

**Halifax Board of Health
Meeting Minutes
Wednesday, July 15, 2015**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John DeLano – Chairman
Alan J. Dias - Clerk
Cathleen Drinan – Health Agent
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 7:00p.m

1. Requests to be on the Agenda:

- a. Hudson Street Product – Soils of Special Concern– Silva Engineering, Larry Silva.
[Larry Silva in attendance.](#)

- i. [Mr. Silva updated the Board on a property with soils of special concern.](#)

A Motion was made to advertise a hearing for August 05, 2015 to amend the “Supplemental Rules and Regulations to Title 5 - 12-04 revision” to allow for the possibility of requesting variances.

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

- b. Lauren O’Flaherty - Doggie Grooming & Training, Cumberland Farm Property (formerly the Comcast space.) [Ms. Lauren O’Flaherty was in attendance.](#)

- i. [Ms. O’Flaherty presented engineered water flow calculations to the Board for her dog grooming and training business. Ms. O’Flaherty explained that her business is not a boarding facility or a doggie day care. It provides grooming and training for up to 10 dogs per day.](#)

A Motion was made to approve the septic systems capacity for Ms. O’Flaherty to open a dog grooming & training business at said property with the condition that a hair trap mechanism, which the Health Agent will approve, be installed to help prevent clogging from dog hair.

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

2. Disposal Works Permits :

- a. **Ratify Agents Approval:**

- i. 4 Sherwood Drive

A Motion was made to ratify the Agent’s approval.

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

- ii. 8 Sherwood Drive

A Motion was made to ratify the Agent's approval.

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

3. Discussion Items:

a. Bring to Boards Attention:

- i. The Longest Day Carnival - Fund Raiser for Alzheimer's
- ii. Blackledge Farm Perc
- iii. Standard Conditions for Alternative Soil Absorption Systems

b. Vote: All permits are due at least 30 days prior to an event.

A Motion was made that going forward the Board of Health will enforce the policy that all permit applications are due at least 30 days prior to and event.

Motion: Alan Dias
Second: John DeLano
Unanimous vote on the motion

c. Admin Report:

- i. Request from Venders with multiple permits to have an "Annual" Temporary/Mobile Food Permits for events instead of a permit per event.
*They would still need to keep us informed as to the dates and locations.

1. The Board agreed to take this request under advisement asked that the Health Agent look into what needs to be accomplished to bring forth this possibility.

d. Agent Report:

- i. ACO, AI discussions

1. The Health Agent updated Board on discussion with other departments regarding the Animal Control Officer and the Animal Inspector.

- a. The Board requested the Agent get the dialog started to change/amend the Animal Inspector's job description.

- ii. 395 Plymouth Street

1. Health Agent updated Board that she has received no response to her calls or letter to the owner of Plymouth Street. The Board requested a letter go out to the owner stating that condemnation procedures will commence on the property if the septic design plan is not submitted to the Board of Health by the end of day August 04, 2015 to be discussed at the next scheduled meeting on August 05, 2015.

4. The Following to be signed: (Alan Dias, Clerk recused himself of this vote due to conflict of interest.)

a. Refund: – No vote taken, move to August 05, 2015 agenda for approval.

- i. Alan J. Dias – Double payment for Perc Test at 34 Plymouth Street - \$75.00

b. Meeting Minutes: Board Approved

- i. June 03, 2015 Meeting Minutes

- ii. June 15, 2015 Meeting Minutes
- c. **Expense Account# 01-512 – FY 16-01 – Board Approved**
 - i. NEHA – Annual Membership Fee - \$95.00
 - ii. Kathleen DeVasto-Piemonte – Kitchen Inspection – The Cake Place. - \$50.00
- d. **iPad Gift Account# 26-514-4830-02 – FY 16-01 – Board Approved**
 - i. Cathleen Drinan – iPad Usage Reimbursement for July, 2015 - \$14.99
- e. **Permits: : Board Approved**
 - i. Magical Years – 2015 Recreational Day Camp Permit
 - ii. Halifax in Lights – 2015 Large Outdoor Event Permit
 - iii. Bella’s Pizzeria – 2015 Temporary Food Permit for Halifax in Lights
 - iv. JJ’s Sundae Express – 2015 Temporary Food Permit for Halifax in Lights
 - v. Amos Wood – 2015 Soil Evaluator’s permit
 - vi. James Garner – Efficient Excavating – 2015 Septic Installer’s permit
 - vii. Robert Moore – Moore Brother’s, Inc. – 2015 Septic Installer’s permit
 - viii. Daniel Contois – DC Contractors - 2015 Septic Installer’s permit
 - ix. Philip Cordeiru – Allen & Major Associates – 2015 Title V Inspector’s Permit
- f. **Mail Folder: Board Read**
 - i. NVNA June 2015 Infectious Disease Monthly Report
 - ii. Letter sent to Pham Family – Plymouth Street
 - iii. Letter Sent to S. Scott – Hudson Street
 - iv. Letter Sent to B. Donovan – Lydon Lane
 - v. School Related Cost
 - vi. Open Meeting Law Update
 - vii. Halifax Plympton Express
 - viii. **Accounting Department**
 - 1. School Related Cost

Adjournment

A Motion was made to adjourn the meeting at 9:00 p.m.

Motion:

Second:

Unanimous vote on the motion

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John DeLano – Chairman
Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~