

**Halifax Board of Health**  
**Meeting Minutes**  
**Wednesday, February 17, 2016**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

**Present at the meeting were:**

John DeLano – Chairman  
John Weber – Co-Chairman  
Alan J. Dias - Clerk  
Cathleen Drinan – Health Agent  
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 6:30p.m

1. **6:30pm Agricultural Committee:** - In attendance, Amber Doherty, Sheila Hanley.
  - a. The newly established Agricultural Committee would like to introduce themselves to the Board, update them on what they are doing, get feedback from the Board and hear what the Board would like to see done in future.
    - i. Amber Doherty & Sheila Hanley introduced themselves to the Board and asked if there is anything the Board need from the Agricultural Committee and what they would like to see from them. On an educational level, the Agricultural Committee will be learning about the Bird Flu, and going to other educational programs.

They explained that they are currently very active in the community through 4-H and wanted to reach-out and let the Board of Health know they are currently having meetings and willing to help the agricultural community and the Board of Health in any way they can.

      1. The Board thanked the Agricultural Committee for attending the meeting, introducing themselves and for their willingness to help all involved. The Board commented that the committee would be a great help, especially in dispute instances, as they have a common interest with the agricultural residents and that having the committee as a buffer between individual resident and the Board would be good for all parties.

The Agricultural Committee commented they would actually possibly be sterner and/or harsher with an individual that they thought may be abusing an animal as this is their livelihood.
      2. The Health Agent commented that if the Board of Health requested the assistance of the Agricultural Committee regarding a situation with a resident, the residents would be more likely to heed the Agricultural Committee's advice.

The Health Agent commented it would also serve to prevent problems, such as when there is the sale of homes/land, guidelines, manure management and the Agent mentioned that anyone is welcome to contact the office for guidance on the manure management.

3. The Board mentioned to the Committee a new issue with the storage of sludge on agricultural land and its fertilizer usage in other towns and the possibility of it coming to Halifax. The committee indicated they would look for more information on the subject.
4. The Administrative Assistant commented that once the Agricultural Committee established a website to let the office know and she would put a link on the Board of Health page to the Agricultural Committee page.

- b. Food Establishment Plan Review: Food Establishment Plan Review for the Board to consider.

A Motion was made to approve the Food Establishment Plan Review Policy.

**Motion: John Weber**

**Second: Alan Dias**

**Unanimous vote on the motion**

A Motion was made to put the “Food Establishment Plan Review Policy” on proper form and continue a hearing to the March 02, 2016 meeting for “Food Establishment Plan Review Regulation.”

**Motion: John Weber**

**Second: Alan Dias**

**Unanimous vote on the motion**

## **2. Bring to Boards Attention:**

- a. Town of Middleborough A-Plus Recycling, Composting
  - i. [Agent Updated Board](#)
- b. Nitrates in the Richmond Park Wells: See history of trace amounts, none exceeding limitations
  - i. [Agent Updated Board](#)
  - ii. Mud Fest Event & Proposed Music Event - [Agent Updated Board](#)
    1. June 19, 2016 - Mud Fest Event at Nessralla
    2. July 16 – 17, 2016 - Mustard Seed Music & Sports Promotions at Fieldstone Farms
- c. “Soil Air” method of reducing nitrogen being tested - [Agent Updated Board](#)
  - i. DEP, Halifax Public Water Supply - Revised Water Quality Sampling Schedule - [Agent Updated Board](#)

**3. Disposal Works Permits:**

**a. Ratify Agents Approval:**

**i. 59 Fairway Drive**

A Motion was made to ratify Health Agent's approval

**Motion: Alan Dias**

**Second: John Weber**

**Unanimous vote on the motion**

**b. Recommended for approval:**

**i. 159 River Street**

A Motion was made to approval as recommended

**Motion: John Weber**

**Second: Alan Dias**

**Unanimous vote on the motion**

**4. Discussion Items:**

**i. Alternative Sewerage Committee Discussion (Discontinue/Shelf?)**

A Motion was made that through the Health Agent, the Board of Health will notify the Selectmen of the Board's request to shelf the Alternative Sewerage Committee at this time and reorganize the committee in the future if need be.

**Motion: Alan Dias**

**Second: John Weber**

**Unanimous vote on the motion**

**ii. 395 Plymouth Street: update**

**1. Agent updated Board on septic system progress at property**

**iii. 275 Wood Street – System, No permit**

**1. Agent updated Board**

A Motion was made to send notice to homeowner that a title V Inspection is requested.

**Motion: Alan Dias**

**Second: John Weber**

**Unanimous vote on the motion**

**iv. Advantex – Red Worms growing on filter sheets**

**1. A member of the Board explained the reasoning for red worms in the filter. The species are not deep-burrowers like night crawlers, they burrow near the surface which actually helps the septic wastewater spread through the soil more evenly, resulting in better cleansing of the water.**

**b. Admin Report:**

**i. Working on entering/logging all I/A monitoring information**

1. Admin updated Board that there are 27 residential I/A systems being monitored at this time and that they are being electronically entered on to a monitoring log making it easier to observe any interruption in the contract or significant changes in the monitoring samples.

**c. Agent Report:**

**i. Wage & Personnel Meeting: - Agent Updated Board**

1. Update on 02.02.16 meeting with W&P regarding our request for an assistant health agent position.

**a. Please read job description**

- i. The Assistant Health Agent position will be a topic at Town meeting.

**ii. Halifax Trails Update:**

1. Zoning permits will soon expire.

**iii. EPA Storm Water Grant**

**iv. Perc Rite Demonstration**

**v. MEHA Onsite Waste Water Seminar**

**5. The Following to be signed: - Board Signed**

**a. Payroll for the Week Ending February 20 , 2016**

- i. Cathleen Drinan, Health Agent
- ii. Margaret Selter, Administrative Assistant
- iii. Tracy Noland, Animal Inspector

**b. Meeting Minutes:**

- i. None Tonight

**c. Expense Account# 01-512 – FY 16-14 - Board Signed**

- i. Express Newspapers– Invoice# A 4371CL - Food Establishment Plan Review February 17, 2016 Legal Notice Ad# 7287 - \$80.00
- ii. WB Mason – Invoice# I31971006 – Office Supplies - \$80.53
- iii. MHOA – Cathleen Drinan - Annual Membership Fee - \$60.00
- iv. MHOA – Alan Dias - Annual Membership Fee - \$60.00
- v. MHOA – Cathleen Drinan – The State of Marijuana Educational Meeting - \$40.00
- vi. MHOA – Alan Dias – Community Sanitation Program Annual Spring Seminar - \$65.00

**d. Revolving Account# 25-513 – FY 16-09 - Board Signed**

- i. Spath Engineering – Invoice# - Plan Review – 159 River Street - \$85.00

**e. Nursing Services Account# 01-522 – FY 16-07 - Board Signed**

- i. Norwell Visiting Nurse Association – Invoice# HBOH0115 – Nursing Services for January 01, 2016 to January 31, 2016 - \$580.00

**f. iPad Gift Account# 26-514-4830-02 – FY 16-07 - Board Signed**

- i. Cathleen Drinan – iPad Usage Reimbursement for February, 2016 - \$14.99

**g. Permits: - Board Approve**

- i. Rebecca Dooley - 2016 Massage Therapy Permit - Massage Therapist at Teeka Lynne’s Salon & Day Spa
- ii. Republic Services - 2016 Rubbish Haulers Permit
- iii. On Grade Excavating – Robert Morrisett - 2016 Septic Installer’s Permit
- iv. James Schilling - JJ Schilling General Contractor – 2016 Septic Installer’s Permit
- v. Shayne McGlone – McGlone Enterprises – 2016 Soil Evaluator’s Permit
- vi. Silva Engineering Associates– 2016 Soil Evaluator’s Permit
- vii. James Schilling - JJ Schilling General Contractor – 2016 Title V Inspector’s Permit

**h. Mail Folder: - Board Read**

**i. Board of Selectmen**

- 1. Friends for Hops – 3<sup>rd</sup> Annual Hops for HOP’s 5K Race/Walk

**ii. Planning Board**

- 1. Definitive Subdivision Plan – Jordiss Rain Estates

- iii. Eversource Energy – Herbicides treatments along the power line right-of-way to control vegetation.
- iv. Plympton Halifax Express News

**Adjournment**

A Motion was made to adjourn the meeting at 8:30p.m.

**Motion: Alan Dias**

**Second: John Weber**

**Unanimous vote on the motion**

**Typed by,**

Peggy Selter

Administrative Assistant

**Signed By:**

John DeLano – Chairman

John Weber – Co-Chairman

Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~