

**Halifax Board of Health
Meeting Minutes
Wednesday, May 04, 2016**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Alan J. Dias - Clerk
Cathleen Drinan – Health Agent
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

1. Disposal Works Permits:

a. Ratify Agents Approval:

i. 13 Sherwood Drive

A Motion was made to ratify Health Agents approval

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

ii. 12 Sherwood Drive

A Motion was made to ratify Health Agents approval

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

iii. 11 Sherwood Drive

A Motion was made to ratify Health Agents approval

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

2. Bring to Boards Attention: (Folder)

a. Matthew Brown, Trench Collapse Hearing

i. BOH Office has not received a response from Mr. Brown regarding the letter sent 04.15.16.

1. Set and advertise a hearing date for May 18, 2016?

A Motion was made to set and advertise a hearing date for May 18, 2016.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

b. 7 Plymouth Street - Harmon-Choate's Kennel

- i. Ms. Harmon-Choate submitted a letter stating her manure management plan.
 - 1. Health Agent was in approval of the manure management plan submitted by Jennifer Harmon-Choate's.
- c. 17 First Avenue - Agent updated Board on property address.
 - i. A plan was designed but the owner(s) didn't care for the designed plan and sold the property without a septic system upgrade.
 - ii. New owner(s) hired a contractor who pulled a permit to replace the roof and he removed everything but four (4) walls.
 - 1. The Building Department ordered a cease & desist and the Health Agent has concerns that the property requires the system upgrade. Both the Building Inspector and the Health Agent spoke to the contractor and home owner(s) informing them of their concerns of looking at water problems because the building is located on a slab, it was stated they would talk to Webby Engineering. Nothing was ever done regarding this concern.
 - 2. The home owner(s) fired the contractor and hired a new contractor who plans to stay with Grady Consulting, the original design engineer.
 - a. Per the Building Department, the house cannot sit on a slab, a foundation is needed, and construction is on hold.
- d. 1 Jordan Road – Title V Inspector & Septic Installer
 - i. Alan did inspection of tank and tees, new Title V Inspection report was needed.
 - ii. Inspection report failed system. Alan will witness perc test on Thursday 05.05.16
 - 1. Alan Dias updated the Board

3. Discussion Items:

- a. 7:30 – 300 Plymouth Street – Larry Silva, Silva Engineering in attendance
 - i. Informal discussion septic system for commercial use.
 - 1. Larry Silva updated the Board on a new two 1500 gallon, (2) compartment grease tank for a proposed restaurant with 25 seats.
 - a. The Board asked if Mr. Silva was aware if the existing 5000 gallon tank was structurally sound.
 - i. Mr. Silva stated that the condition of the existing 5000 gallon tank has to be evaluated and if it is deemed not structurally sound, then it too has to be upgraded.
 - b. The Board questioned the depth of the septic tank piping.
 - c. The Board informed Mr. Silva of a new plumbing code and directed him to the Building Department for the current code information.
 - d. The Board stated that the existing system will need:
 - i. Ventilation, due to the new plumbing code,

- ii. Need to meet all other current State plumbing codes,
 - iii. Tank must be structurally sound with no leakage,
 - iv. A thorough examination of system and brought to grade.
 - e. The Board concluded that once the existing system is determined to be structurally sound and in good working condition, at that time, Mr. Silva should submit a plan for the new grease tank and the Board will make a decision on whether or not the plan should go out for review or if it can be reviewed in-house.
- b. 132 Walnut Street
 - i. Tree Company damaged leaching area with machinery while removing trees.
 - 1. Agent updated Board that the septic installer will either, remove and replace septic leach field following the original design engineer's plan or a new plan will be designed to replace both tank and leach field and an as-built will be submitted.
- c. 395 Plymouth Street – Update – Agent updated the Board on system installation process timeline.
- d. Alan Dias: Update on Emergency Management Seminar – Alan Dias updated Board on Emergency Management Seminar.
- e. Hayward Street – Building Dept. Letters
 - i. Fire Chief & Health Agent will inspect, Building Department ordered a Cease & Desist.
- f. Notification of Mosquito Adulticide Applications: - Agent Update Board
 - i. Suggested Language
- g. The Board discussed, approved and voted on late fees for events, food establishments and food vendors that did not meet the deadline to submit permit applications.
 - i. Would the Board be in favor of a fine for work done and/or started without permits? If so, what would be an acceptable amount?

A Motion was made to double the cost of any person/company in the town operating without permit.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

- h. Health Promotion Programs: Norwell Visiting Nurse Association - Agent Update Board
 - i. Talks (2) on Caring for others with dementia done.
 - ii. Two more programs coming up before June 30th.
- i. **Admin Report: - Administrative Assistant Updated Board**
 - i. Letters for Covenant Cases went out.
 - 1. From 7 to 4, 3 repaired
 - a. 13 Ocean

- b. 61 Lake
- c. 33 Ocean on tonight's agenda
- j. **Agent Report:** - [Agent Update Board](#)
 - i. 319 grant Conference in Worcester Update
 - ii. NEIWPCC grant update
 - iii. Middleborough composting operation update
 - iv. Rubbish complaints
 - v. Small house on slab, raised SAS, potential for water problems
 - vi. South Street Complaint (goes along with vii)
 - vii. Houses purchased without Title V inspection

4. The Following to be signed: - [Board Signed](#)

a. Expense Account# 01-512 – FY16-18

- i. Kathleen DeVasto-Piemonte – Kitchen Inspection – Snack Shack, April 20, 2016 - \$50.00
- ii. Kathleen DeVasto-Piemonte – Kitchen Inspection – Subway, April 22, 2016 - \$50.00
- iii. Kathleen DeVasto-Piemonte – Kitchen Inspection – Stop & Shop, April 22, 2016 - \$50.00
- iv. Hobbs & Warren – Invoice# 64927 – Kitchen Establishment Inspection Reports – \$191.00
- v. Cathleen Drinan – Mileage Reimbursement - \$62.53

b. Expense Account# 01-512 – FY16-19

- i. MHOA – Educational Meeting – Zika Virus - \$40.00
- ii. Alan Dias – Mileage Reimbursement - \$95.15

c. Revolving Account# 25-513 – FY 16-13

- i. Amos Wood – 657 Plymouth Street - Bottom Hole Inspection - \$40.00
- ii. Amos Wood – 657 Plymouth Street - Final Inspection - \$40.00

d. Permits: - [Board Approved](#)

- i. Cruise Night at Walmart - Connecting Rods – 2016 Seasonal Permit, Simple Food
- ii. Wicked Smoking BBQ – 2016 Mobile Food Permit
- iii. Brian Patrick McDonough – McDonough Inspections – 2016 Title V Inspector's Permit
- iv. Richard D'Ambrosia – D'Ambrosia, INC – 2016 Septic Installer's Permit
- v. Tom Morris – Outback Engineering – 2016 Soil Evaluator's Permit

e. Mail Folder:

- i. **Board of Selectmen:** - [Board Read](#)
 - 1. Cruise Night at Walmart – Live Entertainment Permit
- ii. **Zoning Board of Appeals:** - [Board Read](#)
 - 1. Notice of Hearing:

- a. Zoning Board of Appeals Petition#744 – 7 Plymouth Street - Harmon Kennels Notice of Public Hearing set for 06/13/16 at 7:45.
- b. Zoning Board of Appeals Petition#843 – Halifax Country Club – 314 Plymouth Street - Multi-Family Condominium Units Notice of Public Hearing set for 06/13/16 at 7:30.
- f. 7 Plymouth Street - Zoning Board of Appeals Petition#744
 - i. “On-Site” inspection: April 30, 2016 at 11:00am Ms. Jennifer Harmon-Choate’s Kennel Increase Request:
 - 1. Animal Inspector, Animal Control Officer and member (s) of the Selectmen’s Office will part of the inspection.
 - a. Animal Inspector submitted her report to the Board of the “On-Site” inspection of 7 Plymouth Street done on 04.30.16 and a copy to the Zoning Board of Appeals for their Zoning Board of Appeals Petition#744 - Harmon Kennels 05.02.16 Public Hearing.
 - 2. Animal Inspector attended the Zoning Board of Appeals Petition#744 - Harmon Kennels 05.02.16 Public Hearing.
 - a. Animal Inspector submitted her summary of the Zoning Board of Appeals Petition#744 - Harmon Kennels 05.02.16 Public Hearing to the Board and a copy to the Zoning Board of Appeals.
 - ii. **Planning Board: - Board Read**
 - 1. Site Plan for Review:
 - a. 314 Plymouth Street – Multi-Family Development
 - 2. Plympton-Halifax Express News

Adjournment

A Motion was made to adjourn the meeting at 8:30p.m.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John DeLano – Chairman

John Weber – Co-Chairman

Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~