

**Halifax Board of Health  
Meeting Minutes  
Wednesday, July 02, 2014**

On Wednesday, a meeting of the Halifax Board of Health was held in the Board of Health office at 7:00 p.m.

**Present at the meeting were:**

John DeLano – Chairman  
Jeff Anderson – Clerk  
Cathleen Drinan – Health Agent  
Peggy Selter, Administrative Assistant  
Suzanne Lillie  
Jack O’Brien, Clerk

Board of Health/Alternative Sewerage Committee Meeting opened at 7:14pm

**1. 7:00pm – 7:15pm - Alternative Sewerage Committee:**

**a. Wal-Mart Tour**

- i. Suzanne Lillie updated the Board on their Wal-Mart tour on June 12, 2014. The ASC stated the tour went well, was very informative and that the system is a standard treatment system. The ASC stated at this time Wal-Mart is not interested in using/sharing their system and billing customers and when constructing a Wal-Mart center and septic system the company does what they have to do to be in business and comply according to the local standards. The Board and the ASC discussed other possible options.

**b. Talent for received for ASC vacancy**

A motion was made to approve and appoint Stephen B. Nelson as a new member of the Board of the Alternative Sewerage Committee.

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

A motion was made to adjourn at 7:35pm.

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

Board of Health Meeting opened at 7:35pm

**1. 7:15pm – 8:00pm Appointments & Open Forum:**

**a. 7:15pm – 395 Plymouth Street:** The Pham family did not appear as requested.

- i. Discussion on who was contacted to help repair septic system and remove lead paint and the progress of what and or when repairs and removal will begin.
  - 1. Mr. Pham emailed Health Agent a picture of Casoli Sand and Gravel business card.
  - 2. Administrative Assistant left a message for Mr. Tracey White of Casoli Sand and Gravel.

A motion was made that an email be sent to the owners of the property stating due to failure to comply, they are required to appear at the July 16, 2014 meeting with the engineer they hired to design the septic system.

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**b. 7:45pm – 855 Plymouth Street:** Rick Greeley was in attendance.

Mr. Greeley presented to the Board the possibility of taking down the existing building and building a duplex within the original building foot print, one with a one (1) bedroom and one with a (two) 2 bedroom using the approved 3 bedroom septic system plan. The Board reviewed the existing plan and suggested Mr. Greeley has a full Title V inspection done.

A motion was made that a full Title V inspection will be done to assure the system is functioning properly and if the system passes, they are ok with him bringing the plan before the Zoning Board of Appeals to use the existing 3 bedroom septic plan for the building of the duplex building.

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**2. 8:00– 8:30: Disposal Works Permits: Recommended for approval :**

**a. 12 Bayberry Lane**

A Motion was made to ratify the Health Agents approval as recommended.

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**3. Requiring Local Upgrades: (but otherwise recommended for approval): - [None Tonight](#)**

**4. Requiring Variances: - [None Tonight](#)**

**5. 8:30-9:00: Boards Attention & Discussion Items:**

**a. Bring to Boards Attention:**

**i. Reappoint Health Agent:**

A motion was made to reappoint Cathleen Drinan as the Health Agent for the Board of Health from July 01, 2014 through June 30, 2015.

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**ii. Halifax Beach closed per beach association – [Updated Board](#)**

**iii. Plymouth Street Apartment Complaint**

**1. Health Agent updated Board. The Board determined that the email did not answer the question the Board of Health asked.**

A motion was made to request that the owner answer the question directly or come in and speak to the Board regarding the issue.

**Motion: Jeffrey Anderson**  
**Second: John DeLano**  
**Unanimous vote on the motion**

**iv. Consumer Confidence Report, Water Department – [Updated Board](#)**

**b. Discussion:**

**i. 265 Monponsett Street (Halifax Trails):**

- 1. Comments and/or Requirements from Health Department**
  - a. The Board determined because there are no septic plans to review, they need more information before they can comment. Administrative Assistant will contact Building Department.**
- 2. Revisit: Title V Inspector/Inspection-Report to DEP? (At the April 02, 2014 meeting the Board read the agent's written summary account of her Title V Inspector/Inspection concerns at 12 Water Street and the Board decided they would like more time to make a decision and would revisit at another meeting.**

A motion was made that the Board of Health send a letter of concern along with the Health Agent's chronology to the Department of Environmental Protection regarding the Title V inspector in question.

**Motion: Jeffrey Anderson**

**Second: John DeLano**

**Unanimous vote on the motion**

- 3. Soil Evaluators – Professional liability to cover Omissions & Errors.**
  - a. The Board reaffirmed that anyone working as a replacement for the Health Agent as a consultant for the Board of Health is required to carry liability insurance.**

**c. Admin Report**

- i. Norwell Visiting Nurse Contract received and wellness clinic dates decided. – Admin Updated Board**
- ii. Thoughts on admin sending letter to surrounding hospitals, doctor's offices & vets as a reminder that all dog bite incidents must be reported to the Board of Health.**

**1.**

**d. Agent Report: - Admin Updated Board**

- i. DPH Intern: Drug Abuse and Hepatitis C going well!**
  - 1. Drug Abuse and Hepatitis C forum on July 23, 2014, 10am-11am and 6pm-7:30pm**
- ii. Halifax in Lights inspections**
- iii. Lots of Title V system inspections**

**6. To be signed:**

**a. Payroll - None Tonight**

**b. Meeting Minutes: - Board Signed**

- i. March 05, 2014 Meeting Minutes**
- ii. March 19, 2014 Meeting Minutes**
- iii. April 02, 2014 Meeting Minutes**
- iv. May 07, 2014 Meeting Minutes**

**c. Expense Account# 01-512 – FY 14-15 - Board Signed**

- i. Cathleen Drinan – Mileage Reimbursement – 06.24.14 to 06.30.14 - \$21.37**
- ii. Pitney Bowes Postage - \$200.00**
- iii. G&L Labs – Beach Water Sampling – 4@\$15. (05/20/14-05/27/14) - \$60.00**

- iv. G&L Labs – Beach Water Sampling – 8@\$15. (06/03/14-06/24/14) - \$120.00
- v. WB Mason – Invoice# I18854491 – Office Supplies - \$424.16
- d. Expense Account# 01-512 – FY 15-01 - Board Signed**
  - i. MAHB – Annual Membership Fee - \$150.00
  - ii. WB Mason – Invoice# I19096161 – Office Supplies - \$84.87
- e. Revolving Account# 25-513 – FY 14-16 - Board Signed**
  - i. Spath Engineering Invoice# 062514-743 – Plan Review – 12 Bayberry Lane - \$85.00
  - ii. Grady Consulting – Invoice# 5729 - Plan Review – 33 Lake Street - \$85.00
  - iii. G&L Labs – Beach Water Sampling – 6@\$15. (05/20/14-05/27/14) - \$90.00
  - iv. G&L Labs – Beach Water Sampling – 12@\$15. (06/03/14-06/24/14) - \$180.00
- f. Landfill Capping Account# 30-519 – FY - None Tonight**
- g. Landfill Engineering Account# 01-519 – FY - None Tonight**
- h. Nursing Services Account# 01-522 – FY - None Tonight**
- i. Gift Account # 26-514-4830 – FY - None Tonight**
- j. PHER/PHEP Account # 21-520- FY - None Tonight**

**7. Permits Board Approved: - Board Approved**

- a. David Marble – Heritage Pumping – 2013 & 2014 Septage Haulers Permit
- b. Debra Trotta – D’s Grill 58 – 2014 Temporary Food Permit – Halifax in Lights
- c. Nettie’s Kettle Corn - 2014 Temporary Food Permit – Halifax in Lights

**8. Mail Folder: - Board Read**

- a. Zoning Board of Appeals – Special Permit, Pratt Street
- b. Norweco, Singulair Green

**Adjournment**

A Motion was made to adjourn the meeting at 9:00p.m.

**Motion: Jeffrey Anderson**

**Second: John DeLano**

**Unanimous vote on the motion**

**Typed by,**

Peggy Selter

Administrative Assistant

**Signed By:**

John DeLano – Chairman

Jeffrey Anderson – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~