

**Halifax Board of Health  
Meeting Minutes  
Wednesday, October 01, 2014**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

**Present at the meeting were:**

John DeLano – Chairman  
John Weber – Co-Chairman  
Jeff Anderson – Clerk  
Cathleen Drinan – Health Agent  
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 7:00 p.m

**1. Requests to be placed on Agenda: Paul Ledwell was in attendance.**

- a. **Paul Ledwell: 150 Industrial Drive:** Takeout food proposed. Grease tank designed. Not recommended for approval. More information needed; water flow, washing methods for utensils and equipment, perhaps a similar business to compare. (Planning Board decision: approval with conditions for Take-Out food at 150 Industrial Dr. See mail folder.)
  - i. The Board discussed Title V grease trap requirements and explained to Mr. Ledwell what the engineer needs to do to present facts on the original design to show maximum capacity and flow. They explained the engineer needs to go by a similar business and what the water flow is to show the calculations of the water flow gallons per day. The engineer will then come up with a logical explanation as to how he came up with the business water usage number.

**2. Disposal Works Permits:**

- a. **Ratify Agents Approval:** 257 Elm Street

A Motion was made to ratify the health agent's approval.

**Motion: John Weber**  
**Second: John DeLano**  
**Unanimous vote on the motion**

- b. **Recommended for Approval:** 37 Twin Lakes

A Motion was made to approve as recommended.

**Motion: John Weber**  
**Second: Jeffrey Anderson**  
**Unanimous vote on the motion**

**3. Bring to the Boards Attention:**

- a. Checked with police department regarding 97 Circuit Street concerns stated in the anonymous letter. (*See mail folder*)
- b. DF&W: conveyance of land

**4. Discussion:**

- a. 395 Plymouth Street: (*At the 09.17.14 meeting Board stated give owners one week to reply (09.24.14) and if no response put on 10.01.14 agenda to start condemnation and eviction process*)
  - i. Agent left messages with family by phone
    - 1. Pham family contacted BOH. An appointment was made with Tracey White of Casoli Sand & Gravel to do the walk through of the remaining apartments at the property and the piping in cellar on Friday, October 03, 2014 at 4pm. This appointment was confirmed by Tracey White.
      - a. Agent updated Board on this matter.
- b. 430 Plymouth Street: (*Should the contractor be fined for not applying for and pulling a permit?*) Hair salon tight tank: permit never issued, as-built never produced
  - i. The Board does not believe the Board of Health has jurisdiction over this matter and believes it to be a plumbing issue.
- c. Selling of E. Cigarettes and other Tobacco Products in Halifax:
  - i. Prepare & Discuss E.Cigarettes & other tobacco products concerning products being sold and targeted towards our younger generation.
    - 1. The Board agreed that some changes in the tobacco regulations are warranted and a public hearing will be scheduled and advertised.
- d. Agent Report: Agent updated Board
  - i. SWMI grant
  - ii. Prosperous blowing out of the ground

**5. The Following to be signed: Board Signed**

- a. **Payroll for the Week Ending October 04, 2014**
  - i. Cathleen Drinan
  - ii. Margaret Selter
  - iii. Lisa McKay
- b. **Meeting Minutes: Board Signed**
  - i. Meeting Minutes July 16, 2014
  - ii. Meeting Minutes August 06, 2014
  - iii. Meeting Minutes September 17, 2014
- c. **Expense Account# 01-512 – FY 15-05 Board Signed**
  - i. Halifax Postmaster – One (1) roll of stamps - \$48.00
  - ii. WB Mason – Invoice#I20494572 – Office Supplies - \$120.86

- iii. Harry B. Harding – Invoice# 54359 – Animal Inspector, Lisa McKay (500) Business Cards - \$68.00
- iv. Harry B. Harding – Invoice# 54360 – Health Agent, Cathleen Drinan (1000) Business Cards - \$75.00
- d. **Revolving Account# 25-513 – FY 15-04 Board Signed**
  - i. Grady Consulting – Invoice# 5916 – Plan Review – 150 Industrial Park Drive - \$85.00
  - ii. Grady Consulting – Invoice# 5916 – Plan Review – Bldg# 37 Twin Lakes Drive - \$85.00
  - iii. Spath Engineering - Invoice# 092214-743 – Plan Review – 257 Elm Street - \$85.00

**6. Permits Presented to the Board for Approval: Board Approved**

- a. Richard D'Ambrosia – 2014 Septic Installer's Permit
- b. Timothy Reed – 2014 Title V Inspector's Permit

**7. Mail Folder: Board Read**

**a. Planning Board**

- i. 320 Monponsett Street - 14 parking spaces for used cars
- ii. 413 Plymouth Street - 7 car spaces for sales
- iii. 150 Industrial Drive - Approval with conditions for Take-Out food
- iv. 12 unit multi-family Elm Street -Approval with conditions
- v. Building# 31 Twin Lakes

**b. Board of Selectmen**

- i. Permit for Mudfest Sunday 11.09.14

**Adjournment**

A Motion was made to adjourn the meeting at 9:00 p.m.

**Motion: John Weber**

**Second: Jeffrey Anderson**

**Unanimous vote on the motion**

**Typed by,**

Peggy Selter

Administrative Assistant

**Signed By:**

John DeLano – Chairman

John Weber – Co-Chairman

Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~