

**Halifax Board of Health  
Meeting Minutes  
Wednesday, September 03, 2014**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

**Present at the meeting were:**

John DeLano – Chairman  
Jeff Anderson – Clerk  
Cathleen Drinan – Health Agent  
Peggy Selter, Administrative Assistant

The Board of Health meeting opened at 7:15 p.m

**1. 7:00 pm – 7:15pm: Alternative Sewerage Committee**

**a. None Tonight**

**2. Appointments & Open Forum:**

**a. Kathleen Wilbur – The Southeast Tobacco Community Free Partnership, funded by DPH**

**i. Small presentation on E.Cigarettes & other tobacco products being sold.**

**1. Kathleen Wilbur, Sarah Wilkinson & Judith Kirkendale presented education information to the Board on E.Cigarettes & other tobacco products being sold and how the tobacco industry is targeting the younger generation.**

The goal of the presentation is to implement stricter regulations & policies making it more difficult for the tobacco industry to sell products to our younger generation in the town of Halifax. The packet included ideas for stricter regulations & policies.

The Board will review the information and decide what, if any, regulations & policies may be implemented in Halifax and will revisit at the September 17, 2014 meeting.

**3. Disposal Works Permits:**

**a. Ratify Agents Approval:**

**i. 17 Ridge Road**

A Motion was made to ratify Health Agent's approval

**Motion: Jeffrey Anderson**

**Second: John DeLano**

**Unanimous vote on the motion**

**ii. 85 Redwood Drive & 62 Beechwood Road**

A Motion was made to ratify Health Agent's approval

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**iii. 13 Pemmican Way**

- 1. Mr. Burt Gaynor in attendance with concerns as to where the septic systems tank and leaching area will be because it is close to his property line.**
  - a. The Board reviewed the plans and explained that the tank and leaching area meet the proper setbacks. The Board stated the Health Agent will ensure decommission of old septic system is noted on the as-built and a charcoal filtering cap is placed on the vent.**

A Motion was made to ratify Health Agent's approval

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**iv. 206 Oak Street**

A Motion was made to ratify Health Agent's approval

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**b. Recommended for Re-Approval:**

- i. 94 Monponsett Street - Re-Approve**

A Motion was made to re-approve as recommended

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**4. Requiring Local Upgrades: (but otherwise recommended for approval):**

- a. None tonight**

**5. Requiring Variances:**

- a. None tonight**

**6. Bring to the Boards Attention:**

- a. 395 Plymouth Street – **Agent Updated Board****

- i. Perc Test done on 08.20.14 by Tracey White, Casoli Sand & Gravel.**

- 1. Casoli Sand & Gravel called and stated the owner is on vacation until next week and will get back to them upon his return to set up a time for them to get back into the apartments and cellar.**

- b. 430 Plymouth Street – Teeka Lynne's, Tank issue. - **Agent Updated Board****

7. **Discussion:** - [Agent Updated Board on items below](#)

- a. Capacity of 6x6' pit and 1000 gallon tank.
- b. Plastic chamber systems.
  - i. Recent updates, appears to no longer need showing of conventional sizing & deed recording.
- c. **Admin. Report:**
  - i. [None Tonight](#)
- d. **Agent Report:**
  - i. Public records for Grille 58

A Motion was made to approval Health Agent's letter of public records

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

- i. Forum & report - [Agent Updated Board](#)
  - 1. Agent's follow-up Q&A information table at Stop & Shop & Wal-Mart.

8. **The Following to be signed:** - [Board Signed](#)

- a. **Payroll for the Week Ending September 06, 2014**
  - i. Cathleen Drinan
  - ii. Margaret Selter
  - iii. Lisa McKay
- b. **Meeting Minutes:**
  - i. [None Tonight](#)
- c. **Expense Account# 01-512 – FY 15**
  - i. [None Tonight](#)
- d. **Revolving Account# 25-513 – FY 15-02 - Board Signed**
  - i. Joe Webby, Webby Engineering – Bottom Hole Inspection – 748 Old Plymouth Street - \$40.00
  - ii. Joe Webby, Webby Engineering – Bottom Hole Inspection – 305 Elm Street - \$40.00
  - iii. Joe Webby, Webby Engineering – Bottom Hole Inspection – 13 Ocean Avenue - \$40.00
  - iv. Joe Webby, Webby Engineering – Final Inspection – 13 Ocean Avenue - \$40.00
  - v. Joe Webby, Webby Engineering – Final Inspection – 208 Thompson Street - \$40.00
  - vi. Eric Mueller, Southeast Septic – Invoice# 23230 - Bottom Hole Inspection – 19 Circuit Street (Lot 2) - \$40.00
  - vii. Eric Mueller, Southeast Septic Invoice# 23278 – Perc test Inspection – 63 South Street - \$75.00
  - viii. Eric Mueller, Southeast Septic – Invoice# 23277 - Perc test Inspection – 126 Hayward Street - \$75.00

- ix. Spath Engineering – Invoice# 082214-743 - Plan Review – 17 Ridge Road - \$85.00
- x. Grady Consulting – Invoice# 5859 – Plan Review – 206 Oak Street - \$85.00
- xi. Grady Consulting – Invoice# 5856 – Plan Review – 85 Redwood & 62 Beechwood - \$85.00
- e. **Landfill Capping Account# 30-519 – FY 15**
  - i. None Tonight
- f. **Landfill Engineering Account# 01-519 – FY 15**
  - i. None Tonight
- g. **Nursing Services Account# 01-522 – FY 15**
  - i. None Tonight
- h. **iPad Gift Account# 26-514-4830-02 – FY 15-02 - Board Signed**
  - i. Cathleen Drinan – Reimbursement - \$14.99
- i. **Communication Gift Account# 26-514-5502-002 – FY 15**
  - i. None Tonight
- j. **PHER Account # 21-520- FY 15**
  - i. None Tonight

**9. Permits Presented to the Board for Approval - Board Approved and Signed**

- a. GAF Engineering – Brian Grady – 2014 Soil Evaluators Permit

**10. Mail Folder: - Board Read**

- a. Division of Fisheries & Wildlife
  - i. Proposed Land Conveyance – Elm Street
- b. BFI Landfill gas monitoring report
- c. Board of Selectmen
  - i. Mudfest Event
  - ii. Salon Serenity Cancer Fundraiser Permit 09.20.14
  - iii. Extended trailer permit, Buttonwood Road
- d. Zoning Board of Appeals
  - i. 40B Technical Assistance/Board Training Session
  - ii. Notice of Hearing for Special Permit
    - 1. Plymouth Street
    - 2. Monponsett Street
  - iii. Notice of Hearing for Variance
    - 1. Lillypond Lane
- e. Planning Board
  - i. Monponsett Street – 26 Unit Multi-Family
  - ii. Form A Distribution (*The Building Dept. has asked me to inquire if copies of the Form A's are a necessity to the BOH, they are trying to cut back on copies.*)
    - 1. Monponsett Street
    - 2. Fuller Street
  - iii. Site Plan

1. Building Department is looking for any responses on these two site plans.
  - a. Industrial Park Drive
  - b. Monponsett Street

### **Adjournment**

A Motion was made to adjourn the meeting at 9:00p.m.

**Motion: Jeffrey Anderson**

**Second: John DeLano**

**Unanimous vote on the motion**

**Typed by,**  
Peggy Selter  
Administrative Assistant

**Signed By:**  
John DeLano – Chairman  
Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~