

**Halifax Board of Health  
Meeting Minutes  
Wednesday, March 18, 2015**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

**Present at the meeting were:**

John DeLano – Chairman  
John Weber – Co-Chairman  
Cathleen Drinan – Health Agent  
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 7:00p.m

**1. Items:**

**a. 395 Plymouth St:** Update – Agent updated Board

- i. Mr. Pham** addressed the Board and informed them he has requested an invoice from Gary James/Casoli Sand & Gravel for a list of work done with the price, but has not received one.
  - 1.** The Board discussed with Mr. Pham the need to submit a copy of the plan design and move forward with repair of the septic.
- ii. Mr. Pham** and the Board discussed this issue in length, and it was agreed the Board would speak to Mr. Gary James, Design Engineer on behalf of Mr. Pham to find out and confirm what money was owed to move forward.

**2. Disposal Works Permits :**

**a. Recommended for approval:**

- i. 5 Sherwood Drive:** New construction: Ratify agent's approval  
A Motion was made to ratify Agents approval as recommended

**Motion: John Weber  
Second: John DeLano  
Unanimous vote on the motion**

- ii. 9 Sherwood Drive:** New construction: Ratify agent's approval  
A Motion was made to ratify Agents approval as recommended

**Motion: John Weber  
Second: John DeLano  
Unanimous vote on the motion**

**b. Requiring Local Upgrades: (but otherwise recommended for approval):**

- i. **61 Lake Street**: Requests the use of the sieve analysis and 12 reductions requested (See plan & letter) Raymond McAndrew's, Abutter was in attendance.
  1. Joe Webby presented the I/A system design to the Board. Mr. the Board, Health Agent and Mr. Webby discussed with Mr. McAndrew's the issues and concerns he expressed about water pooling in one area of the property and some problems Mr. McAndrew's stated he is having with the catch basin there.
    - a. The Board and Mr. Webby agreed the swale was workable and that it would be a good idea to put one in to possibly help eliminate the water and keep it from pooling. The Board informed Mr. McAndrew's that they cannot speak or act for the Highway Department and suggested he contact them regarding the problems he states he is having with the catch basin. The Board commented to Mr. Webby, that they had no issues with waivers requested and the revisions can be made and resubmitted for approval.
  2. Mr. McAndrew's mentioned to the Board that his sump pump was piped into his septic tank. The Board told Mr. McAndrew's that was not allowed per Title V and they strongly recommended re-piping it to the outside.

3. **Bring to the Boards Attention:** - Brought to the Boards Attention

- a. ***Reappoint Animal Inspector*** (*Lisa McKay has expressed her interest and agreed to continue being the AI for Halifax with the Boards approval*)

A Motion was made to reappoint Lisa McKay as the Halifax Animal Inspector.

**Motion: John Weber**

**Second: John DeLano**

**Unanimous vote on the motion**

- b. ***MDPH/OLRH*** (*Training, networking, and collaboration opportunities.*)

4. **Discussion:**

- a. Tobacco Regulations

- i. **Revisit at the 04.01.15 Board of Health meeting.**

- b. Lakeville Animal Shelter/Quarantine Contract – **Agent Updated Board**

- i. Halifax now has shelter/quarantine contract with Lakeville

- c. Non-Profits late with applications – To be consistent a \$50.00 late fee will be charged.

A motion was made that any Non-Profit organization permit application received after the December 31<sup>st</sup> deadline will be issued a \$50.00 late fee.

- i. I/A Systems Installation – Increase in administrative fee - [Revisit at the 05.06.15 Board of Health meeting.](#)
- d. Admin Report:** - [Admin updated Board](#)
  - i. 2015 Annual Rabies Clinic set up and advertised for April 04, 2015 at 7:30pm, 9am-10am, Town Barn.
- e. Agent Report:**
  - i. Twin Lakes – Too many people living there and using too much water, flooding the new leaching area. – [Agent updated Board](#)
- f. Recent MEHA Title V class confirmed variances up to Local Approving Authority – [Agent updated Board](#)**

**5. To be signed:**

- a. Payroll for the Week Ending , March 21, 2015 – [Board Signed](#)**
  - i. Cathleen Drinan
  - ii. Margaret Selter
  - iii. Lisa McKay
- b. Expense Account# 01-512 – FY 15-12 – [Board Signed](#)**
  - i. MEHA Education Seminar - Onsite Wastewater for local Environmental Health Officers - \$65.00
  - ii. MHOA – MA PHIT Housing Inspector Training - \$100.00
- c. Revolving Account# 25-513 – FY 15-11 – [Board Signed](#)**
  - i. Spath Engineering – Invoice# 031015-743 – Plan Review for 5 Sherwood Drive - \$85.00
  - ii. Spath Engineering – Invoice# 031015-743 – Plan Review for 9 Sherwood Drive - \$85.00
- d. Nursing Services Account# 01-522 – FY 15-08 – [Board Signed](#)**
  - i. Norwell Visiting Nursing Association – Invoice# HBOH0215 – Nursing Services February 2015 - \$580.00
- e. Permits: : – [Board Approved](#)**
  - i. Robert Crowell – Crowell Engineering – 2015 Title V Inspector’s Permit
  - ii. Barton Bruffee – 2015 Title V Inspector’s Permit
  - iii. Country Club Function – 2015 Food Establishment Permit
  - iv. Country Club, Club House – 2015 Food Establishment Permit
  - v. Our Lady of the Lake Kitchen – 2015 Non-Profit Food Establishment Permit
  - vi. Fieldstone Concessions – Paula Hyson – 2015 Mobile Food Establishment Permit (*April 3&4, May 13-17, June 17-21 and August 12-23, 2015*)
  - vii. Bella’s Pizzeria – Toni Muscolini - 2015 Food Establishment Permit

- viii. Plops for Hops – Jonathan Selig - 2015 Non-Profit LOE (Large Outdoor Event) Permit
- ix. Mudfest 2015 – Robert Bergstrom - LOE (Large Outdoor Event) Permit
- x. Halifax Helping Hand Food Pantry – Heidi Badot – 2015 Non-Profit Food Establishment Permit

**f. Mail Folder – Board Read**

- i. Mosquito Control Program – Public Notice of Proposed Aerial Pesticide Applications during the 2015 Season
- ii. Selectmen’s Office
  - 1. Notice of Public Hearing – Lindy’s General Store
- iii. Plympton/Halifax Express

**Adjournment**

A Motion was made to adjourn the meeting at 9:00p.m.

**Motion: John Weber**

**Second: John DeLano**

**Unanimous vote on the motion**

**Typed by,**

Peggy Selter

Administrative Assistant

**Signed By:**

John DeLano – Chairman

John Weber – Co-Chairman

~You can receive an official signed copy of meeting minutes at the Board of Health Office~