

**Halifax Board of Health
Meeting Minutes
Wednesday, April 06, 2016**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Alan J. Dias - Clerk
Cathleen Drinan – Health Agent
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

1. **6:30pm** – Dunkin Donuts – Informal conversation regarding the possibility of moving (Building) Dunkin Donuts to 355Plymouth Street – **Mr. Joe Murray was in attendance.**
 - a. **Mr. Murray reviewed with the Board the plan from 2007. A discussion ensued as to what was done back then and what would need to be done now to present a new plan to the Board making it possible to move the Dunkin Donuts building/establishment to the new location being presented. The Board recommended making more than minimal for additional capacity for a septic system, it appears to be a workable project.**

2. Disposal Works Permits:

a. Ratify Health Agent’s Approval:

- i. 172 Monponsett Street

A Motion was made to ratify the Health Agent’s Approval

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

b. Recommended for approval:

- i. 657 Plymouth Street

A Motion was made to Approve as Recommended

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

3. Bring to Boards Attention: - **Agent Updated Board**

- a. Residents talk about Tobacco regulations on Facebook
- b. Tobacco ~~eighteen~~ twenty-one: Sign/show support?

A Motion was made to vote in favor to support the “Tobacco ~~eighteen~~ twenty-one” document which supports raising the age from 18 years old to 21 years old in Massachusetts to buy nicotine products.

Motion: Alan Dias

Second: John Weber

Unanimous vote on the motion

- c. Tobacco pamphlets: examples
- d. 12 Questions About Tobacco Use Pamphlets: examples
- e. Presentencing Underage Drinking Flyer: example
- f. 31 Pratt Street – [Carry over to the 04.20.16 Meeting](#)
- g. Randolph – Table Top Exercise – [Alan Dias Updated Board and health Agent on Table Top Exercise in Randolph](#)
- h. Re-Nominate Tracy Noland as Animal Inspector

A Motion was made to Re-Nominate Tracy Noland as Animal Inspector

Motion: Alan Dias

Second: John Weber

Unanimous vote on the motion

- i. Reappointment of Health Agent, Cathleen Drinan

A Motion was made to Reappointment of Health Agent, Cathleen Drinan

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

- j. Trench Collapse Update:

- i. Should a letter be sent to Title V Inspector issuing a fine for not being a permitted inspector at the time of the Title V Inspection, with a statement that should a request for future a Title V Inspector’s permit, he must appear before the Board before a decision will be rendered?

- 1. [Board was in agreement that a letter requesting the Title V Inspector in question appear before the Board and discuss the issue and explain his actions before decision by the Board is rendered.](#)

- k. Plymouth Street – Harmon Kennels:

- i. Requesting an increase/doubling in litters per year and number of adult dogs on property

- 1. Do you have any comments/concerns for ZBA?

- a. [Board was in agreement that a letter requesting Ms. Harmon-Choate document in writing her waste management plan and submit it to the Board of Health.](#)

- l. July 16 – 17, 2016 Mustard Seed Music & Sports Promotions at Fieldstone Farms Event. Does the Board have any comments/concerns for BOS?

- 1. [Board of Health has no comments or concerns at this time.](#)

4. Discussion Items: - Agent Updated Board

- a. NEHA – Green & Healthy Homes Initiative, Educational Session
- b. Letter of Anonymous Complaint
- c. 395 Plymouth Street Update –As-Built? Okay for different RS or PE to produce? Mr. Pham & daughter Michelle were in attendance.
 1. Board explained to the Pham family that they needed to move forward with the progress and install the septic system, the delay has been going on for too long.
 2. The Board asked Mr. Pham how long he would need to get his finances together to begin the work to install the system.
 - a. Mr. Pham stated he would need 1-2 months to get his finances together to begin the work to install the system.
 3. The Board asked Mr. Pham if there were any tenants in the building, if so, how many and if septic tank were being done at the property.
 - a. Mr. Pham stated yes, there are 5-6 tenants, but they are not paying their rent and yes, he is having the system pumped.
 - i. Board requested Admin. Assistant check pumping records and update Board at an upcoming meeting.
 4. Board asked the Health Agent if there were any issues or complaints regarding the property.
 - a. The Health Agent replied that the Board of Health has received no calls of complaint or issues at this time.
 5. The Board state that they have been very patient and extra understanding regarding the delay of installation of the system and that information regarding progress of any kind has been slow-going-to-none from the Pham family.
 6. The Board communicated to the Pham family that what the bank will need to help finance the system is a copy of the Board of Health stamped approved plan, which they have a copy of and prices from installers, whose names are on the list the administrative assistant already gave to them. The Board also expressed that should the bank have any concerns they are more than welcome to call the office and speak with the Health Agent and she will be able to give them any information they need.
 7. The Board asked Mr. Pham if he understood what they have asked and stated at tonight's meeting.
 - a. Mr. Pham's daughter translated the Board's question and told the Board that "Yes" he did understand what they have asked and stated.

A Motion was made that the Pham family shall receive 60 days to get financing, contract with a Board of Health approved/permitted septic installer and submit a

contract with said installer to the Board of Health by end of day (4:00pm) June 06, 2016 and another 30 days to install the septic system by July 06, 2016. Should this fail to be done by the July 06, 2016 deadline, the condemnation process of the building will commence and all tenants will be notified to move out. The Health Agent will summarize what was said at tonight's meeting in a letter and send it to the owners of 395 Plymouth Street. The Board once again reiterated to the Pham family that there is no more time to extend on this matter.

Motion: John Weber
Second: Alan Dias

- d. 275 Wood Street – Update on Perc Test
 - i. No plan design for a system has been submitted to the Board of Health at this time.
 - ii. Board discussed the matter of the tank being installed without a permit and concluded when a Title V Inspection is done and/or the system is being repaired, which must occur in the very near future, a Board of Health approved/permitted excavator shall with great care, dig beside the tank, down to the where the stone would lie to determine if the tank was place upon the stone correctly.
 - iii. The Board is in agreement that the Health Agent shall be their authorized witness to inspect the placement of the septic tank.
 - 1. If the septic tank is correctly placed within/atop stone, the tank shall remain in place as is.
 - 2. If the tank is not placed within/atop stone, then the tank shall be removed and stone shall be placed at the bottom of the tank.
- e. **Admin Report:**
 - i. Function Reports – Any other follow-up other than sending letter?
 - 1. Board had no other follow-up other than sending a letter at this time
- f. **Agent Report: - Agent Updated Board**
 - i. Watershed Tour 03.25.16
 - ii. Sitting/Standing Adjustable Desk Riser for Computer
 - iii. Recent Hoarding/Mental Health Issue
 - iv. Nuisance odors, DEP involved
 - v. Current NEIWPC grant
 - vi. Will apply for a 319 grant

5. The Following to be signed:

- a. **Expense Account# 01-512 – FY 16-15 - Board Signed**
 - i. WB Mason – Invoice# I33327781 – Office Supplies 166.35
 - ii. MEHA – Current Events Seminar – Health Agent - \$75.00
 - iii. Cathleen Drinan – Postage Reimbursement \$1.35

- iv. Cathleen Drinan – Mileage Reimbursement – 12/08/15 through 02/10/16 - \$151.63
- v. Cathleen Drinan – Mileage Reimbursement – 2/12/16 through 03/29/16 - \$79.60
- vi. Cathleen Drinan – Mileage Reimbursement – 03/29/16 through 04/05/16 - \$11.12
- vii. Alan Dias – Mileage Reimbursement – 02/05/16 - \$13.72
- b. Revolving Account# 25-513 – FY 16-16 - Board Signed**
 - i. Eric Mueller – Bottom Hole Inspection – 43 Chestnut Street - \$40.00
 - ii. Eric Mueller – Final Inspection – 43 Chestnut Street - \$40.00
 - iii. Grady Consulting – Invoice#, Plan Review – 657 Plymouth Street - \$85.00
- c. Permits: - Board Approved**
 - i. Chuck Frame – 2016 Irrigation Well – 3 Lamppost Drive
 - ii. Gordon Andrews – 2016 Drinking Well – 151 River Street
 - iii. Mea’s Dairy Bar – 2016 Food Service Establishment Permit
 - iv. D’s Grille 58 Mobile Truck – 2016 Mobile Food Permit to be located at Fieldstone Farm for the 2016 Season
 - v. Chuck Frame – 3 Lamppost Drive – 2016 Irrigation Well permit
 - vi. Dooley Disposal Service, LLC – 2016 Rubbish Hauler’s Permit
 - vii. Robert Medeiro – RB Medeiro Co. – 2016 Septic Installer’s Permit
 - viii. Collins Civil Engineering – 2016 Soil Evaluator’s Permit
 - ix. Amos Wood – 2016 Soil Evaluator’s Permit
 - x. Eric Mueller - Wind River Environmental – 2016 Title V Inspector’s Permit
 - xi. Robert Brenton – Heritage Pumping – 2016 Title V Inspector’s Permit
 - xii. David Congdon – Dean Construction – 2016 Title V Inspector’s Permit
 - xiii. Arthur Bloomquist – Arthur Bloomquist LLC – 2016 Title V Inspector’s Permit
 - xiv. Mark Nardone – Bridge Home & Septic – 2016 Title V Inspector’s Permit
 - xv. Al Wood, Jr. – A. E. Wood Corp. – 2016 Title V Inspector’s Permit
- d. Mail Folder:**
 - i. **Board of Selectmen - Board Read**
 - 1. BOS Granted Request – Use of Town Green for Boy Scout 39’s Community Yard Sale 06/18/16, 7am – 3pm
 - ii. **Zoning Board of Appeals - Board Read**
 - 1. Public Hearing:
 - a. Plymouth Street - Kennel increase request

- b. Carver Street – Mulch, Loam & other landscaping supply sales
- 2. Special Permit:
 - a. Plymouth Street – Motor Vehicle Services
 - b. First Avenue – Raise and rebuild structure on property
 - c. Buttonwood Road – Build deck
 - d. Monponsett Street – Multifamily Development
 - e. Plymouth Street – Multifamily Development; a Condominium Development
- iii. **Planning Board - Board Read**
 - 1. Halifax Trails – New Site Plan Approved
- iv. Keolis Commuter Services (Rail Road Vegetation)

Adjournment

A Motion was made to adjourn the meeting at 8:30p.m.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

Typed by,
 Peggy Selter
 Administrative Assistant

Signed By:
 John DeLano – Chairman
 John Weber – Co-Chairman
 Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~