

**Halifax Board of Health  
Meeting Minutes  
Wednesday, May 20, 2015**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

**Present at the meeting were:**

John DeLano – Chairman  
John Weber – Co-Chairman  
Alan J. Dias - Clerk  
Cathleen Drinan – Health Agent  
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 7:00p.m

**1. 7:15pm: 15 Spring Street** - Location of well concern

- i. Owner(s) of 15 Spring Street were requested by mail to attend tonight's meeting regarding concerns with well. *Ms. Deborah Jerome and her son were in attendance.*

- 1. *Ms. Jerome, owner of 15 Spring Street presented to the Board a copy of her property deed, land court documents and a survey of her property indicating that the well she installed was on her property and not on Ms. Scherer's Crystal Lake property. The Board reviewed and made copies of several documents, asked the administrative assistant to get from the Assessor's office copies of the property deeds for both parties involved and the names of the owners for three surrounding lots that seem to be included in one of the surveys presented. The Board will review all documents gathered at the next regular scheduled Board of Health meeting on June 03, 2015.*

**2. Disposal Works Permits :**

**a. Ratify Health Agents Approval:**

- i. 34 Old Summit Street

A Motion was made to ratify the Agent's approval as recommended

**Motion: John Weber**

**Second: Alan Dias**

**Unanimous vote on the motion**

**3. Discussion: - Agent Updated Board**

**a. Reorganization of the Board**

- i. *John DeLano, Chairman*

A Motion was made to name John DeLano Chairman of the Board

**Motion: John Weber**

**Second: Alan Dias**

**Unanimous vote on the motion**

i. [John Weber, Co-Chairman](#)

A Motion was made to name John Weber Co-Chairman of the Board

**Motion: Alan Dias**  
**Second: John DeLano**  
**Unanimous vote on the motion**

ii. [Alan Dias, Clerk](#)

A Motion was made to name Alan Dias Clerk of the Board

**Motion: John Weber**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**b. Tobacco Regulations** - Cheryl Sbarra & Kathleen Wilbur will attend the June 17, 2015 meeting to discuss Tobacco Regulations. - [Admin Updated Board](#)

**c. Admin Report:** - [Admin Updated Board](#)

i. *Plymouth Street* – Letter sent to the Pham Family.

ii. *Spring Street* – Letter sent to Spring Street the owner(s) regarding well concerns.

**d. Agent Report:** - [Agent Updated Board](#)

i. Account Transfer

A Motion was made to approve the \$100.00 transfer from one account to the other within the Board of Health.

**Motion: John Weber**  
**Second: Alan Dias**  
**Unanimous vote on the motion**

**4. To be signed:**

**a. Meeting Minutes:** - [Board Signed](#)

i. March 04, 2015 Meeting Minutes

ii. March 18, 2015 Meeting Minutes

iii. April 01, 2015 Meeting Minutes

**b. Expense Account# 01-512 – FY 15-15 - [Board Signed](#)**

i. MAHB – 2016 Annual Membership Fee - \$150.00

ii. Harding Printing & Digital Copy Center – Invoice# 55153- Food Establishment Inspector Business Cards - \$64.00

iii. Hobbs& Warren – Invoice# 64423 - Food Establishment Inspector Report Forms - \$184.00

iv. MHOA – MA PHIT Housing Inspector Training - Mileage Reimbursement – \$145.29

v. MA PHIT Housing Inspector Training - Lodging Reimbursement - \$239.04

vi. Kathleen DeVasto-Piemonte – FY 2015 Food Establishment/Kitchen Inspections - \$500.00

**c. Revolving Account# 25-513 – FY 15-15 - [Board Signed](#)**

i. Grady Consulting – Invoice# 6439 – Plan Review – 34 Old Summit Street

- ii. Amos Wood – Bottom Hole Inspection – 34 Plymouth Street - \$40.00
- iii. Amos Wood – Final Inspection – 34 Plymouth Street - \$40.00
- d. **Nursing Services Account# 01-522 – FY 15-10 - Board Signed**  
Norwell Visiting Nurse Association – Invoice# HBO0415 – Nursing Services for 04.01.15 – 04.30.15

**5. Permits Board Approved: - John DeLano and John Weber Approved (Alan Dias recused himself as he is listed on the permit approval list for a 2015 Septic Installers permit.)**

- i. Halifax Meadows - 2015 Pool Inspection
- ii. Peter Bailey – Kool Kup at Fieldstone Show Park – 2015 Temporary Food Permit
- iii. Kozhaya Nessralla – Nessralla Farm/Mudfest Food –2015 Temporary Food Permit
- iv. North American Amusement, Inc/Mudfest – Julie Perkins – 2015 Temporary Food Permit
- v. Alan Dias – 2015 Septic Installer’s Permit
- vi. Brian Murphy – B&D Septic Inspections – 2015 Title V Inspector’s Permit

**6. Mail Folder: - Board Read**

- i. **Zoning Board of Appeals**
  - 1. Special Permit for variance – Marjorie Drive
  - 2. Public Hearing for 2 Car Garage & Addition – Paradise Lane
- ii. Old Colony Planning Council 48<sup>th</sup> Annual Meeting Invitation
- iii. CRR – Coalition for Responsible Retailing – Regarding Tobacco Regulations

**Adjournment**

A Motion was made to adjourn the meeting at 9:00 p.m.

**Motion: John Weber**

**Second: Alan Dias**

**Unanimous vote on the motion**

**Typed by,**  
Peggy Selter  
Administrative Assistant

**Signed By:**  
John DeLano – Chairman  
John Weber – Co-Chairman  
Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~