

**Halifax Board of Health
Meeting Minutes
Wednesday, March 04, 2015**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office.

Present at the meeting were:

John DeLano – Chairman
John Weber – Co-Chairman
Cathleen Drinan – Health Agent
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 7:11p.m.

1. Disposal Works Plans: 7:00 pm: Requiring variances but otherwise recommended for approval

a. Requiring Local Upgrades, Waivers, Variances: (but otherwise recommended for approval):

i. 67 Holmes Street: 2 variance reductions requested.

1. Reduction from 100' between SAS and a tributary to a water supply to 61' per Sec, 15.405 <g> of Title V.

2. Reduction from 5' to 4' between the GWT and septic system.

a. Dana Junior was in attendance. Mr. Junior updated the Board on the revised plans with the two (2) notes added and the two (2) reduction variance requested.

i. The Health Agent explained to the Board that the review engineer believed the reduction variances requested need DEP approval.

1. The Board agreed that DEP does not need to give their approval at this time. As of January 03, 2014 the variance no longer requires DEP approval, DEP granted the vote of approval to the Local Board's of Health.

A Motion was made to approve with waivers, local upgrades and variances.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

b. Franklin & Hayward Street Map 113 Lot 2 (*New Construction, now known to be 19 Hayward Street*) – Land Planning

A Motion was made to approve as recommended

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

7:30 pm: Board of Health meeting closed and the Proposed Barn/Stable hearing opened.

2. Hearing continued for proposed regulations on Barn/Stable Regulations

- a. The hearing opened at 7:30pm. The audience was able to see and read everything the Chairman was reading on a large projector screen that was set-up in the room.

John DeLano, Chairman, addressed the room requesting order and respect for and from everyone. The Chairman then read out loud to the audience MGL 111 Ch. 155. Once finished he announced that Halifax is large enough for this MGL to abide by, in that its population is over 5,000.

The Chairman read out loud to the audience the Municipal Animal Inspectors Qualifications and Duties as stated on the Mass.gov [Department of Agricultural Resources](#) page, and discussed, in length, the Animal Inspectors' Qualifications and Duties in regards to Rabies and quarantines & barn inspections.

The Chairman addressed the public regarding the Animal Inspectors annual salary, experience and qualifications listed on her job application and stated that the Board approved her as the most experienced and qualified as an animal inspector.

The Chairman read the DRAFT FOR PUBLIC REVIEW AND COMMENT version 02-26-15 Barn/Stable regulations and stated that the Board of Health can approve the "Grandfather" and "Variance Process" clause added in this draft proposed regulation discussed at the February 04, 2015 hearing.

The Chairman opened the floor to the public for questions and suggestions. He again requested proper decorum, order, be polite and respectful and to please state their name and address for the meeting minutes being taken.

- i. Questions and suggestions from the public were asked and given by:
 1. Ralph Smith - Carver Street, Halifax
 2. Edward Fowler – Franklin Street, Halifax
 3. Kim Roy – Plymouth Street, Halifax
 4. Suzanne Emerson – Thompson Street, Halifax
 5. David Feight – Franklin Street, Halifax
 6. Amy Heath – Carver Street, Halifax
 7. Theresa Carmen – Hudson Street, Halifax
 8. Rick Burnet – Plympton, MA
 9. Rhonda Masterson – Hudson Street, Halifax, MA
 10. Dawn Corby – Musterfield Lane, Halifax
 11. Amber Doherty – Elm Street, Halifax
 12. Cheryl Smith – Thompson Street, Halifax
 13. Robert DiBona – Franklin Street, Halifax
 14. Anita Sprague – Hudson Street, Halifax
 15. Sheila O'Handley – Thompson Street, Halifax
 16. Jim Harmon – Plymouth Street, Halifax
 17. Patrick Collins - Thompson Street.

b. Fees & Fines: Questions/suggestions directed to the Board.

- i.** A resident commented that there are several regulations in Public Health in regard to the barns/stables/licensing, Chapter 111, Sections: 155: Licensing of stables in cities and large towns fees, 156: Stables in vicinity of churches and 157: 157 Penalty for violation of Sections 155 and 156, and Section 158: Licensing of stables in small towns; fees; restrain from constructing, occupancy or use of stables. What are the Boards thoughts on these?
 - 1.** The Board stated they would look into these MGL's.
 - a.** The resident asked would the Board consider allowing no cost for licensing this year and come back to the fees next year and what can farmers do to help open a general fund to help bring in additional money for the animal inspector's pay?
 - 2.** The Board replied that it is the Finance Committee that oversees the general fund. The Animal Inspector position is a mandated position and the Board of Health needs the support of the farmers to have the increase of pay for that position to come out of the town budget and not the Board of Health's expense.

The Board stated that they believe town articles have closed, so the Board of Health cannot recommend a fee charge for licensing this year and that most likely there will be no cost for licensing this year.

- ii.** A resident suggested money be put in the general fund and should be segregated so the money is there for the Animal Inspector and Animal Control Officer.
 - 1.** The Board replied that though they are not experts on town finances, they believe that must have a revolving account to use any Animal Inspector segregated money for that purpose.
 - a.** A member of the Board of Selectmen clarified for the public that the Animal Control Officer's is paid through the "Dog fund", funds from licensing dogs.
 - b.** The Board followed-up with the fact that in order to use funds this way, an Animal Inspector fund must be set up and that it is important for the public to come to Town Meeting and vote.
 - c.** A representative from the local newspaper expressed her opinion that it would take an article at town meeting to set-up an account for the Animal Inspector that was the mechanism used to make the Animal Control officer available for dog issues/complaints.
 - d.** A representative from the Board of Selectmen, who was formerly in the Finance Committee commented that it would take an article to set up an account for the Animal Inspector, that was the mechanism used to make the animal

control officer available for dog issues and complaints and this could be an enterprise fund.

- iii. A resident commented that horse owners are taxed over and above on their barns already, her horses are a hobby and it's a hobby the town wants to tax them on. The resident commented that they pay for everything and contribute to the local economy. The town is in their back pocket to get bigger. The resident commented that these regulations are not set in stone and the public can vote at town election.
 - 1. The Board stated that it is the Board of Health that will vote in these regulations, not votes at town election.
 - a. The resident commented that the farming population is shrinking, not getting bigger and asked why is the Board of Health suddenly having problems.
 - 2. The Board replied that the Animal Inspector is paid \$55.00 a week.
 - a. The resident interrupted the Board and commented that she (The Animal Inspector) should ask for a raise.
 - 3. The Board continued that the Board of Health wants to offer the Animal Inspector a reasonable salary and a qualified person is needed for the position.
 - a. Again the resident interrupted the Board and commented that she (The Animal Inspector) should ask for a raise.
 - 4. The Board continued commenting that more than \$40.00 is not allowed to be charged for licensing a Barn/Stable (according to MGL 111, § 155). If/When the Board of Health should put in a line item to increase the Animal Inspector's pay; the Board of Health needs bodies at the election to say "Yes" so that the Finance Committee and/or Selectmen's Office will approve a recommendation for said line item. The Board again expressed how important it is for the public to attend Town Meeting and vote, the Board of Health will need the public's support on this position.
- iv. A resident asked how many barns was there in Halifax and who would be affected by the fee.
 - 1. The Health Agent commented that there is approximately 57 barns and that part of the permitting fee could go into the general fund and part of the fee could go towards what the Board of Health had hoped would be an increase in the Animal Inspector's pay.

There was a slight commotion in the audience and the Board asked for order

- 2. The Board commented that The Animal Inspector's hours were looked at for the time spent on barn inspections and quarantines and the time was averaged out to be 4 ½ hours per week. The Board of Health believed a small fee was a way to try and show

the Finance Committee and Board of Selectmen that fees may be a way to approach it.

- v. A resident asked who the regulations would affect, farming people with just horses and barns? Chickens?
 1. The Health Agent replied that the regulation would only affect large livestock, not fowl. The Health Agent reminded the public that the regulations are up for discussion, but the Board of Health must follow the State mandate to inspect barns.
- vi. A resident asked again how many barns in Halifax, how many the Animal Inspector inspected per week.
 1. The Health Agent reiterated that there are approximately 57 barns in the town that the Board of Health is aware of and the Animal Inspector tries to inspect at least two (2) barns per week.
 - a. The resident asked if this was a by-law.
 2. The Board answered no, it is the Board that votes for regulations. The Board commented that they do want help from the public to write the regulations.
- vii. A resident asked the amount of the increase the Board of Health is looking to gain for the Animal Inspector.
 1. The Health Agent replied that she did not have the exact amount with her, but it is approximately \$1,825.00 more per year.
- c. Map/Drawing: Questions/suggestions directed to the Board. (*Corral, Stable, Barn*)
 - i. A resident asked if farmers had to contact the Board of Health every time they wanted to put-up or extend their stable and/or barn.
 1. The Board stated they will consider revising this; the manure storage is the important thing and requires oversight.
 - ii. A resident asked what would happen if a farm/farmer was having difficulty with manure storage.
 1. The Board replied that the Board of Health and the owner would talk about it and work it out together.
 - iii. A resident commented that in regards to the map/drawing of the farm layout, not everyone has a computer and that plus or minus 10% accuracy is a lot to put on the farmers.
 1. The Health Agent agreed that plus or minus 10% accuracy of the drawing is intimidating and that when a map/drawing was required with the Large Outdoor Event regulations, a hand sketched drawing showing where food vendors, porta-potties, etc... would be located during the event was acceptable and acknowledged that she felt a hand drawing for the proposed Barn/Stable regulations would also be acceptable.

She commented that she began with the town of Boxford's regulations because she wanted to keep them uncomplicated, and while other towns/cities had such regulations, theirs were more detailed and complex. Boxford's were written in a more

simplified manner, yet, she still cut them in half. Her goal was to try and keep the regulations, straight forward and to the point.

- a. The Board commented that the Mass. GIS program would show all parcels of land and map out buildings, sheds, driveways, etc... and could be used as a plot plan.
 - b. The Board commented that “*Grandfathered*” parcels would require a map/drawing of but the license would be free. However, new construction would require an accurate engineered plan.
2. The Health Agent commented that the Mass. GIS program isn’t a simple program and many people would not be able to access and/or operate the program with ease.
 - a. The Board commented that they would be able to help with the Mass. GIS but also expressed that they would be willing take into consideration changing the wording of the term “10% accuracy.”
- d. *Animal Inspector (AI)/Animal Control Officer (ACO)*:
 - i. A resident commented that the Board had spoke of the Animal Inspectors qualifications, experience and duties and asked if the position was a funded position.
 1. The Board replied that it was not, it is funded by the town expense account. He commented that the Animal Inspector can’t do the job accurately at \$55.00 per week, the Finance Committee was asked to increase the pay for the position and the Board of Health thought a permit fee was a good way to help fund the position so the increase was not coming out of just the town’s expense account, funded by all the tax payers.
 - a. The resident asked if the Board of Health had submitted an article for town meeting requesting the increase in pay.
 2. The Board replied they had not at this time for a license fee and were not sure if the deadline had passed. However, the Board had requested of Wage & Personnel to increase the salary of the Animal Inspector.
 - a. A member of the Board of Selectmen stated she would check with the Selectmen’s office on the deadline.
 3. The Board responded that if there is time, then it is possible they many submit an article. However, if the deadline has passed, there would be no licensing fee for this year, it would be free.
 - ii. A resident asked how many animals were quarantined per year, and if any were ponies, pigmy goats or was it restrictive to back yard animals.
 1. The Health Agent responded that quarantines are sporadic throughout the year and that the Board of Health received calls for both domesticated and wild animals. The quarantines are person/animal and animal/animal situations and that the animal inspector tried to conduct two (2) barn inspections per week.

- a. The Board replied that not many of the quarantines are for large animals, but once a bite incident is reported to the Board of Health quarantine (s) goes into effect.
 - 2. The Health Agent commented that there is the possibility of other quarantines such as animal/animal diseases.
 - a. The resident responded that horse owners get their animals all their vaccinations.
- iii. A resident stated she was a prior animal inspector and this is what happens when an out-of-towner is hired.
 - 1. The Board responded by thanking the resident for her years of service and commented that the Board of Health did not get a lot of people coming into apply for the position. Of the applicants that did apply, some were without experience and some had some experience and the Board of Health felt it was important for the town and animals that the applicant they hired have experience and the qualities needed for the position.
- iv. A resident asked what if someone came in interested in the animal inspector job.
 - 1. The Board replied that the animal inspector position is an annual appointment.
- v. A resident asked what the difference was between the Animal Control Officer and the Animal Inspector.
 - 1. The Board replied the Animal Control Officer falls under the Police Department and responds to calls and complaints on dogs, leash laws, etc..., the Animal Inspector does the barn inspections and responds to all bites both domestic and wild, human, dogs, cats, livestock and does the quarantines.
- vi. A resident commented that last year the Animal Control Officer received a higher salary, much higher and asked if the positions could be combined.
 - 1. The Board again reiterated the Animal Control Officer falls under the Police Department and the Board of Health cannot answer for the Police Department. The Board commented that it is encouraged that everyone go to town meeting and vote for an increase in the general fund for the Animal Inspector position.
- vii. A resident asked where the Animal Inspector was and if we invited her.
 - 1. The Board commented no, her attendance was not requested, and she was not requesting the increase in pay or the regulations.
- viii. A resident stated the Animal Inspector was hired at the pay she was hired at, with the qualifications she has.
 - 1. The Board commented the Animal Inspector position is a set amount, but when it was brought to the Board's attention the hours the Animal inspector puts in the Board of Health felt an increase in pay was needed.

- ix. A resident asked how much of an increase was the Board looking to get for the position.
 - 1. The Board commented the Animal Inspector is paid \$2,900 per year, \$55.00 a week; it's an hourly capped salary.
 - a. The Health Agent commented that she didn't have the exact increase amount with her, but the approximate annual total they were seeking was \$4,725.00. If you deduct the \$2,900.00 from that, the increase being asked for is approximately \$1,825.00 per year.
- x. A resident commented that the increase being requested wasn't much at all.
- e. **Right to Farm:** Questions/suggestions directed to the Board.
 - i. A resident stated that a "Right to Farm" article was submitted for Town Meeting, and that they want to establish a Agricultural Commission made up by the Board of Selectmen and assisted by the Board of Health. The resident then asked if the Board of health would put off finalizing the regulations until after Town Meeting until they know if the Agricultural Commission is approved.
 - 1. The Board commented that if "Right to Farm" is a passed at Town Meeting, every time land is sold, the seller must disclose the buyer that this is a "Right to Farm" town, which is important for new people who are moving to town to know.
 - ii. A resident stated that the Cultural Commission group would help the Board of Health protect the animals.
 - 1. The Board responded that because they are not a largely staffed, they would accept that help.
- f. **Radon Concern:** Questions/suggestions directed to the Board.
 - i. A resident spoke of levels of radon in the ground compared to the level of radon animals produce
 - 1. The Board commented that there are small levels of radon on the ground; however, if the levels appear high, there may be a ventilation problem.
- g. **State Mandate:** Questions/suggestions directed to the Board.
 - i. A resident asked if the Animal Inspector position was mandated and stated that he would like to see the undertaking of the regulations go as nice as possible.
 - 1. The Board replied that yes, the Animal Inspector position was mandated, and that seeing the undertaking of the regulations go as nice as possible is what the Board of Health is trying to do. The Board is not looking to make it difficult. The Board is trying to ensure what is expected of the Animal Inspector is done and to protect the animals. Other town's regulations are cumbersome and restrictive; we don't want that. The Health Agent had to do much of the same thing with the food establishments regulations and codes, prior to construction and we can do the same thing

with the stable regulations. If the time to submit articles is closed, they license will be issued without a fee.

- a.** A member of the Selectmen's office commented that they will check with the Executive Administer of the Selectmen's office.
- ii.** A resident asked if it is only residential farms that the Board of Health can regulate and added that commercial riding stables are already under a State agency.
 - 1.** The Board replied that with that said, it appears the Board of Health has no jurisdiction over commercial farms.
- iii.** A resident commented that the farm people should come before anything else in this town.
- iv.** Another resident commented that it's been a tough winter and everyone is struggling and digging themselves out of all the snow and asked if the Board would wait on the Barn/Stable regulations and give the public time to process them.
 - 1.** The Board commented that the town's fiscal year 2016 begins July 1st and the department budgets have to be approved.
- v.** A resident commented that the Animal Inspector position is mandated by the State and asked what if we don't do it?
 - 1.** The Board replied that they, the Board of Health, would be considered negligent of duty. Once issues and negligence are brought to our attention, the Board of Health must deal with the issues.

The Board stated that using M.G.L. Chapter 111 Public Health, Section 155 as a supporting authority, the recent changing of Animal Inspector's brought to light the need to come to terms with regulations. It is the responsibility of the Board of Health to be in compliance with the State. The Board members and the Board of Health want to deal with issues, not create issues. There was an issue a few years ago. Because we didn't have regulations we didn't have much to stand on. We spent a lot of money on Town Counsel, but it was mutually decided we would come to an agreement. With regulations the Board of Health would have something to stand on.

- vi.** A resident commented that with more regulations come more situations for farmers to get into, which is vague and broad.
 - 1.** The Board commented they have different interpretations of the regulations. The resident commented that the horse people care, they are compassionate people.
 - 2.** The Board asked if her concern was that she didn't want regulations and the resident replied no, she wanted common sense regulations.
- vii.** A resident again asked if this was State mandated and the Board replied that it was. The resident asked if a fee was charged for a permit, could it

be used to help finance the manure management and with sick animals. The Board replied that it could not; an account similar to the dog fee account would have to be set up.

h. Motivation of Regulations: Questions/suggestions directed to the Board.

i. A resident asked what the motivation was behind the Board of Health seeking Barn/Stable regulations, and what if there was a difficult and vengeful neighbor complaining about the nuisance of manure and storage.

1. The Board replied that neighbor's complaining about manure and stables was an indication to the Board that regulations were needed and the Board of Health has far reaching powers and authority when these complaints involve public health issues.

The Board stated that public health issues are not taken lightly, but, they are a fair Board and would make every effort to work out any problems with the owner so that the nuisance can be abated and resolved without legal action. The Board of Health needs something to fall back on

ii. A resident commented that there is a "Best Practice Handbook" and asked if the Board would use the handbook instead of regulations.

1. The Board replied they would not. The Best Practice handbook" was an aid and assistance to the Board, but everyone who is required to abide by best management practices, in real life, will not follow them and again reiterated the Board's need to have something to fall back on.

The Board advised the public that they do not have the time or the desire to look for problems, but when a complaint is lodged, the Board of Health is obligated to investigate and look into the issue or nuisance.

iii. A resident asked if there were any new, well-founded complaints of animal husbandry coming into the Board of Health.

1. The Board replied that there was recently an incident where animals were sick and left to die and that this not acceptable to the Board. The Board is appraised by the Animal Inspector on the welfare of the animals and if deemed necessary, the Board of Health refers to another agency. Some people are people who will let their animals die.

iv. A resident asked how the Board would handle a grievance from the public against a staff member.

1. The Board replied if there was a complaint against a staff member, the Board is obligated to investigate it and determine if it does or does not have merit.

a. The resident commented this Board appears to be fair and practical and asked what about another Board, a new Board, they may not be as reasonable as this Board.

2. The Board replied this is why it is important for the public to vote at elections, if you elect someone for a position on a Board, and then you must trust they will be a sound Board and do right for the community.
- v. A resident asked, what brought the need for regulations about? We had a long time Animal Inspector who did a great job, were there many incidents that required the Board's attention?
 1. The Board replied that they only remember a couple of times the prior Animal Inspector brought a problem before the Board, without this assistance the Board of Health would not be aware of a problem and be unable to get a handle on it. The change to a new Animal Inspector brought our attention to some issues and prompted what the Board considered a need for regulations.
 - vi. A resident asked what the trigger was for the proposed regulations, and was it the population of Halifax?
 1. The Board replied that there are issues that the Board of Health cannot solve with the powers they hold and regulations give guidance and organization.
 - vii. A resident commented that the Board of Health's powers are wide and broad and could be abused if put into the wrong hands.
 1. The Board replied that they don't want to put the town in the position of courts, attorneys and fees; nobody comes out a winner but the attorneys. The Board doesn't want to abuse their powers.

The Board commented that the Board of Health had prior issues with a horse owner and it was a waste of the town's money. When you bring an issue before the court, you may get a Judge who doesn't know or care about the issue and will then take the most impartial action. It does cost the town money when you have ambiguous, broad definitions. With regulations as guidance it is more difficult to scoff the laws and comply and this saves the town money.
 - viii. A resident commented that Plympton was at one point going to implement the same type of laws and that right now best management practices are used and have worked well for 10 years.
 1. The Board commented that they cannot speak on behalf of another town.
 - ix. A resident commented that there are some residents that do not have internet access and asked how they would be able to receive a copy of the updated proposed regulation draft.
 1. The Board stated they would review and take into consideration all the comments and questions from this evenings hearing, and modify the proposed regulations even more, using the questions and comments. Once revised, they can come into the office and request a copy; they will be available any time after 03.26.15.

The Board commented that the Board of Health wants to make this process work for everyone and requested that legitimate concerns, suggestions, questions and ideas be put in writing and sent to the Board of Health and the Board would review them and do their best to come up with regulations that work best for everyone.

i. **Modification of the Draft2 for Public Review and Comment version 03-04-15 available:**

- i. The Board called a close to the Barn/Stable Proposed Regulations hearing for the evening and informed the public that modifications of the Draft2 for Public Review and Comment version 03-04-15 would be available in hard copy in the Board of Health office and online on the Board of Health website approximately one (1) week before the April 01, 2015 continued proposed Barn/Stable Regulations hearing.

9:30pm the Proposed Barn/Stable hearing closed with a continuance for April 01, 2015 and the Board of Health meeting re-opened.

3. **Housing Inspection upon Change of Occupancy:**

A Motion was made to open the Housing Inspection upon Change of Occupancy.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

A Motion was made to revisit the Housing Inspection upon Change of Occupancy discussion at the April 01, 2015 Board of Health meeting.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

4. **Discussion & vote required: Daniel Packard, owner, was in attendance.**

a. **833 Plymouth Street – Conditional Pass?**

- i. A Title V inspection was done and the owner is requesting the Board approve the inspection as a pass vs. a conditional pass and he will make repairs to all items listed on the Title V inspector's report.

1. The Board reviewed the inspection report and the system design plan.

A Motion was made to approve the system as a passing system on the condition that the DBox and tank covers are replaced, 6 inch risers are added and the tank be pumped on an annual basis.

Motion: John Weber

Second: John DeLano

Unanimous vote on the motion

- b. **395 Plymouth Street** - The plan for repairing the 18 bedroom septic system has not arrived yet. It is more than two years since the failed Title V inspection.

A Motion was made to revisit at the 03.18.15 meeting

Motion: John Weber
Second: John DeLano
Unanimous vote on the motion

5. Bring to Board's Attention:

a. Solar Farm Committee - Board was Updated

- i. The Admin sent an email to Charlie Seelig requested the Solar Farm Committee and/or Town be aware that before anything can be done on or atop the landfill, an approval and permit is required from DEP.

Mr. Seelig replied that he made the Solar Farm Committee aware of the need for permitting from DEP. Mr. Seelig stated he suspect there will be a number of other questions asked along with those issues and he will keep the Board of Health informed as they requested.

The Board of Selectmen gives go-ahead for both Monponsett Pond Projects

6. Discussion Items:

a. Agent Report: - Agent Updated Board

- i. Housing issues resolved.
ii. Any comments on Blackledge proposal? Agent has comments/concerns saved from previous discussions.

b. The Following to be signed: - Board Signed

i. Payroll for the Week Ending March 07, 2015

1. Cathleen Drinan
2. Margaret Selter
3. Lisa McKay

c. Meeting Minutes: - Board Signed

- i. February 04, 2015 Meeting Minutes

d. Expense Account# 01-512 – FY 15-11 - Board Signed

- i. Express Newspapers – Invoice# A 3345CL - Legal Ad Notices for Barn/Stable and Housing Inspection upon Change of Occupancy Regulations - \$35.00
ii. MEHA Education Seminar – Onsite Wastewater for Local Environmental Health Officials - \$65.00
iii. MHOA MA PHIT-MA Public Health Inspector Training - \$100.00

e. Revolving Account# 25-513 – FY 15-10 - Board Signed

- i. Grady Consulting – Invoice# 6247- Plan Review 2- 67 Holmes Street - \$85.00
ii. Grady Consulting – Invoice# 6271- Plan Review3 - 67 Holmes Street - \$85.00
iii. Grady Consulting – Invoice# 6272 - Plan Review – 61 Lake Street - \$85.00
iv. Grady Consulting – Invoice# 6286 - Plan Review – Franklin & Hayward Street -\$85.00

f. Landfill Engineering Account# 01-519 – FY 15-03 - Board Signed

- i. Tighe & Bond – Invoice# 021590069 - Landfill Gas Monitoring - \$825.00
- g. **Nursing Services Account# 01-522 – FY 15-07 - Board Signed**
 - i. Norwell Visiting Nurse Association – Invoice# HBOH0115 – Nursing Services for January 2015
- h. **iPad Gift Account# 26-514-4830-02 – FY 15-08 - Board Signed**
 - i. Cathleen Drinan – iPad Usage Reimbursement for February, 2015 - \$14.99

7. Permits Presented to the Board for Approval: - Board Approved

- a. Robert Crowell – Crowell Engineering – 2015 Title V Inspector’s Permit
- b. Barton Bruffee – 2015 Title V Inspector’s Permit
- c. Country Club Function – 2015 Food Establishment Permit
- d. Country Club, Club House – 2015 Food Establishment Permit
- e. Our Lady of the Lake Kitchen – 2015 Non-Profit Food Establishment Permit
- f. Fieldstone Concessions – Paula Hyson – 2015 Mobile Food Establishment
- g. Permit (*April 3&4, May 13-17, June 17-21 and August 12-23, 2015*)

A Motion was made to approved the permits listed above

Motion: John Weber
Second: John DeLano
Unanimous vote on the motion

8. Mail Folder: - Board Read

- a. Residents Letter regarding BOH Barn/Stable Permitting and Regulations Draft
- b. “Right to Farm” by-law petition article for the annual town meeting Monday May 11, 2015
- c. Onsite Wastewater for Local Environmental Health Officer’s (*This class will be held on 3/11/15, please let me know if you would like to attend*)
- d. Insurance Underwriting – Old Plymouth Street – Collapse
- e. **Selectmen’s Office**
 - i. Recycling Arrears

Adjournment

A Motion was made to adjourn the meeting at 10:00 p.m.

Motion: John Weber
Second: John DeLano
Unanimous vote on the motion

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John DeLano – Chairman
John Weber – Co-Chairman

~You can receive an official signed copy of meeting minutes at the Board of Health Office~