – Agent updated Board
 - i. 4 First Avenue Covenant Case Update (Perc done 07.18.16)
 - ii. State Boat Ramp “Closed” Memo
 - iii. Smoking complaints at condos
 - iv. Agricultural Commission
 - v. Intern working on addiction prevention: update
 - vi. 395 Plymouth Street Update
 - 1. Agent updated Board on lack of response and progress by owners after outreach to owners by Board of Health and company contracted to install the system.

A Motion was made to begin condemnation process if a loan to begin the system installation could not be procured by the homeowners for the property.

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

4. The Following to be signed:

- a. **Payroll for the Week Ending July 23, 2016 - Board Signed**
 - i. Cathleen Drinan, Health Agent
 - ii. Margaret Selter, Administrative Assistant
 - iii. Tracy Noland, Animal Inspector
- b. **Meeting Minutes: - Board Signed**
 - i. February 03, 2016 Meeting Minutes
 - ii. February 17, 2016 Meeting Minutes
 - iii. March 02, 2016 Meeting Minutes
 - iv. March 16, 2016 Meeting Minutes
 - v. April 06, 2016 Meeting Minutes
 - vi. April 20, 2016 Meeting Minutes
- c. **Expense Account# 01-512 – FY 17-02 - Board Signed**
 - i. MEHA – 2016 Annual Membership Fee - \$40.00
 - ii. Kathleen DeVasto-Piemonte – Invoice# 071416 - Kitchen Re-Inspection – All Seasons - \$25.00
 - iii. Kathleen DeVasto-Piemonte – Invoice# 071416 - Kitchen Re-Inspection – Hawaii Gardens - \$25.00
 - iv. Kathleen DeVasto-Piemonte – Invoice# 071416 - Kitchen Re-Inspection – Shanks, Country Club - \$25.00
- d. **iPad Gift Account# 26-514-4830-02 – FY 17-01 - Board Signed**
 - i. Cathleen Drinan – iPad Usage Reimbursement for July, 2016 - \$14.99
- e. **Permits: - Board Approved**

- i. Scott Clawson – 21 Plymouth Street – 2016 Irrigation Well Permit (To feed pond “Only”)
- ii. Jeff Bailey - Jeff’s Pizza – 2016 Mobile Food Permit for Fieldstone Show Park (Show dates August 17-21, 2016 and August 23-27, 2016)
- iii. Kozhaya Nessralla - Nessralla Farm Concessions – 2016 Mobile Food Permit for Nessralla Farm Corn Maze (Throughout the season of the Corn Maze)
- iv. Mario & Anik Palulian - Plouf Plouf Gastronomie – 2016 Mobile Food Permit for Fieldstone Show Park (Show dates August 17-21, 2016 and August 23-27, 2016)
- v. Shinetti’s Grill - 2016 Mobile Food Permit – Girls Youth Softball
- vi. Gerald Esposito – Silverado Construction – 2016 Septic Installer’s Permit
- vii. Tracey White – Casoli Sand & Gravel – 2016 Septic Installer’s Permit
- viii. Kevin Grady – Grady Consulting – 2016 Soil Evaluator’s Permit

f. Mail Folder: - Board Read

i. Zoning Board of Appeals

1. Continuance of Public Hearing for a Special Permit:

- a. Land located Southeasterly side of Plymouth Street as shown on Assessor’s Map 63, Lots 31 & 6 and Assessor’s Map 73, Lot 5. (Multi-Family Development - 16 Unit Total)
- b. 7 Plymouth Street (Kennel for Breeding and Boarding Dogs)
- c. Packet Dropped off by Chief Broderick Regarding 7 Plymouth Street (Kennel for Breeding and Boarding Dogs)

2. Public Hearing for a Special Permit:

- a. 151 River Street
- b. 13 lantern Lane
- c. Land located Westerly side of Elm Street as shown on Assessor’s Map 14, Lot 9 and Assessor’s Map 15, Lot 16 & 13.
- d. 25 Oak Place
- e. 34 Holmes Street

Adjournment

A Motion was made to adjourn the meeting at 8:30p.m.

Motion: Alan Dias

Second: John DeLano

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John DeLano – Chairman

Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~