

Halifax Board of Health
Meeting Minutes
Wednesday, January 20, 2016

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman

John Weber – Co-Chairman

Alan J. Dias – Clerk

Health Agent and Administrative Assistant were not in attendance.

The Board of Health meeting opened at 6:30p.m. Alan Dias, Clerk took minute notes.

1. Bring to Boards Attention:

- a. Agreement between Lakeville and Halifax regarding various animal issues.
 - i. Board read agreement. A question arose regarding the \$50.00 fee responsibility of a stray dog drop off. After discussion it was noted the Animal Control Officer is under the jurisdiction on the Police Department and the agreement was with the Selectmen and the contract was forwarded by the Administrative Assistant for informational purposes.
- b. Food Establishment Plan Review: Updated Food Establishment Plan Review for the Board to consider. **Do you want us to advertise a hearing for this topic as a proposed regulation?
 - i. John DeLano reviewed the Food Establishment Plan Review. Board Members felt the Health Agent's comments were needed before any decisions were made. Carry over to the Board of Health's February 03, 2016 meeting.
- c. Short Street - Town owned land maps: Jack O'Brien brought in maps of town owned land made by the previous Alternative Sewerage Committee and see attached list of town owned lands supplied by Charlie.
 - i. Board Members discussed Short Street parcel. Alan Dias did a site visit and suggested that that parcel and abutting properties have good soils and onsite septic system were not major problems there. John Weber thought that any parcels that were 5000 sq. ft. or less should be retained for open space or potential leaching areas. Members discussed an area on Lingan Street near the Town Beach for a possible leaching field, but that area is not in need of a shared system. The discussion led to reviewing Town-owned land in areas such as Ocean Avenue and Lake Street which are problematic areas for septic systems. Discussion was that the Board should direct abutters to those possible town owned sites to create homeowner owned shared systems.

Copies of the parcel list to be provided to the members for review and further discussion.

A discussion on abandonment of the Alternative Sewerage Committee with alternative of assisting homeowners with shared type systems.

A Motion was made to inform the Selectmen that the Board of Health was not interested in retaining the 5 Short Street parcel for a sewage concerns.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

2. Discussion Items:

i. Does as-built-plan require an engineer's stamp, or is the engineer's signature on the plan sufficient?

1. Discussion: Was it a Title V requirement?

a. John DeLano commented that it is a requirement on the Board of Engineers & Land Surveyor's.

b. Admin Report:

i. FY 2017 Budget: FY 2017 Budget Report Submitted

1. Budget line reviewed, contractual wages would have an increase, and most items were level funded except the landfill monitoring which was increased due to the possibility of another monitoring company becoming involved.

c. Agent Report:

i. Annual Report: FY 2017 Annual Report Submitted

1. Reviewed.

ii. Wage & Personnel Meeting: Our request for an assistant health agent position to be established was read. I briefly explained how it would benefit the department and that the funds already existed. They indicated they would follow-up with another appointment to talk about it.

1. Reviewed.

iii. Halifax Trails Update: Soils looked good, sand brought in was clean.

iv. "Presby sand" in next.

*Do you think it is a good idea to add a secondary, double offset adapter at the bottom of some of the Presby lines, in case they ever need to be drained/cleaned? (I do.) It is not in the current design and I did not think of it until I started taking the Presby online training recently. The installer thought it was a good idea, too and said he would be happy to add them.

1. Alan Dias noted that he was familiar with the Presby system and explained the principals of the system. John Weber noted that he would be concerned with making changes from the original design to include a bottom drain. The discussion led to that

Alan Dias would work with Cathy Drinan, Health Agent on that issue.

- v. 78 Highland Circle: Is engineer needed when replacing leaching area and engineered plan already exists? It has been struggling for some years and the owner has indicated plans to replace the leaching area.
 - 1. Members reviewed the file notes and then the plans. The records show that the system started to go into failure five years after installation. Upon review of the soil logs, it was discussed that the C1 and C2 layers might have contained some restrictive soils (Munsell colors) the discussion led to (1) requesting a bedroom audit, (2) checking on a garbage grinder and (3) reviewing the water meter readings.

The discussion allowing the reserve area for a new system would be to allow with a prior soil evaluation. It was also suggested that a Bull Run value be installed and leave the old septic system intact. Elevation did not appear to be an issue.

- a. The Board felt that an as-built plan be provided by an engineer.

3. The Following to be signed: - Board Signed

a. Payroll for the Week Ending January 23 , 2016

- i. Cathleen Drinan, Health Agent
- ii. Margaret Selter, Administrative Assistant
- iii. Tracy Noland, Animal Inspector

b. Meeting Minutes: - Board Signed

- i. November 18, 2015 Meeting Minutes

c. Nursing Services Account# 01-522 – FY 16-06 - Board Signed

- i. Norwell Visiting Nurse Association – Invoice# HBOH0125 – Nursing Services for December 2015- \$580.00

d. iPad Gift Account# 26-514-4830-02 – FY 16-06 - Board Signed

- i. Cathleen Drinan – iPad Usage Reimbursement for January, 2016 - \$14.99

e. Permits: - Board Voted to Approve

- i. Tedeschi's Food Shops, Inc. and 7-Eleven, Inc. – 2016 Food Establishment & Tobacco Sales Permit
- ii. Halifax Congregational Church “Kitchen” – 2016 Non-Profit Food Organization.
- iii. David Ward – 2016 Title V Inspector's Permit
- iv. Graham Waste Services – 2016 Rubbish Hauler's Permit

f. Mail Folder: - Board Read

- i. Zoning Board of Appeals:
 - 1. Special Permit – Commercial & Business District
 - 2. Special Permit – Buttonwood Road

3. Special Permit & Variance – First Avenue
4. Plympton Halifax Express News

Adjournment

A Motion was made to adjourn the meeting at 7:49p.m.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John DeLano – Chairman

John Weber – Co-Chairman

Alan Dias – Clerk

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